

AGENDA: January 12, 2006

TO: Budget and Administration/Personnel Committee  
FROM: Pat Dellin, Acting Executive Director  
REGARDING: DRAFT 2006 GOALS FOR THE RTC EXECUTIVE DIRECTOR

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## RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel Committee;

1. Accept the list of 2005 goals for the RTC Executive Director; and
  2. Review and revise the draft 2006 goals for the RTC Executive Director and forward them to the RTC for its approval along with its recommendation from the last meeting that the RTC not prepare a performance evaluation of the Executive Director this year.
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## BACKGROUND

At your last meeting, the Budget and Administration/Personnel Committee met in closed session regarding the annual performance evaluation of the Executive Director. The committee decided to recommend to the RTC that a performance evaluation of the Acting Executive Director not be prepared this year due to the need to concentrate on other commission priorities. This recommendation has not yet been forwarded to the full RTC.

As part of this item at your December meeting, the Acting Executive Director distributed two lists of goals for the Executive Director: one for 2005 and the other for 2006. It was discussed that having a written list of goals for the RTC Executive Director would be a good way for the full RTC to communicate overall priorities and expectations with both the outgoing Executive Director and the incoming Executive Director.

## DISCUSSION

I recently prepared the list of 2005 Goals (Attachment 1) based on Commission direction and professional judgment throughout the past year. A proposed list of Goals for the Executive Director for 2006 is also attached (Attachment 2 – updated since the list I distributed at your last meeting). I request that the Budget and Administration/Personnel Committee review the goals and revise them as appropriate. Staff also recommends that the committee's recommended list of goals for 2006 be forwarded to the RTC for its review and approval.

## SUMMARY

Goals for 2005 and 2006 are attached for your review and recommendation to the RTC.

Attachment 1: 2005 Goals for the RTC Executive Director

Attachment 2: 2006 Goals for the RTC Executive Director