

AGENDA: February 2, 2006

TO: Regional Transportation Commission  
FROM: Pat Dellin, Acting Executive Director  
REGARDING: EXECUTIVE DIRECTOR RECRUITMENT

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## RECOMMENDATIONS

Staff recommends that:

1. Commissioners plan to attend the full Transportation Policy Workshop meeting on Thursday, February 16<sup>th</sup> from the special start time of 8 a.m. to noon to interview the Executive Director finalists; and
  2. Individual Commissioners indicate to the Commission's Chair by February 8<sup>th</sup> if you are interested in serving on the ad hoc committee to formulate recommendations to the full Commission on compensation and an employment contract for the new Executive Director.
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## DISCUSSION

### *RTC to Interview Executive Director Candidates*

John Shannon and Christine Iams of CPS Executive Search have been working with the Budget and Administration/Personnel (B&A) Committee and RTC and County staff on the Executive Director recruitment. The recruitment is on schedule. The Budget and Administration/Personnel Committee is scheduled to meet on January 27<sup>th</sup> to select finalists for the position and on February 9<sup>th</sup> to interview the semi-finalists and select finalists.

At your January Transportation Policy Workshop meeting, the RTC set a special meeting time for the February Transportation Policy Workshop for the full RTC to interview the finalist candidates for the position. That expanded meeting time is:

Transportation Policy Workshop  
Thursday, February 16<sup>th</sup>  
**8:00 am to noon**  
RTC Conference Room

Please inform staff and your alternate if you will not be able to attend this meeting.

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### ***Ad Hoc Committee for Employment Agreement and Compensation***

At your last meeting, the RTC also approved the recommendation of staff and the Budget and Administration/Personnel Committee to create an ad hoc committee to formulate a recommendation to the full RTC on compensation and an employment agreement for the new Executive Director. This ad hoc committee will meet after the RTC has chosen its preferred candidate on or after February 16th.

Consistent with the process for appointments to Commissioner committees as shown in the Commission's Rules and Regulations, staff recommends that Commissioners interested in serving on the committee indicate their interest to Commission Chair Pirie prior to the February 9<sup>th</sup> Budget and Administration/Personnel Committee meeting. Chair Pirie can then designate the members of the ad hoc committee at the Transportation Policy Workshop meeting, with the concurrence of the Commission.

### **SUMMARY**

The recruitment is on schedule. The RTC will interview finalists for the position at the February 16<sup>th</sup> TPW meeting, starting at 8:00 am. Commissioners wishing to serve on the ad hoc committee on compensation should inform the Commission Chair by February 8<sup>th</sup>.