



SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

1523 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA 95060-3911 (831) 460-3200 FAX 460-3215

**** CORRECTED PAGES ****
(corrected sentences are underlined)

SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

March 10, 2006

SCCRTC
1523 Pacific Avenue
Santa Cruz, CA 95060

RAIL/TRAIL AUTHORITY

RE: Transition of SCCRTC Executive Directors

COMMUTE SOLUTIONS

Dear Members of the SCCRTC:

On March 7th, the Board of Supervisors approved the employment agreement with George Dondero II to serve as the RTC's new Executive Director. I met with Mr. Dondero yesterday and look forward to working with him on our transportation projects.

TRANSPORTATION POLICY WORKSHOP

Mr. Dondero will be meeting with the Acting Executive Director, Pat Dellin, over the next month to learn more about our projects, our organization and our community. Mr. Dondero's first official full week of work will start Monday, April 3rd. To ease the transition, Ms. Dellin will work that full week as well, with her last official day in the office being Friday, April 7th. Both Ms. Dellin and Mr. Dondero will attend the April 6th meeting of the RTC.

BUDGET & ADMINISTRATION PERSONNEL COMMITTEE

At its meeting yesterday, the Budget and Administration/Personnel Committee considered the administrative arrangements for the separation of Ms. Dellin from employment by the County on behalf of the RTC and has the following recommendation. The Budget and Administration/Personnel Committee recommends establishment of a limited term additional Executive Director position for Ms. Dellin to use her accumulated leave through August 25, 2006. This additional position would start the beginning of the pay period of the overlap of the two Executive Director positions, March 25th. The compensation would be at the salary range for the Executive Director position that was approved by the RTC on March 2, 2006 and established by the Board of Supervisors on March 7, 2006.

INTERAGENCY TECHNICAL ADVISORY COMMITTEE

BICYCLE COMMITTEE

ELDERLY & DISABLED TRANSPORTATION ADVISORY COMMITTEE

The Budget and Administration/Personnel Committee's recommendation is in recognition of Ms. Dellin's superior accomplishments and devotion to duty during her 18 years of service to the RTC, and especially during her tenure over the past 15 months as the Acting Executive Director. The Committee notes that this is a one-time action in recognition of Ms. Dellin's superior accomplishments. Although Ms. Dellin will be effectively on leave during this time, she will be available for consultation with the new Executive Director and/or the RTC if requested by either.

WWW.SCCRTC.ORG
EMAIL: INFO@SCCRTC.ORG

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County policy requires that separating employees receive pay for their accumulated vacation, administrative leave and sick leave upon separation. There are two ways that the RTC could provide compensation to separating employees for their accumulated leave: through a lump sum payment or by allowing the employee to stay on the payroll for as long as the accumulated leave allows. The latter option has benefits to the employee, and this is the option that the Budget and Administration/Personnel Committee recommends in this case. The recommendation will cost the RTC approximately \$11,000. This cost will be borne in full by the RTC.

If the RTC approves addition of a limited term executive director position as recommended, the County has indicated that this could be accomplished within its current structure.

Therefore, the Budget and Administration/Personnel Committee recommends that the RTC:

TRANSPORTATION
POLICY WORKSHOP

Request that the County establish a limited term additional Executive Director position effective March 25, 2006 to August 25, 2006 at the salary range previously established on March 7, 2006 for the Executive Director position and place Ms. Dellin in the limited term position.

BUDGET &
ADMINISTRATION
PERSONNEL
COMMITTEE

Thank you for considering this recommendation.

Sincerely,



INTERAGENCY
TECHNICAL
ADVISORY
COMMITTEE

Ellen Pirie
SCCRTC Chair

Cc: Susan Mauriello, County Administrative Officer
Dania Torres-Wong, County Personnel Officer

BICYCLE COMMITTEE

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ELDERLY & DISABLED
TRANSPORTATION
ADVISORY COMMITTEE