

**Transportation Development Act (TDA) – Local Transportation Funds
CLAIM FORM
for Bike/Pedestrian Projects**

Submit a separate form for each project.

*If you have any questions about this claim form or would like an electronic copy of the form,
please contact the Santa Cruz County Regional Transportation Commission at 460-3200.*

Project Information

1. Project Title: Community Traffic Safety Coalition (CTSC)
2. Implementing Agency: County of Santa Cruz Health Services Agency
3. Sponsoring Agency (if different) – must be a TDA Eligible Claimant: Santa Cruz County Regional Transportation Commission
4. TDA funding requested this claim: \$51,163
5. Fiscal Year (FY) for which funds are claimed: FY 08/09
6. General purpose for which the claim is made, identified by the article and section of the Act which authorizes such claims (ex. Article 8 Bicycle project): Article 8 Bike/Ped Project
7. Contact Person/Project Manager: Theresia Rogerson
Telephone Number: (831) 454-4312 E-mail: theresia.rogerson@health.co.santa-cruz.ca.us

Secondary Contact (in event primary not available) : Dena Loijos
Telephone Number: (831) 454-5018 E-mail: dena.loijos@health.co.santa-cruz.ca.us
8. Project/Program Description/Scope (use additional pages, if needed, to provide details such as work elements/tasks): See Attachment A - CTSC Work Plan for Fiscal Years 2008-2010
9. Number of people to be served/anticipated number of users of project/program: The number of people served will depend on the strategies incorporated in most projects, such as public campaigns. For projects involving direct education, media outreach, etc. the numbers of users will be documented or estimated.
10. Project Location/Limits (attach a map and/or photos if available/applicable, include street names): All projects are county wide.
11. Justification for the project. (Why is this project needed? Primary goal/purpose of the project; problem to be addressed; project benefits; importance to the community): The CTSC is the only community-based coalition in Santa Cruz county that focuses on traffic safety. The Coalition provides a forum for various agencies to share information, address community issues, collaborate on solutions, and act as a resource for its members and the community. The CTSC has seen many accomplishments since it was established in 1992, some of which can be found at <http://www.sctrfficsafety.org/accomplishments.html>

- 12. Consistency and relationship with the Regional Transportation Plan (RTP) – please reference Project or Policy number: Programmed into the RTP under project #CO50
- 13. Measures of performance, success or completion to be used to evaluate project/program: Please see Attachment A for evaluation measures planned for each project in the work plan.
- 14. Impact(s) of project on other modes of travel, if any (ex. parking to be removed): A primary goal of the CTSC is to encourage people to use alternative forms of transportation. For example, in last year’s work plan, a Bike/Walk to School event was organized at Soquel Elementary. This was a school that had not participated previously, but over 100 students walked or rode their bicycles to school in the Fall event.
- 15. Project Cost/Budget, including other funding sources, and Schedule: (*complete “15a” or “15b”*)

15a. Capital Projects

	Planning	Environ-mental	Design/Engineering	ROW	Construction	Other*	Contingency	Total
SCHEDULE (Month/Yr)								
Total Cost/Phase								
\$TDA requested								
Source 2:								
Source 3:								
Source 4:								

**Please describe what is included in “Other”:*

15b. Non- Capital Projects – Cost/Schedule: List any tasks and amount per task for which TDA will be used. Can be substituted with alternate budget format.

See Attachment B – Community Traffic Safety Coalition Budget for FY 2008-2009

- 16. Preferred Method and Schedule for TDA fund distribution, consistent with the RTC Rules and Regulations (a. 90% prior to completion/10% upon completion; or b. 100% after completion): 100% after completion, county transfer fund (journal)
- 17. Proposed schedule of regular progress reports including an evaluation of prior year’s activities: Biannual progress report to be submitted January 31, 2009 and final report to be submitted July 31, 2009.

18. TDA Eligibility:	YES?/NO?
A. Has the project/program been approved by the claimant's governing body? Attach resolution to claim. (If "NO," provide the approximate date approval is anticipated.)	Yes, on file
B. Has this project previously received TDA funding?	Yes
C. For capital projects, have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency for the next 20 years? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	N/A

D. Has the project already been reviewed by the RTC Bicycle Committee and/or Elderly/Disabled Transportation Advisory Committee? (If "NO," project will be reviewed prior to RTC approval).	Bicycle Committee review on 3/10/08
E. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: http://www.dot.ca.gov).	N/A

Documentation to Include with Your Claim:

All Claims

- **A letter of transmittal** to SCCRTC addressed to the Executive Director that attests to the accuracy of the claim and all its accompanying documentation.
- **Resolution from TDA** eligible claimants indicating their roles and responsibilities; and, if applicable, commitment to maintain facilities as indicated in the submitted plans for a period of 20 years.

Bike to Work, Community Traffic Safety Coalition/Ride ‘n Stride – PLEASE KEEP ANSWERS BRIEF

19. Improving Program Efficiency

- Describe any areas where special efforts have been made in the **last fiscal year** to reduce operating cost and/or increase ridership/program usage. Note any important trends.
- Goals for next fiscal year (ex. identify opportunities to maximize economies of scale). Describe any areas where special efforts will be made to improve efficiency and increase program usage/ridership:

A main premise of the CTSC is to bring together groups with an interest in traffic safety so as not to duplicate efforts within the community. There are several examples of how the CTSC has reduced operating costs and/or increased efficiency. One is that the CTSC staff have been trained to maintain the CTSC website so that the program does not have to pay an outside contractor. Another example involves the new work plan for the Safe Routes to School project, which addresses background activities that will save staff time for public works departments that are planning to apply for grants. The CTSC has also utilized more media strategies to increase its presence in the community and to inform the public of various programs and efforts underway. Finally, the CTSC has been working with law enforcement and the courts to route bicycle violators through the Bicycle Traffic School, increasing the use of this educational program.

20. What is different from last year’s program/claim?

The total amount of funding requested for both CTSC and Ride n’ Stride remains the same as last year at \$100,000. The work plans for each program are new every year and are chosen by CTSC members. There are also ongoing projects, such as Ride n’ Stride that continue from year to year.