

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FY 2007-08 WORK PROGRAM**

SUMMARY

November~~March~~ 2007

For fiscal year 2007-08, the Santa Cruz County Regional Transportation Commission (RTC) Work Program includes state-mandated responsibilities and Commission priorities, including:

- continued oversight of the Highway 1 Widening HOV Lane Project Approval/Environmental Document (PA/ED)
- continued oversight of the PA/ED for the Highway 1 Soquel-Morrissey Auxiliary Lanes project
- continued coordination of the Highway 1/17 Merge Lanes project in its construction phase, including implementation of the Transportation Demand Management (TDM) program during project construction and coordination with Caltrans and City of Santa Cruz staff on the public information program and necessary adjustments to the project
- continued work to complete due diligence, negotiations and purchase of the Santa Cruz Branch Rail Line
- if the Santa Cruz Branch line is purchased, set up contracts and systems to operate the freight service, maintain the line, and manage the ownership of the property including responsibilities, liabilities, rights and potential revenues
- completion of the work of the Transportation Funding Task Force (TFTF) with recommendations to the RTC
- implementation of the local transportation expenditure and funding plan resulting from the work of the broad-based Transportation Funding Task Force
- continued development of a master plan for a coastal trail network
- continued work to carry out the RTC's responsibilities to monitor and coordinate with Caltrans and local agencies on timely implementation of other state highway and local projects with state or federal funding participation
- continued work with project sponsors and funding agencies on securing funds for high priority projects from all modes of transportation
- continued services to Santa Cruz area travelers through the Commute Solutions, SAFE callbox, Safe on 17 and Freeway Service Patrol programs, including coordination with partner agencies to ensure the best possible service
- implementation of the Monterey Bay Transit Planning Rotational Intern program
- continuation of the Bike to Work and the Community Traffic Safety Coalition's bicycle-pedestrian education programs
- continued attention to maintaining and enhancing a variety of public information outlets
- continue the development and implementation of systems necessary to ensure that the RTC continues to function efficiently and effectively as an independent government agency

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TABLE OF CONTENTS

page

FY 07-08 RTC Planning Program and Projects Funded through the RTC’s Operating Budget:

101: TDA Administration 3
179: “Commute Solutions” Rideshare Program 4
178: Service Authority for Freeway Emergencies (SAFE)..... 5
177: Freeway Service Patrol (FSP)..... 6
682: Rail/Trail Authority 7
683: Highway 1/HOV Lane PA/ED and Auxiliary Lane Projects..... 8
112: Plan Coordination. 9
411: Land Use/Transportation Coordination 10
101: Work Program and Budget 11
113: Public Information and Participation 12
614: Bicycle/Pedestrian Planning and Safety Program 13
621: Specialized Transportation Planning 14
622: Regional Transportation Plan 16
622: Local Transportation Funding Plan 17
231: Traffic Monitoring 18
631: Transportation System Management (TSM) 19
641: Transportation Improvement Program..... 20
683: Highway Planning..... 22
Regional Surface Transportation Program (STP) Exchange 23
Local Jurisdiction Planning Projects Funded by Federal STP/CMAQ Fund..... 23

###: Numbers correspond to Overall Work Program Element

FY07-08
RTC PLANNING PROGRAM AND PROJECTS FUNDED THROUGH THE
RTC'S OPERATING BUDGET

OWP # WORK PROGRAM ELEMENT

101 **TDA Administration**

This task involves maintaining day-to-day operations of the Regional Transportation Commission (RTC).

