

**Santa Cruz County Regional
Transportation Commission**

Elderly & Disabled Transportation Advisory Committee

Minutes – Draft

Tuesday, October 22, 2013, 12:00 p.m.

**Regional Transportation Commission Office
1523 Pacific Avenue, Santa Cruz (2nd Floor)**

1. **Call to Order** at 12:05 pm

2. **Introductions**

Members Present:

Kirk Ance, CTSA Lift Line
Sharon Barbour, 5th District
Lisa Berkowitz, CTSA
John Daugherty, Metro Transit
Veronica Elsea, 3rd District

Sally French, Soc. Serv. Provider-Disabled (HOPE)

Mike Molesky, Social Service Provider Disabled
Patti Lou Shevlin, 1st District

Alternates Present:

Rachel Glynn, Volunteer Center
Patty Talbot, Social Services Provider
April Warnock, Metro ParaCruz

Excused Absences:

Hal Anjo, Potential Bus Rider

RTC Staff Present:

Cory Caletti
Cathy Judd
Rachel Moriconi
Karena Pushnik
Tegan Speiser

Others Present:

Claire Fliesler, SCMTD
Erich Friedrich, SCMTD
Tom Hiltner, SCMTD

3. **Oral Communications**

Tegan Speiser, RTC Planner, mentioned the recently completed implementation plan for the Traveler Information Study, which includes specialized transportation. She will email a link to the report to members for review and is requesting feedback by November 1.

John Daugherty, SCMTD, announced Route #6 began on September 12 with service from Metro to La Posada.

Karena Pushnik, RTC Planner, mentioned that members and alternates received a revised agenda on October 17, with the inclusion of Item 9a, an application for Debbi Brooks alternate, Rachel Glynn.

4. **Additions or deletions to consent and regular agendas**

CONSENT AGENDA

Action: The motion (Elsea/Barbour) - - to approve the consent agenda - - carries with Patty Talbot and Lisa Berkowitz abstaining.

5. Approved minutes from August 13, 2013 meeting
6. Received Transportation Development Act (TDA) Revenues Report as of Oct 2013
7. Received Surplus TDA Allocation
8. Received email to the Bicycle Committee regarding Packet Reading
9. Received RTC Highlights through Oct 2013
- 9a. Approved E&D TAC Alternate Application for Rachel Glynn
10. Received Information Items:
 - a. 2013 Section 5310 Scores
 - b. E&D TAC Survey
11. Received Agency Updates
 - a. Volunteer Center
 - b. Community Bridges serving as the Consolidated Transportation Services Agency
 - c. Santa Cruz Metropolitan Transit District
 - Sep 2013 ParaCruz Report
 - Sep 2013 Mobility Management Report
 - Past Metro Report
 - d. Santa Cruz County Regional Transportation Commission
 - e. Private Operators

REGULAR AGENDA

12. Review Monterey Bay Sanctuary Scenic Trail Network Final Master Plan

Cory Caletti, RTC Planner, gave a Power Point presentation about the Monterey Bay Sanctuary Scenic Trail Network Final Master Plan. Ms. Caletti announced that the RTC released the Monterey Bay Sanctuary Scenic Trail network Final Master Plan. RTC staff recommends that the E&D TAC review the Final Master Plan, provide feedback, and recommend that the RTC adopt the plan.

Members provided feedback on width of bridges, criteria used to set priorities for each segment, involvement of schools in the overall planning process, and the opportunity for interactive components.

Action: The motion (Barbour/Elsea) - - for the E&D TAC to recommend adoption of the Monterey Bay Sanctuary Scenic Trail Network Final Master Plan by the Regional Transportation Commission - - carries unanimously.

