

RESOLUTION NO.

Adopted by the Santa Cruz County Regional Transportation Commission  
on the date of June 2, 2005  
on the motion of Commissioner  
duly seconded by Commissioner

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR  
TO NEGOTIATE AND SIGN AN AGREEMENT  
WITH ELLEN ALDRIDGE OF WILLIAM AVERY & ASSOCIATES  
FOR CONSULTING ASSISTANCE IN THE AREAS OF  
HUMAN RESOURCES AND LABOR RELATIONS

WHEREAS, the Santa Cruz County Regional Transportation Commission has made a decision to implement steps towards becoming an autonomous public agency; and,

WHEREAS, human resources and labor relations are new functional areas of management responsibility for the Commission; and,

WHEREAS, due to these new areas of responsibility, the Commission has a need for specialized human resource and labor relations consultant services; and,

WHEREAS, the consultant Ellen Aldridge has the training, extensive local experience and competence to perform the specialized service required by the Commission; and,

WHEREAS, there are adequate funds in the FY05-06 budget for the one-time costs associated with autonomy to cover this consultant contract:

THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION:

1. The Executive Director is authorized to negotiate and sign an agreement with Ellen Aldridge for specialized human resources and labor relations consultant services through June 30, 2007 to be paid at an hourly rate as shown on Exhibit A, for a total contract cost not to exceed \$15,000.
2. The Executive Director is authorized to extend the term of the agreement and to negotiate and execute amendments to the agreement provided that the amendments are within the scope of the agreement and funds are included in the approved SCCRTC budget and work program.

AYES: COMMISSIONERS

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS

ABSENT: COMMISSIONERS

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Ellen Pirie, Chair

ATTEST:

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Pat Dellin, Secretary

Attached: Exhibit A- Scope and Rate

Distribution: RTC Fiscal  
Auditor-Controller  
Transportation Planner – TS  
Ellen Adridge

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Exhibit A:

**Human Resources and Employee Relations Consultant Services  
to be provided by**

**WILLIAM AVERY & ASSOCIATES**

I.

DUTIES OF CONSULTANT

1. CONSULTANT will provide any and all requested or required services within labor relations and human resources activities of the COMMISSION including but not limited to: advice and consultation on all human resources and labor relations matters; responding to issues related to its labor organizations and interrelated public agencies; and such other advice, opinion or assistance as requested by the COMMISSION through the Executive Director or his/her designees.
2. CONSULTANT in carrying out the terms and conditions of this agreement is an independent contractor and not an employee of the COMMISSION.
3. Ellen Aldridge shall be the individual within the CONSULTANT's firm who shall be primarily responsible for providing required services pursuant to this agreement. Any back-up or supplemental services shall be provided by an individual(s) to be determined by the mutual agreement of the parties.

II.

DUTIES OF COMMISSION

1. COMMISSION shall cooperate with CONSULTANT in the performance of this agreement as follows:
  - a) Providing all information reasonably accessible to the COMMISSION which may be helpful to CONSULTANT in the performance of her services, and
  - b) Providing a management team to assist CONSULTANT during any negotiation sessions with labor organizations, and
  - c) Providing clerical and stenographic assistance as CONSULTANT may reasonably require on-site, and
  - d) Providing a suitable location where negotiation sessions may be conducted.

III.  
CONSIDERATION

1. For the services described above, the COMMISSION shall pay CONSULTANT the sum of Two Hundred and Five dollars (\$205) per hour. CONSULTANT bills in quarter-hour increments and shall invoice the COMMISSION on a monthly basis.
  
2. CONSULTANT shall not charge for travel expenses, secretarial or administrative time.