Major Tasks:

- Implement fiscal, personnel and administrative functions for Commission operations
- Manage Transportation Development Act (TDA) funds and claim process
- Manage other transportation funds that flow through the Commission budget
- Distribute and monitor use of various federal and state transportation funds
- Provide staff support to the Budget and Administration/Personnel Committee
- Produce and distribute an annual report with RTC financial and grant funds information
- Continue to implement administrative and personnel changes to improve the efficiency and effectiveness of Commission operations, as time permits
- Complete the development of policies, procedures and systems to ensure effective and efficient operation of SCCRTC as independent agency
- Complete analysis of TDA claims process and produce guidelines for TDA recipients
- Review and revise SCCRTC Rules and Regulations

Major Products:

- Agenda packets for the Budget and Administration/Personnel Committee
- Cost Allocation Plan (by end of fiscal year)
- TDA Fiscal Audits and Internal Financial Statements
- Response to and implementation, as appropriate, of the recommendations of the 2007 Triennial Performance Audit
- Staff Assignments list
- Staff hiring and performance evaluations
- Fiscal, personnel and administrative policies, procedures and systems for the SCCRTC as an independent governmental entity
- Social security participation election and resulting agreements
- Revised SCCRTC Rules and Regulations
- Annual Report (see also Public Information and Participation element)

Shown on page 4 of the budget

OWP # WORK PROGRAM ELEMENT

179 **"Commute Solutions" Rideshare Program**

Through Commute Solutions, the Commission provides information and direct services to the public and to Santa Cruz area commuters and employers to encourage the use of alternative transportation modes, telecommuting and alternative work hours.

Major Tasks:

- Operate 429-POOL and instant on-line ridesharing system for individuals to access Commute Solution's personalized ridematching and transportation information services
- Work with the Project Development Team (PDT) to design and implement the Transportation Demand Management (TDM) program for the Highway 1/17 Merge Lanes project, including enhanced Commute Solutions services and promotions to assist commuters during construction of the Highway 1/17 project and weekend Freeway Service Patrol (FSP) coverage in the project area
- Improve and regularly update the Commute Solutions website and materials to maximize public access to alternative transportation programs and projects operated by various providers
- Promote carpooling, vanpooling, transit and other transportation alternatives through incentives, information dissemination, and promotional events
- Assist county employers in promoting use of multi-modal travel options and promote Commute Solutions services at on-site transportation fairs at employment sites and elsewhere
- Coordinate services and events with groups like the Santa Cruz Area and Pajaro Valley Transportation Management Associations (SCATMA and PVTMA), Ecology Action, SCMTD, UCSC TAPS, Cabrillo College, etc.
- Support the formation and continuation of vanpools and Park and Ride Lots
- Distribute promotional materials
- Continue to monitor and pass through Air District AB2766 grant funds to the Santa Cruz Area TMA for the Emergency Ride Home Program
- Continue administrative oversight of TDM programs receiving RTC funding

Major Products:

- Flyers, brochures, advertisements
- Analysis and evaluation of Transportation Demand Management programs and needs countywide
- Website enhancements
- PowerPoint presentations for use at fairs and events

Shown on page 5 of the budget

OWP # WORK PROGRAM ELEMENT

178 Service Authority for Freeway Emergencies (SAFE)

The Santa Cruz County Service Authority for Freeway Emergencies (SAFE) operates the County's highway callbox system and works with the California Highway Patrol and Caltrans on highway safety projects and programs.

Major Tasks:

- Continue to work with contractors to provide reliable and efficient call box facilities and services
- Complete mobility improvements and other site improvements as needed. Inform the public of changes.
- Continue to administer enhanced CHP enforcement as part of the SAFE on 17 Program.
- Continue the funding partnership with the Metropolitan Transportation Commission to ensure continuation of the enhanced CHP enforcement on Highway 17
- Continue to monitor and track collision and safety issues on Highways 1 and 17
- Continue to work with the CalSAFE organization to coordinate on statewide issues related to Call Box systems
- Provide staff support to the Safe on 17 Task Force

Major Products:

- 200~~7~~⁶ Safe on 17 Annual Report
- Safe on 17 Fact Sheet
- New call box maintenance contract
- Usage and maintenance reports from maintenance and call answering contractors
- Site accessibility analysis and improvements contract
- Agenda packet materials for the Safe on 17 Task Force
- Statewide agreement with CHP on call box call answering
- Combined SAFE and FSP annual report

Shown on page 6 of the budget

OWP # WORK PROGRAM ELEMENT

177 Freeway Service Patrol (FSP)

The Freeway Service Patrol (FSP) project involves commute hour and weekend tow truck patrol of Highways 1 and 17 to assist stranded motorists, clear collisions, remove road debris and thereby help maintain traffic flow.

