

Agenda: September 16, 2004

To: Regional Transportation Commission/Rail/Trail Authority - Transportation Policy Workshop

From: Linda Wilshusen, Executive Director

RE: Santa Cruz Branch Rail Acquisition – Amendment to Add Funds to Miller, Owen & Trost Acquisition Services Contract – Continued from September 2, 2004 Meeting

RECOMMENDATION

Staff recommends that the Regional Transportation Commission adopt the attached resolution (Attachment 1) adding \$155,000 in allocated, earmarked federal funds to the Santa Cruz Branch Rail Line acquisition services contract with Miller, Owen and Trost, increasing the hourly rates on the contract, extending the term of the contract to December 31, 2005, and authorizing a Fiscal Year 04-05 budget amendment consistent with this action.

BACKGROUND

At its September 2, 2004 meeting, the Commission decided to continue consideration of amending the Miller, Owen & Trost contract to add funds to this September, 16, 2004 Transportation Policy Workshop. The Commission also directed staff to provide additional information on the work produced by the subconsultants and whether the Commission reviewed the work. The September 2, 2004 staff report is included as Attachment 2.

DISCUSSION

The scope of work for the acquisition services contract with Miller, Owen and Trost (MOT) has been revised consistent with the Commission's resolution of August 19, 2004. The revised scope of work is included as Attachment 3.

The subconsultants included in the MOT contract are shown on Attachment 4 along with the funds budgeted to and spent by each through July 31, 2004. At its September 2, 2004 meeting, the Commission requested information on pending subconsultant work not yet included in the MOT contract. That information has been added to Attachment 4. Kirk Trost of Miller, Owen and Trost and staff are still working on gathering the information requested by the Commission regarding the work done by the MOT contract subconsultants and on presentation of that work to the Commission.

As reported in the September 2, 2004 staff report, federal earmark funds are available to cover costs associated with the Santa Cruz Branch Rail Line acquisition project. Attachment 5 shows the available funds.

Staff recommends that the Regional Transportation Commission adopt the attached resolution to amend the MOT contract adding \$155,000 in allocated, earmarked federal funds for continuation of services necessary for acquisition of the Santa Cruz Branch Rail Line, increasing the hourly rates in all categories by \$10, extending the term to December 31, 2005, and authorizing a Fiscal Year 04-05 budget amendment consistent with this action.

SUMMARY

At its September 2, 2004 meeting, the Commission continued consideration of this contract amendment to this meeting. The September 2, 2004 written staff report and the additional information requested by the Commission are included as attachments. Staff recommends that the Regional Transportation Commission adopt the attached resolution to amend the MOT contract adding \$155,000 in allocated, earmarked federal funds for continuation of services necessary for acquisition of the Santa Cruz Branch Rail Line, increasing the hourly rates in all categories by \$10, extending the term to December 31, 2005, and authorizing a Fiscal Year 04-05 budget amendment consistent with this action.

Attachments:

1. Resolution Authorizing Adding \$155,000 to the Contract with Miller, Owen and Trost
2. September 2, 2004 Written Staff Report
3. Scope of Work for the Rail Line Acquisition Services Contract with Miller, Owen and Trost
4. Expenditures by Consultant under the Rail Acquisition Services Contract with Miller, Owen & Trost and Pending Subconsultant Work
5. Available Funding for the SCCRTC Rail/Trail Authority Capital Projects