13. Determine Review Action for STIP Funding Recommendations

Karena Pushnik, RTC Planner, said that the RTC has issued a "call for projects" for over \$12 million in state and federal funds from the State Transportation Improvement Program, Regional Surface Transportation Program and for the Monterey Bay Sanctuary Scenic Trail Network. Applications are due October 29 with the RTC board scheduled to approve projects to receive funds on December 5. Because the project lists will not be available until November, staff recommends that the E&D TAC either:

- a. Designate an ad hoc subcommittee to evaluate the project lists and make recommendations to the RTC board on behalf of the committee; or
- b. Schedule a special meeting of the E&D TAC to review the project list as a committee and make recommendations to the RTC board.

The committee discussed the merits of having the full committee review the grant applications versus the potential for not getting a quorum. By general agreement, the committee opted to seek volunteers for an ad hoc subcommittee. Volunteers for an ad hoc subcommittee to review applications consist of April Warnock, Veronica Elsea, Sharon Barbour, and Mike Molesky. Others suggested that Clay Kempf and Hal Anjo be asked to participate. There was general agreement on the composition of the ad hoc subcommittee as listed immediately above.

14. Review Pacific Station Redesign

Thomas Hiltner, and Claire Fliesler, Metro Staff, gave a presentation on the redesign of Pacific Station. The City of Santa Cruz has partnered with Metro to redesign Pacific Station with mixed-use concepts which will integrate and bring positive activity to the southern end of Pacific Avenue. Consultants 'Group 4+' will lead the design process through selection of a preferred alternative. Metro staff invited E&D TAC members to participate in this project and provide input and ideas for the new Pacific Station. In April, Group 4+ will provide a preferred alternative to the Metro Board and the City of Santa Cruz.

Claire Fliesler said that the three main goals for the Pacific Station Redesign include:

- Efficient transit center buses
- Excellent customer service
- Excellent urban design

Member feedback included comments related to restroom facilities, Pacific Street signage for Paratransit drivers provide drop-off for wheelchairs, accommodating taxi's, individual bus bays for each route, and have the Metro clock synchronized with real-time and route service.

15. Review Short Range Transit Plan update

Erich Freidrich, Metro Staff, discussed Metro's Short Range Transit Plan (SRTP) focused on transit service and capital improvements over a five year period. Based on state law, Metro must have a current up-to-date SRTP in order to purchase buses starting in 2014. Metro awarded a contract to Nelson\Nygaard on April 26, 2012 to draft the 2013 SRTP. Metro and Nelson\Nygaard staff began working on collecting data and performing public outreach to guide the elements of the SRTP. Mr. Freidrich provided details of the data collected. Nelson\Nygaard submitted a draft Service Plan with recommendation for new and revised service policies and recommendations for specific service changes. Changes include providing real time transit information via GPS/Automated Vehicle Locators, setting standards for route deviations and increasing the recommended distance between stops to improve route efficiency. Additional outreach to stakeholders and stakeholder groups

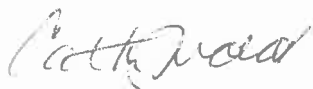
focusing on the Draft Service Plan as well as the Capital Improvement Plan and the Marketing Plan will take place in October. The draft SRTP will be presented by mid November and is scheduled for adoption by Metro in December.

16. Receive Pedestrian Safety Work Group Update

Veronica Elsea, Pedestrian Safety Work Group Chair, discussed progress on the Pedestrian/Motorists brochure, installation of in-bus signs about the Pedestrian Hazard Report in all fixed route and Paratransit route vehicles, input into the Monterey Bay Sanctuary Scenic Trail, participation in a Boulder Creek group that met with Commissioner McPherson to discuss pedestrian issues in San Lorenzo Valley, and their group's presence at the Open Streets event on October 13 on West Cliff Avenue. The Committee is still working with CTSC to update its document on how to deal with the disabled near construction sites. Ms. Elsea told members that the next meeting of the Pedestrian Safety Work Group is scheduled for November 15 from 10:00 am to noon in the conference room of the RTC. At their next meeting, the Committee will discuss language, formatting, and distribution of the Pedestrian/Motorist brochure.

17. Adjourn 2:05 pm

Respectfully submitted,



Cathy Judd, RTC Staff

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