Major Tasks:

- Continue to implement and monitor the usage and effectiveness of Freeway Service Patrol tow truck service in cooperation with the Metropolitan Transportation Commission, the California Highway Patrol, and Caltrans
- Coordinate FSP towing service and activities with those in neighboring counties
- Administer the Santa Cruz FSP tow truck patrol and manage tow truck contracts
- Continue to work with the FSP programs across the state, Caltrans and the California Highway Patrol to demonstrate the effectiveness of FSP programs and to maintain and increase state funding for FSP programs
- Consider revisions to FSP services based on analysis of usage and availability of funding
- Negotiate amended FSP Highway 1 contract to coordinate with the four-year term of new Highway 1 contract and ensure a biennial FSP procurement process
- Work with the Transportation Agency for Monterey County and Caltrans to develop a coordinated system for FSP assist data collection
- Together with the Transportation Agency for Monterey County seek funding to implement coordinated FSP assist data collection system and to feed the data into the statewide FSP benefit/cost model to better reflect conditions of smaller FSP programs
- Implement weekend FSP service for the Highway 1/17 Interchange Merge Lanes project area

Major Products:

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- Implement new towing service contract for highway 17
- Implement flexible fuel adjustment for FSP towing contracts
- Amended FSP Highway 1 FSP contract to a four-year term
- New FSP assist data collection system and reports
- Improved statewide FSP benefit/cost model
- Combined SAFE and FSP annual report

Shown on page 7 of the budget

OWP #

WORK PROGRAM ELEMENT

682

Rail/Trail Authority

This work element involves the Regional Transportation Commission functioning as a Rail/Trail Authority, the lead agency for acquisition of the Santa Cruz Branch Rail Line right-of-way. The possibility of potential bicycle and pedestrian paths using the right-of way adjacent to the rail line is shown within the Bicycle/Pedestrian Planning Work Element.

Major Tasks:

- Complete due diligence investigations for acquisition of the Santa Cruz Branch Rail Line including inspections, appraisals, environmental assessments and financial analyses
- Complete acquisition of the Santa Cruz Branch Line
- Following acquisition, assume responsibilities for ownership of the new property and operation of an active rail line
- Establish contracts and systems to effectively, efficiently and reliably operate the freight service, maintain the rail line and manage the ownership of the property
- Coordinate operation of the Santa Cruz Branch Rail Line, including current and future uses, with operators, shippers, partner agencies and local jurisdictions
- Investigate lease possibilities, update old leases and secure new leases
- Continue to work with the Transportation Agency for Monterey County, the Coast Rail Coordinating Council, Caltrain, AMTRAK and Caltrans Division of Rail to support the establishment of a rail station at the Pajaro station for any new or expanded rail passenger service on the coast mainline

Major Products:

- Final Purchase Agreement with Union Pacific
- Contract with rail service provider
- Contracts with freight customers
- Contracts with consultants for operation and management of property
- Updated and new leases
- Due diligence reports

Shown on pages 8 of the budget

OWP # WORK PROGRAM ELEMENT

683 **Highway 1/HOV Lane PA/ED and Auxiliary Lane Projects**

This work element includes implementation of the Project Approval/ Environmental Documents (PA/ED) for the Highway 1 Widening/HOV Lanes project and the Highway 1 Soquel-Morrissey Auxiliary Lanes project.

Major Tasks:

- Continue to guide the consultant work, in cooperation with the Project Development Team and Caltrans, on the Project Approval/Environmental Document (PA/ED) for the Highway 1 Widening/HOV Lanes project and the PA/ED for the Highway 1 Soquel-Morrissey Auxiliary Lanes project
- Participate in the Project Development Team (PDT) overseeing the Project Approval/ Environmental Document (PA/ED) for the Highway 1 Widening/HOV and Highway 1 Soquel-Morrissey Auxiliary Lanes projects
- Coordinate with Caltrans and the consultant team ~~on the~~ to meet all funding requirements particularly those of the Corridor Mobility Improvement Account (CMIA)
- Continue to coordinate with the Highway 1 Construction Authority on the PA/ED and funding issues for the two projects
- Implement bilingual public outreach plan including meetings, open houses, newsletters and advertisements to keep the community informed and involved in the project development process
- Coordinate public outreach efforts with other RTC projects and respond to concerns from residents and businesses
- Coordinate construction initiation of the Highway 1 Soquel-Morrissey Auxiliary Lanes project with construction completion of the Highway 1/17 Interchange Merge Lanes project

