



**Santa Cruz County Regional
Transportation Commission's
BICYCLE COMMITTEE**

Minutes - Draft

**Monday, April 7, 2014
6:00 p.m.**

**RTC Office
1523 Pacific Ave
Santa Cruz, CA 95060**

1. Call to Order
2. Introductions

Members Present:

Kem Akol, District 1
David Casterson, District 2, Chair
Jim Cook, District 2 (Alt.)
Will Menchine, District 3 (Alt.)
Amelia Conlen, District 4
Rick Hyman, District 5
Bill Fieberling, City of Santa Cruz
Andy Ward, City of Capitola, Vice-Chair
Lex Rau, City of Scotts Valley
Leo Jed, CTSC
Jim Langley, CTSC (Alt.)
Emily Glanville, Ecology Action/Bike to Work

Staff:

Cory Caletti, Senior Transportation Planner
Ginger Dykaar, Transportation Planner

Unexcused Absences:

Excused Absences:

Holly Tyler, District 1 (Alt.)
Carlos Garza, City of Santa Cruz (Alt.)
Daniel Kostelec, City of Capitola (Alt.)
Gary Milburn, City of Scotts Valley (Alt.)
Myrna Sherman, City of Watsonville
Piet Canin, Ecology Action/Bike-to-Work (Alt.)
Peter Scott, District 3

Guests:

Saskia Lucas, Open Streets
Theresia Rogerson, Health Services Agency
Jeannie LePage, Ecology Action

Vacancies:

District 4 and 5 – Alternates
City of Watsonville – Alternate

3. Announcements – Replacements for pages #6 and #64 were distributed; Emily Glanville was appointed to serve as the Bike to Work voting representative; Andy Ward, Daniel Kostelec, Lex Rau and Gary Milburn were reappointed to serve in their current capacities; applications are being accepted for the new Active Transportation Program (ATP); and the Bike Committee will receive semi-annual updates on projects being implemented by local jurisdictions with funding provided through the RTC.
4. Oral communications – Bill Fieberling expressed dissatisfaction with the 6pm meeting start time. Kem Akol indicated that he would like to see further improvements to the East Cliff Parkway for

bike travel. Will Menchine would like to see information provided to the Committee regarding the possibility of a trail without rail option, as well as what actions would be required for rail banking or complete track removal. Amelia Conlen reported that she is working with Saskia Lucas to bring a small demonstration of what an easy green buffered bike lane project might look like to the Capitola Open Street event. Theresia Rogerson indicated that the Health Services Agency is applying for an ATP grant for a Safe Route to School project with Ecology Action, that she'd like community input and that she will forward an online survey so that members may provide feedback. Leo Jed requested that staff provide annual reports on the ATP program, and how total allocations compare with previous allocations out of the Bicycle Transportation Account program.

5. Additions or deletions to consent and regular agendas – A motion was made (Jed/Conlen) to remove items #10 and #11 and assign them as item numbers 18a and 18b. The motion passed with all voting in favor (Akol, Casterson, Menchine, Conlen, Hyman, Rau, Jed, Glanville, Fieberling and Ward).

CONSENT AGENDA (Fieberling/Ward)

A motion (Fieberling/Ward) to approve the consent agenda passed with members Akol, Casterson, Menchine, Conlen, Hyman, Rau, Jed and Glanville voting in favor. No votes were cast in opposition.

6. Accepted draft minutes of the February 10, 2014 Bicycle Committee meeting
7. Accepted summary of Bicycle Hazard reports
8. Accepted Bicycle Committee roster
9. Accepted letter from the Bicycle Committee to Santa Cruz Metro regarding recommendation on the *Draft Short Range Transit Plan*
10. Accept staff report presented to the Interagency Technical Advisory Committee recommending a discussion regarding establishment of a process for Bicycle Committee and Elderly & Disabled Transportation Advisory Committee (E&D TAC) review of projects for Complete Streets considerations – Moved to Regular Agenda as Item #18a
11. Accept staff report presented to the April 3rd, 2014 RTC meeting regarding proposed changes to the RTC Rules and Regulations – Moved to Regular Agenda is Item #18b
12. Accepted comment from Rick Hyman on the proposed changes to the RTC Rules and Regulations
13. Accepted Bicycle Committee application from Emily Glanville, new Bike to Work voting representative

REGULAR AGENDA

14. Officer Elections –Chair Casterson opened the floor for nominations. A motion (Conlen/Menchine) to nominate David Casterson to serve as Chair for another year passed unanimously (Akol, Casterson, Menchine, Conlen, Hyman, Rau, Jed, Glanville, Fieberling and Ward). A motion (Ward/Fieberling) was made to nominate Leo Jed as Vice-Chair. Another motion was made (Conlen/Fieberling) to nominate Andy Ward as Vice-Chair. Casterson, Conlen and Menchine voted in favor of Andy Ward. Akol, Hyman, Rau, Jed, Glanville, Fieberling and

Ward voted in favor of Leo Jed. Chair Casterson indicated that an updated roster will reflect himself as the on-going chair and Leo Jed as the new Vice-Chair.

