

AGENDA: February 15, 2007

TO: Regional Transportation Commission
FROM: Daniel Nikuna, Fiscal Officer
SUBJECT: Consultant Selection for 2006 Triennial Performance Audit

RECOMMENDATION

Staff recommends that the Regional Transportation Commission approve a resolution authorizing the Executive Director to execute a contract for 2006 triennial performance audits with Moore and Associates.

DISCUSSION

At your January 2007 meeting, the Commission authorized the Executive Director to request proposals for 2006 triennial performance audits of the Regional Transportation Commission and the Santa Cruz County Metropolitan Transit District. The audit covers FY2003/2004, FY2004/2005 and FY2005/2006

The Request for Proposals (RFP) was sent to 29 consulting firms and it was also posted on the RTC website. Three firms responded by the February 1, 2007 due date - Majic Consulting Group, Moore & Associates, and Pacific Municipal Consultants (PMC). All firms are qualified and have performed this work for transportation commissions and transit operators in the past. The cost proposals ranged from \$24,150 to \$24,898. The FY2006-2007 budget work program budgeted \$25,000 for the performance audits. Staff reviewed the proposals, and recommends awarding the contract to Moore & Associates based on experience with Regional Transportation Planning Agencies (RTPA) and Transit Operators, staffing, and recommendations from prior clients. The proposed scope of work is included as Attachment 1.

SUMMARY

Staff recommends that the Commission approve the resolution (attachment 2) authorizing the Executive Director to execute a contract with Moore & Associates for the 2006 triennial performance audits.

Attachments 1: Scope of Work
2: Resolution