Major Products:

- Public meetings, newsletters, community group presentations and other outreach efforts on the Highway 1 Soquel-Morrissey Auxiliary Lanes project and the Highway 1 Widening/HOV Lane project
- Quarterly reports and presentations on the progress of the projects to the RTC and the Highway 1 Construction Authority
- Highway 1 Soquel-Morrissey Auxiliary Lanes project preliminary draft and draft environmental review documents (2008)
- Highway 1 Widening/HOV Lane Project Approval/Environmental Document (2010)
- Environmental review of up to three pedestrian/bicycle crossings of Highway 1 (2010)

Shown on page 9 of the budget

OWP # WORK PROGRAM ELEMENT

112 Plan Coordination

Plan coordination includes a variety of tasks associated with maintaining a coordinated approach to transportation planning on a local, regional, state and federal level.

Major Tasks:

- Coordinate transportation projects and funding with Caltrans, AMBAG, SCMTD, cities, the County and other federal, state and local agencies
- Conduct meetings of the Interagency Technical Advisory Committee
- Attend meetings of the Regional Transportation Planning Agencies group, the California Association of Councils of Government (CALCOG) and the California Transportation Commission
- Attend and/or participate in meetings of partner agencies as necessary
- Coordinate with Chambers of Commerce, community groups and task forces, etc., on transportation issues
- Review and provide comments on the transportation aspects of planning documents prepared by other agencies
- Monitor legislation, develop recommendations for SCCRTC positions on state and federal legislation, and meet with state and federal legislators and the SCCRTC's Washington and Sacramento Assistants to monitor and support federal and state transportation funding and policy initiatives
- Coordinate with AMBAG and the Monterey Bay Unified Air Pollution Control District on air quality issues
- Continue to work with Interagency Technical Advisory Committee members and other transportation partners to cooperatively develop and pursue grant opportunities for transportation studies, programs and projects
- Participate in technical advisory committee meetings for updating AMBAG's regional growth projections and updates to the regional travel demand model

Major Products:

- Annual State and Federal Legislative Programs
- Agenda packets for the Interagency Technical Advisory Committee

Shown on pages 10, 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

411 Land Use/Transportation Coordination

This element emphasizes early and continued coordination between the RTC and local agencies on land use development projects and land use plans with transportation implications and on transportation plans and projects with land use implications.

Major Tasks:

- Provide staff comments on general plan updates, bicycle plans, major development plans, transit plans and environmental review documents prepared by local agencies
- Share information with the planning staffs of the local jurisdictions, UCSC, and SCMTD on the coordination of land use and transportation issues and projects
- Forward applicable draft plans and environmental documents to the SCCRTC Elderly and Disabled Transportation Advisory Committee and Bicycle Committee for their review and comment
- Continue to participate in the Planning Director's Roundtable
- Review Caltrans comments on local and regional plans and projects
- Coordinate with AMBAG to ensure any work on a Regional Blueprint Plan for the Monterey Bay region reflects the goals and policies of the Regional Transportation Plan (RTP) and the priorities of the SCCRTC and its member agencies

Major Products:

- Comment letters on draft plans and environmental documents
- Quarterly report on document review activities

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

101 Work Program and Budget

Major Tasks:

- Develop the annual and amended work program and budget in cooperation with AMBAG and CALTRANS
- Participate in annual meetings with federal and state agency representatives about the Overall Work Program
- Prepare reports required by ~~funding~~~~other grantor~~ agencies
- Continue to investigate and pursue new grant and other funding sources for Commission programs and initiatives

Major Products:

- Annual budget and work program (February/March)
- Amended budget and work program (as needed)
- Quarterly progress reports
- Required grant reports

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

113 Public Information and Participation

The overall purpose of this work element is to inform the public and to elicit their participation and input on transportation projects, programs, plans, and policies.