15. Presentations and recommendations regarding the RTC-funded Santa Cruz County Open Streets program and Ecology Action's school safety, incentive and tracking programs – Cory Caletti provided a brief introduction to the two projects and the RTC's funding commitments. Jeanne LePage of Ecology Action presented information regarding the Boltage! and Active4Me trip tracking mechanisms. A motion (Hyman/Jed) to recommend that the RTC approve modifying the project title and scope passed unanimously (Akol, Casterson, Menchine, Conlen, Hyman, Rau, Jed, Glanville, Fieberling and Ward).

Saskia Lucas, Santa Cruz County Open Streets Director, provided a summary of the upcoming Capitola Open Streets event. The Watsonville event is still in the early planning stages. A third West Cliff Drive event will be held in the fall and is being funded with non-RTC funding sources.

16. *Draft 2014 Regional Transportation Plan (RTP)* – A summary of the RTP development process, timeline and number of presentations to the Bicycle Committee was provided by Ginger Dykaar, RTC Transportation Planner. Ad-Hoc Committee members, Leo Jed, Jim Cook, and Rick Hyman, summarized their overall concerns and provided detailed references orally and in an attachment to the staff report. A motion (Ward/Conlen) was made to send the draft letter provided by the Ad-Hoc Committee in the attachment to the staff report to the RTC with requests for changes to the RTP document. The motion included adding a request that additional funding be allocated to the constrained MBSST Network project list should such funding become available. The motion passed unanimously (Akol, Casterson, Menchine, Conlen, Hyman, Rau, Jed, Glanville, Fieberling and Ward).
17. Transportation Development Act (TDA) Claim for the Community Traffic Safety Coalition and the Ride 'n Stride program – Cory Caletti provided a brief summary of the RTC's funding commitment to the Health Services Agency for the two programs and the TDA allocation process. Theresa Rogerson, HSA staff, provided highlights of the Coalition and Ride 'n Stride projects' work programs and recent accomplishments. A motion (Hyman/Ward) to recommend that the RTC approve the TDA allocation request passed unanimously (Akol, Casterson, Menchine, Conlen, Hyman, Rau, Jed, Glanville, Fieberling and Ward).
18. Transportation Development Act Claim for Bike to Work Week – Cory Caletti provided a brief summary of the RTC's long time funding commitment to Bike to Work and of the TDA allocation process. Emily Glanville, Ecology Action staff, outlined activities scheduled for this year's Bike Week event and answered questions. A motion (Fieberling/Akol) to recommend that the RTC approve the TDA allocation request passed unanimously (Akol, Casterson, Menchine, Conlen, Hyman, Rau, Jed, Glanville, Fieberling and Ward).
- 18a. Accept staff report presented to the Interagency Technical Advisory Committee recommending a discussion regarding establishment of a process for Bicycle Committee and Elderly & Disabled Transportation Advisory Committee (E&D TAC) review of projects for Complete Streets considerations – Members inquired about the timeline for review of projects for improved bicycle treatments and other Complete Streets principles' incorporation. Cory Caletti indicated that members of the Interagency Technical Advisory Committee began identifying ways to bring reviews by the RTC's advisory Committees in the project development process. A motion (Jed/Conlen) made to accept the staff report passed with all voting in favor (Akol, Casterson, Menchine, Conlen, Hyman, Rau, Jed, Glanville, Fieberling and Ward).

- 18b. Accept staff report presented to the April 3rd, 2014 RTC meeting regarding proposed changes to the RTC Rules and Regulations – Committee member Leo Jed expressed concern regarding changes to the Rules and Regulations as they pertain to the Bicycle Committee and the potentially diminishing role of the Committee. Leo requested that a discussion of the Bike Committee's functions be agendaized for a future meeting and agreed to provide a summary of concerns prior to that meeting. A motion (Conlen/Hyman) made to accept the staff report passed with Akol, Casterson, Menchine, Conlen, Hyman, Rau, Glanville, Fieberling and Ward voting in favor and Leo Jed voting in opposition.
19. Member updates related to Committee functions – Lex Rau indicated that the City of Scotts Valley would like to receive a letter of support for an Active Transportation Program.
20. Adjourned: 8:45 pm.

NEXT MEETING: The next Bicycle Committee meeting is scheduled for **Monday, June 9th 2014**, from the special time of 6:00 pm to 8:30 pm at the RTC office, 1523 Pacific Ave, Santa Cruz, CA.

Minutes respectfully prepared and submitted by:

Cory Caletti, Senior Transportation Planner

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