

AGENDA: April 1, 2004

TO: Regional Transportation Commission  
FROM: Linda Wilshusen, Executive Director  
REGARDING: Previous Meeting Handouts

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RECOMMENDATION

This item is for information only.

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DISCUSSION

A couple of months ago, the Commission Chair clarified with staff that all materials handed out by staff, Commissioners or members of the public at a meeting of the Regional Transportation Commission should be included in the agenda packet for the next regular RTC meeting to ensure that all Commissioners get to see the material even if they did not attend the meeting. The agenda for regular RTC meetings now has a standing item for these handouts, under the Information/Other section of the consent agenda.

A large number of comment letters and petitions were received by the Regional Transportation Commission for the March 4, 2004 public hearing on Continuation of the Recreational Rail EIR. Comment materials that were received before the packet was mailed were included in the packet mailing. Staff handed out another set of written comments to Commissioners during the morning RTC meeting and distributed an additional set of comments at the evening public hearing. In addition, people who testified at the meeting handed out written comments and petitions. The number of handouts at the meeting is quite large.

At the suggestion of Commissioner Spence, Commission Chair Beautz and staff decided to collect a copy of all the comments for this meeting in a binder rather than duplicate and distribute all the handouts. Staff will bring the binder to the April 1<sup>st</sup> RTC meeting to pass around to interested Commissioners. If a Commissioner wants a copy of one or more of the handouts for your personal files, just let staff know. The full set will also be available at the Commission office during business hours and will remain part of the public record, as do all correspondence and handouts.

SUMMARY

Handouts for the March 4<sup>th</sup> evening public hearing are voluminous. Instead of duplicating them all for the Commission, staff will compile them in a binder and bring it to the April 1<sup>st</sup> RTC meeting.