Major Tasks:

- Provide information to the public and solicit input from the public and partner organizations on regional transportation issues using the media, internet, advertisements, in-office and partner organization contact distribution mechanisms and presentations to local groups
- Develop and implement public participation programs for major projects
- Continue to arrange with Community TV of Santa Cruz to broadcast regular RTC meetings and public hearings countywide
- Continue to identify and utilize opportunities for improving the reach of public information materials and services so that low income, minority and marginalized populations are well informed and have the opportunity to provide input on regional transportation projects, programs and policies
- Update the RTC's website to take advantage of new technology to improve its usefulness to the public and the RTC and to implement accessibility measures
- Continue to enhance the usefulness of the Commission's website and email notification system for project updates, public hearings, notices and meeting agenda packets
- Coordinate with AMBAG on update of the Public Participation Plan for the AMBAG region
- Continue to produce, update and distribute fact sheets and/or newsletters for individual projects
- Produce and distribute RTC annual report with information on accomplishments, status and future activity of projects (see also TDA Administration element)

Major Products:

- Posting of major reports, the Commission agenda packets and committee agendas and related materials on the Commission's website
- New and updated public information handouts and website listings for major projects
- Email notifications on major projects and reports and posting of meeting agendas and materials
- Regional Public Participation Plan
- News Releases
- Project fact sheets and/or newsletters

| Shown on pages 4, 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

614 Bicycle/Pedestrian Planning and Safety Education Program

The focus of this work element is three-fold: 1) coordinating and advancing bicycle and pedestrian projects and programs throughout the county; 2) supporting countywide Bicycle/Pedestrian Safety Education and the Bike to Work/School programs; and 3) developing the master plan for the Monterey Bay Sanctuary Scenic Coastal Trail (MBSST) Network ~~which includes the Monterey Bay Sanctuary Scenic Trail (MBSST)~~

Major Tasks:

- Provide staff support for the Commission's Bicycle Committee and Elderly and Disabled Transportation Advisory Committee
- Coordinate with local, state and federal agencies regarding bicycle projects, plans and funding programs
- Process bike and pedestrian-related Transportation Development Act claims
- Implement and promote the Bikes Secure bicycle parking subsidy program
- Prepare a Master Plan for the Coastal Monterey Bay Sanctuary Scenic Trail (MBSST) Network including ~~the Monterey Bay Sanctuary Scenic Trail and~~ portions of the trail that may be developed within the Santa Cruz Branch Rail Line right-of-way in coordination with local jurisdictions and Monterey Bay regional agencies
- Continue the bilingual bicycle/pedestrian safety education program at elementary schools
- Continue financial support of the Bike to Work/School program, the Electric Bicycle Commuter Incentive Program and the Community Traffic Safety Coalition (CTSC)
- Continue to monitor planning for a public use trail in the San Lorenzo Valley
- Continue to monitor pass through Air District AB2766 grant funds to Ecology Action~~the Santa Cruz Area TMA~~ for the Folding Bikes on Buses project

Major Products:

- Agenda packets for the Bicycle and Elderly and Disabled Transportation Advisory Committees
- Master Plan for the Coastal Trail Network including the Monterey Bay Sanctuary Scenic Trail in Santa Cruz County
- Updated Santa Cruz County Bikeways Map
- Bicycle Hazard and Pedestrian Access reports
- Additional bicycle parking facilities

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

621 Specialized Transportation Planning

The coordination of planning for transportation services, funding and programs to serve the County's elderly and disabled communities is the focus of this work element.

