



**Santa Cruz County Regional
Transportation Commission's**

BICYCLE COMMITTEE

Minutes - Draft

**Monday, October 21, 2013
6:00 p.m.**

**RTC Office
1523 Pacific Ave
Santa Cruz, CA 95060**

1. Call to Order
2. Introductions

Members Present:

Kem Akol, District 1
Holly Tyler, District 1 (Alt.)
David Casterson, District 2, Chair
Peter Scott, District 3
Will Menchine, District 3 (Alt.)
Amelia Conlen, District 4
Rick Hyman, District 5
Bill Fieberling, City of Santa Cruz
Andy Ward, City of Capitola, Vice-Chair
Daniel Kostelec, City of Capitola (Alt.)
Gary Milburn, City of Scotts Valley (Alt.)
Rob Straka, Ecology Action/Bike to Work
Piet Canin, Ecology Action/Bike-to-Work (Alt)
Leo Jed, CTSC

Staff:

Cory Caletti, Senior Transportation Planner
Ginger Dykaar, Transportation Planner

Unexcused Absences:

Excused Absences:

Eric Horton, District 2 (Alt.)
Carlos Garza, City of Santa Cruz (Alt.)
Myrna Sherman, City of Watsonville
Lex Rau, City of Scotts Valley
Jim Langley, CTSC (Alt.)

Guests:

Cody Meyer, AMBAG
Steve All, Executor and Beneficiary of the Public Trust
Jim Cook, resident
Bob Landry, resident
Marty Demare, public

Vacancies:

District 4 – Alternate
District 5 – Alternate
City of Watsonville – Alternate

3. Announcements – Cory Caletti announced that hard copies of the packets were mailed to members. A number of members communicated their desire to receive the mailed hard copies and all members will receive email notifications of the packet postings. A November meeting will be needed, on the third Monday of the month due to the Veteran's Day Holiday, for the Committee to review funding applications
4. Oral communications – Steve All provided an update on his CycleNet bicycle route numbering protocol project and supplied staff with a CD of the latest version to be lent out to members at their request.

5. Additions or deletions to consent and regular agendas – Leo Jed requested that items #6 and #9 be pulled. They were assigned as #11a and #11b, respectively.

CONSENT AGENDA

A motion (Fieberling/Jed) to approve the consent agenda as amended passed unanimously.

6. Pulled - Approve draft minutes of the September 23, 2013 Bicycle Committee meeting
7. Accepted Bicycle Committee roster
8. Accepted summary of Bicycle Hazard Reports
9. Pulled - Accept follow-up email from Caltrans regarding bicycle improvement needs on Caltrans right-of-way that were address at the Sept 23rd meeting

REGULAR AGENDA

10. Association of Monterey Bay Area Governments (AMBAG) Regional Bike Model Web Tool – Cody Meyer, AMBAG Planner, provided a presentation on the CycleTracks bicycle trip data collection effort. He identified the project’s goal and timeframe, as well as ways to submit data via the web tool or the mobile app. Members recommended utilizing a variety of existing data sets (Strava, MapMyRide, etc) but input constraints limit the ability to integrate data from other sources. Members were asked to help provide data, solicit others to do the same, distribute promotional materials to solicit additional volunteers, and to assist with intercept surveys when those will be performed.
11. Monterey Bay Sanctuary Scenic Trail (MBSST) Network Final Master Plan – Cory Caletti, RTC Senior Transportation Planner, provided a presentation on the MBSST Network project. After some discussion and questions, a motion was made (Hyman/Scott) to recommend that the RTC adopt the plan. An amendment was made (Hyman/Ward) to recommend that the RTC adopt the plan with the following changes: 1) specify that every attempt should be made to keep the trail open 24 hours a day, not from dawn to dusk as currently suggested; 2) indicate that maintenance vehicles should yield to trail users instead of the other way around as currently proposed; 3) indicate that design and engineering plans be brought to the Bike Committee for review at the conceptual and detailed levels; 4) in the “Funding and Prioritization” section of the Plan, make better reference to the possibility of funding partial segments via an a-la-cart option; 5) include commitment that the RTC will work to ensure trail and bike/pedestrian network connectivity through way-finding and directional signage when the trail diverts onto the on-road system; and 6) add a goal stating that contiguous trail development should be encouraged in order to maximize continuous trail utilization in areas with high numbers of activity centers and population density. The motion and the amendment passed unanimously.
- 11a. Item # 6 from Consent Agenda: Approve draft minutes of the September 23, 2013 Bicycle Committee meeting – Leo Jed requested that the minutes be modified to reflect that the Highway 1 centerline rumble strip treatment will be 12 inches wide, not like the alternative treatment to be utilized on the shoulder fog line. He also requested that the minutes better reflect the Bike Committees interest in seeing 10-15 foot long gaps every 30-60 feet of rumble strip treatment used in conjunction with the alternative treatment. He also requested that the minutes reflect that the Bike Committee expressed interest in Caltrans installing transverse rumble strips across the roadway heading into the City of Santa Cruz from Davenport to slow motor vehicle speeds. A discussion followed about David Casterson’s report at the last meeting on the Budget and

Administration's recommendation to not add additional staff time to reinstate monthly Bike Committee meetings as requested by the Committee. Members discussed how the Bike Committee may move forward in identifying infrastructural improvements, their role in providing technical assistance, and different approaches they could employ to add value to their service and pursue the RTC to re-instate monthly meetings. A motion (Akol/Conlen) to approve the minutes with changes as noted passed unanimously.

- 11b. Item # 9 from Consent Agenda: Accept follow-up email from Caltrans regarding bicycle improvement needs on Caltrans right-of-way that were addressed at the Sept 23rd meeting – Members discussed the follow-up email from Caltrans in regards to needed improvement on state route 1 that were identified. Leo Jed appreciated Caltrans for going out and conducting a field inspection immediately after the September meeting and providing responses. He suggested that since Caltrans can only conduct maintenance of the Wilder Ranch path twice a year, that members should report hazards via the RTC's hazard reporting program as they are observed. He also requested that staff ask Caltrans to respond with a time frame on installing Bikes May Use Full Lane signs in the locations discussed and that staff clarify with Caltrans that speed feedback signs are requested outside the City of Santa Cruz, not outside of the town of Davenport as their correspondence implies. A motion (Jed/Ward) to accept the letter passed unanimously.
12. Member updates related to Committee functions – Leo Jed asked that an item be agendaized for a future meeting to discuss current Bike Committee responsibilities, what projects and plans beyond currently defined responsibilities they may provide input into and mechanisms by which to do that. Leo Jed also updated the Committee on Caltrans' presentation of the rumble strip item to the RTC and noted that Caltrans agreed to investigate the use of gaps in addition to the alternative treatment. Kem Akol requested further discussion of the Murray Street rehabilitation project and the need for the project to incorporate bike access to the harbor. An Ad-Hoc Committee was formed comprised of Kem Akol, Holly Tyler, Will Menchine and Peter Scott to investigate possibilities and coordinate with the City of Santa Cruz. Cory Caletti indicated that the City of Santa Cruz will be coming to a future meeting and be available to discuss proposed improvements. Rob Straka reported that the October Open Streets event was a resounding success.
13. Adjourned: 8:30 PM

NEXT MEETING: The next Bicycle Committee meeting is scheduled for Monday, November 18, from the special time of 6:00pm to 8:30pm at the RTC office, 1523 Pacific Ave, Santa Cruz, CA.

Minutes respectfully prepared and submitted by:

Cory Caletti, Senior Transportation Planner

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