

**AGENDA:** February 3, 2005

**TO:** Regional Transportation Commission  
**FROM:** Pat Dellin, Acting Executive Director  
**RE:** Regional Transportation Plan Update – Printing Cost Expenditure

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## **RECOMMENDATIONS**

Staff recommends that the Regional Transportation Commission approve the attached resolution ([Attachment 1](#)) authorizing expenditures not to exceed \$ 23,000 to print the draft and final *Regional Transportation Plan* and Environmental Impact Report.

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## **BACKGROUND**

In accordance with state mandates, regional transportation planning agencies are required to regularly prepare and adopt Regional Transportation Plans. The last *Regional Transportation Plan* (RTP) for Santa Cruz County was completed in 2001. The *Regional Transportation Plan* is a short and long range planning tool used to develop regional consensus on transportation goals, projects and funding projections.

## **DISCUSSION**

According to the current schedule, the draft *Regional Transportation Plan* (RTP) will be printed in February to be released at the February 17, 2005 Transportation Policy Workshop. To assure that there is wide access to the RTP, staff has estimated 250 copies of the Draft RTP and corresponding Draft Environmental Impact Report (EIR) will be printed. Consistent with RTC policies, all draft documents are available free to the public and will also be available for review online at the Commission's website, [www.sccrtc.org](http://www.sccrtc.org).

Staff estimates that the printing costs for the draft RTP will be approximately \$7,000 and the printing cost for the final RTP will be approximately \$10,000. These estimates include printed copies and copies available on compact disk (CD). The RTC will receive a portion of the draft and final RTP EIR documents as part of joint EIR contract with Association of Monterey Bay Area Governments (AMBAG) and Transportation Agency for Monterey County (TAMC) for environmental review of the Metropolitan Transportation Plan (MTP) and RTPs. However, staff anticipates that additional copies of the draft and final EIR will need to be printed. Staff anticipates that the printing cost for additional copies of the draft and final EIR will be approximately \$6,000. A total of \$23,000 has been budgeted in the Commission's adopted FY04/05 budget to cover these printing costs.

## **SUMMARY**

Staff recommends that the Regional Transportation Commission approve the attached resolution (Attachment 1) authorizing the Executive Director to expend an amount not to exceed \$23,000 to print the Draft and Final RTP and RTP EIR.

Attachments: 1. Resolution to expend up to \$23,000 for the Draft RTP

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