Major Tasks:

- Provide staff support to the Elderly and Disabled Transportation Advisory Committee
- Continue to implement the accessible pedestrian planning program of the Elderly and Disabled Transportation Advisory Committee
- Continue to coordinate with local public, private, and non-profit entities involved in providing specialized transportation, including Community Bridges, the Volunteer Center, SCMTD and its Metro Advisory Committee (MAC)
- Process Transportation Development Act claims for specialized transportation services and pedestrian-related facilities
- Facilitate the local review and scoring of FTA Section 5310, Job Access/Reverse Commute (JARC), and New Freedoms applications
- Conduct Annual Transportation Unmet Needs Hearing
- Coordinate with the Community Traffic Safety Coalition for administration of Pedestrian Access Reports
- Implement the Paratransit Coordination Task Force recommendations for which the RTC and Elderly/Disabled Transportation Advisory Committee are responsible
- Produce a Coordinated Public Transit Human Services Transportation Plan as required by SAFETEA-LU in conjunction with AMBAG, the Transportation Agency for Monterey County, SCMTD and other specialized transportation service providers, as appropriate. Work tasks could include holding a two-county conference or other meeting on elderly/disabled transportation issues in the Monterey Bay Region, and determining how to respond to any other requirement of SAFETEA-LU for this work element
- Transmit to AMBAG contact information from the Guide to Specialized Transportation Services to assist AMBAG staff in developing a similar guide covering the three AMBAG counties
- Continue to monitor pass through Air District AB2766 grant funds to Community Bridges for the Green (Hybrid) Vanpool project
- Implement pass through grant agreements with Caltrans and Community Bridges for the Mobility Outreach and Education project funded with an Environmental Justice Context-Sensitive Planning grant

Major Products:

- Agenda packets for the Elderly and Disabled Transportation Advisory Committee
- Annual Unmet Needs Hearing
- Updates to the “Guide for Specialized Transportation”
- Agreements to receive Environmental Justice Context-Sensitive Planning grant funds and implement the Mobility Outreach and Education project
- Outreach, distribution and Processing of the Pedestrian Access Reports
- Annual Report summarizing the Committee’s activities
- Coordinated Public Transit Human Services Transportation Plan

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

622 Regional Transportation Plan

Since the last update of the state-mandated Regional Transportation Plan (RTP) was completed in 2005, the focus of this work element is on implementation of the plan, ~~and~~ coordination on long range planning with our transportation partners and preparation for the required update in 2010. Additionally rules regarding regional transportation plans established by the federal transportation act (SAFETEA-LU), need to be implemented. This work element also includes working with local jurisdictions to ensure that regional transportation policies and projects are included in local jurisdiction planning activities.

The next target time for a major update of the RTP is FY 2009/10.

Major Tasks:

- Continue to work with Caltrans and local agencies to implement the *Regional Transportation Plan's* projects and policies through their planning and capital improvement programming actions
- Coordinate with local jurisdictions, Caltrans, AMBAG, the Metropolitan Transportation Commission, and the Transportation Agency for Monterey County (TAMC) on long-range transportation planning activities in our region
- Coordinate with Caltrans and AMBAG on implementing new planning requirements related to SAFETEA-LU.
- Prepare amendments to the RTP, as needed
- Continue to coordinate with AMBAG on upgrade of the regional transportation model and on its population forecasts
- Coordinate with AMBAG, Caltrans and the Transportation Agency for Monterey County for any requirement or proposal to conduct a freight planning study
- Develop timeline and scope for next RTP update
- Participate with Caltrans and agencies throughout the State on the development of new state RTP guidelines
- Ensure that projects proposed for federal, state or local funding are consistent with the RTP
- Monitor and provide input on AMBAG's Regional Blueprint plan.

Major Products:

None

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

622 Local Transportation Expenditure and Funding Plan

The RTC established a broad-based Transportation Funding Task Force to develop an expenditure and funding plan to better meet the transportation needs of the community. This work element informs the community about the transportation needs and funding shortages listed in the plan and the need to deliver the plan's projects.

Major Tasks:

- Conclude the work of the Transportation Funding Task Force (TFTF) project, working with a full range of transportation stakeholders and a broad cross section of ~~of~~ the community to assess and implement new local transportation funding options and assign the revenues to underfunded transportation needs
- Work with partner agencies, the business community, organizations and the public to implement the expenditure and funding plan developed by the TFTF and approved by the RTC
- Work with consultants, partner agencies and others to develop any additional information necessary on projects included in the Local Transportation Expenditure and Funding Plan
- Work with area legislators, legislative consultants and the community to produce legislative changes necessary to implement the Local Transportation Expenditure and Funding Plan
- Continue to implement a broad range of public outreach and public participation strategies to maximize participation by all segments of the population, including underrepresented groups
- Conduct necessary polls to complete the work of the TFTF and provide essential educational materials to implement the Local Transportation Expenditure and Funding Plan approved by the RTC
- Make materials available in Spanish as well as English, as needed
- Attend Self-Help Coalition meetings

Major Products:

- Broad Agreement of Transportation Funding Task Force on local transportation funding plan/package
- Transportation funding plan/package
- Community outreach on the preferred transportation funding package
- Legislative changes to implement the Local Transportation Expenditure and Funding Plan
- Polls of local area voters

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

231 Traffic Monitoring

The Commission's traffic monitoring program involves collecting and reporting data on the county's transportation network.

Major Tasks:

- Coordinate the collection of traffic volume and vehicle occupancy data at various locations throughout the county, using consultant services as budgeted
- Coordinate traffic data collection and reporting with Caltrans, UCSC, AMBAG, the cities and the County
- Provide traffic count data to local, state and federal agencies, land use development proponents and members of the public as needed
- Prepare reports on related data such as population, housing, employment, land use, vehicle registration and traffic accidents
- Continue working with AMBAG and the Transportation Agency for Monterey County (TAMC) on coordinated and/or joint traffic counting services and/or reporting

Major Products:

- Traffic counts data produced by consultant

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

631 Transportation System Management (TSM)

For this work element, the Commission works with other agencies and businesses to foster relatively low cost improvements to the transportation network such as signal timing, changeable message signs and park and ride lots.

Major Tasks:

- Coordinate with Caltrans and the CHP on Traffic Operation Systems (TOS) improvements, relatively low cost projects designed to improve the efficiency and safety of the transportation system
- Monitor and provide input on Caltrans TSM projects
- Continue to work with Caltrans Districts 4 and 5 on coordinating with the San Francisco Bay Area Traffic Management Center and the Central Coast Traffic Management Center
- Provide staff support to the Traffic Operations System Oversight Committee
- Continue to identify potential locations for new, expanded or enhanced park and ride lots, both dedicated and shared-use
- Continue to participate with AMBAG, Caltrans District 5 and the RTPAs of the Central Coast on development of the Central Coast Intelligent Transportation System Architecture and Maintenance Plan

Major Products:

- Agenda packets for the Traffic Operations System Oversight Committee

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

641 Transportation Improvement Program

The Transportation Improvement Program work element involves programming funds for transportation projects and programs and working with implementing agencies to encourage appropriate and timely implementation of those transportation projects and programs.

Major Tasks:

- Develop the 2008 Regional Transportation Improvement Program
- Prepare amendments to the 2006 *Regional Transportation Improvement Program* (RTIP) as needed
- Coordinate RTIP amendments with AMBAG for the Federal Transportation Improvement Program (FTIP) and with Caltrans and the California Transportation Commission (CTC) for the State Transportation Improvement Program (STIP)
- Monitor the state transportation budget and work with Caltrans and the California Transportation Commission on obtaining funding for the Rail Acquisition Project, MetroBase and other STIP funded projects
- Coordinate with Caltrans, AMBAG and the California Transportation Commission regarding programming of projects through state and federal funding programs such as the State Transportation Improvement Program (STIP), the Regional Surface Transportation Program (RSTP), and the STIP Transportation Enhancement Activities (STIP TE) Program
- Monitor the implementation of STIP, STIP TE, RSTP, and CMAQ-funded projects, with an emphasis on project delivery, timely use of funds- including preparation of periodic project delivery status reports, and compliance with State law and California Transportation Commission guidelines.
- Work with Caltrans on developing operational and safety improvements for Highways 1 and 17
- Hold a programming cycle for federal and state funding programs, as necessary
- Monitor the achievement towards regional and state transportation goals
- Allocate annual RSTP Exchange funds
- Assist local agencies in filing and monitoring STIP allocation requests
- Work with Caltrans to monitor both major and minor state highway projects and to fulfill its STIP project monitoring and project delivery responsibilities
- Work with our counterpart regional agencies, Caltrans and the California Transportation Commission (CTC) on the development of implementation policies and procedures for state and

federal funding programs

- Prepare state and federally-mandated reports for Caltrans, FHWA, and the CTC
- Provide information to the public and other agencies regarding funding programs and opportunities
- Project planning, including the development of project study reports or major investment studies
- If requirements for model-based performance measure assessments are adopted by the state, discuss with AMBAG and the Transportation Agency for Monterey County how to fund and implement those assessments

Major Products:

- *2006 Regional Transportation Improvement Program* amendments
- Caltrans mandated documents and reports
- Project Status Reports
- 2008 Regional Transportation Improvement Program

Shown on pages 11 and 12 of the budget

OWP #**WORK PROGRAM ELEMENT**

683

Highway Planning

This work element includes close coordination and monitoring of Caltrans work on projects to improve the Highway 1 freeway, the Highway 1/17 Merge Lanes project and other Highway improvement projects that are not specifically attributed to implementation of the Highway 1/HOV Lanes PA/ED or Soquel-Morrissey Auxiliary Lane Projects.

Major Tasks:

- Continue to participate in the Project Development Team (PDT) and work closely with Caltrans and the City of Santa Cruz on Highway 1/17 Merge Lanes project implementation issues, including the public information process
- Continue to participate on the Project Development Teams (PDT) and work closely with Caltrans on State Highway Operation and Protection Program (SHOPP) and other projects on State Highways in Santa Cruz County
- ~~and~~Continue to work with the City of Santa Cruz on the Highway 1/9 Intersection and Highway 1/San Lorenzo River Bridge Widening projects and with the City of Watsonville on the Highway 1 Harkins Slough Road Interchange
- Continue to work with Caltrans, the California Transportation Commission, the Highway 1 Construction Authority and the Project Development Teams to identify and implement ways to secure funding for and expedite Highway 1 improvement projects
- Continue to work with Caltrans and other agencies on developing necessary safety and service improvements on all County highways including Highways 9, 129 and 152
- Prepare public information materials related to Highway projects for coordinated outreach efforts

Major Products:

None

Shown on pages 11 and 12 of the budget

OWP # WORK PROGRAM ELEMENT

670 Monterey Bay Transit Planning Rotational Intern

This work element includes hiring an intern to work on transit related tasks for six months with the RTC and six months with the Santa Cruz Metropolitan Transit District (SCMTD). This is funded through a Transit Professional Development Grant jointly secured by the Association of Monterey Bay Area Governments (AMBAG), SCMTD, Monterey Salinas Transit (MST), the Transportation Agency for Monterey County (TAMC) and the RTC. The goal of the grant is to provide agencies with planning and marketing assistance and transportation students with transit related work experience.

Major Tasks:

- Coordinate with AMBAG, and the participating agencies to implement any necessary grant agreements
- In coordination with SCMTD recruit and hire a rotational intern to work on a variety of transit related tasks including assistance with updating and distributing of the Guide to Specialized Transportation; monitoring implementation status of recommendations resulting from the Paratransit Task Force; implementing the annual unmet needs process; staffing of the Elderly and Disabled Transportation Advisory Committee; maintaining and developing website information regarding transit and specialized transportation services; public outreach and marketing efforts to businesses, agencies, community groups and the public for transit and specialized transportation; researching effective low cost strategies implemented elsewhere to better serve the transportation needs of the elderly, disabled and people with limited means; producing grant applications to continue existing programs and implement new programs; coordinating with SCMTD regarding strategies to better serve the elderly, disable and people of limited means; and reviewing plans and environmental documents for effective strategies to address transportation needs

Major Products: _____

_____ Transit planning inter services

Shown on pages 11 and 12 of the budget

**REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) EXCHANGE PROGRAM
FY 06-07**

The RSTP Exchange Program involves exchange of State funds for federal funds for approved RSTP funded projects. This section of the budget is updated as new RSTP Exchange funds are allocated.

Shown on page 13 of the budget

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