



**Santa Cruz County Regional  
Transportation Commission  
Budget and Administration/Personnel  
Committee**

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**MINUTES**

**Thursday, June 12, 2014  
3:00 pm**

RTC Office  
1523 Pacific Ave., Santa Cruz

The meeting was called to order by Committee Chair Schiffrin at 3:06 pm

Members Present

Commissioner Alternate Andy Schiffrin      Commissioner Alternate Patrick Mulhearn  
Commissioner John Leopold                      Commissioner Alternate Tony Gregorio  
Commissioner Eduardo Montesino              Commissioner Alternate Virginia Johnson

RTC Staff

George Dondero                                      Karena Pushnik  
Luis Mendez    Daniel Nikuna  
Yesenia Parra

1. Introductions-Self introductions were made
2. Additions or changes to consent and regular agenda-none
3. Oral communications- Karena Pushnick, Senior Transportation Planner reminded Commissioner's about the Steam Train event scheduled for Friday, July 11<sup>th</sup>. She noted that a car has been reserved for RTC Commissioners and guest. Tickets should be reserved by calling the RTC office. The cost for tickets is \$10.00. 2 tickets for each Commissioner and their alternates have been reserved.

**CONSENT AGENDA**

4. Approved minutes of the February 13, 2014 meeting

5. Accepted third quarter FY13-14 warrants and credit card reports
6. Accepted TDA report

### **REGULAR AGENDA**

7. Rules of Conduct for the Regional Transportation Commission Meetings

Deputy Director Luis Mendez presented the staff report. Commissioners discussed the difference between Roberts Rules of Order and Rosenberg's Rules of Order.

Commissioner Leopold moved and Commissioner Montesino seconded to approve the use of Rosenberg's Rules of Order to conduct RTC and committee meetings. Motion passed with Leopold, Montesino, Mulhearn, Schiffrin and Johnson voting "aye" and Gregorio voting "nay."

8. Santa Cruz Branch Rail Line Right-of-Way Lease and Use Policy

Deputy Director Luis Mendez presented the staff report.

Commissioners discussed the Colliers Pinkard's market lease analysis; the fact that most of the current leases are under market value and the need to discuss lease agreements with State Parks.

Commissioner Leopold moved and Commissioner Montesino seconded to recommend that the RTC approve the Policies for Leases, Licenses and Rights of Entry for the Santa Cruz Branch Rail Line Right-of-Way once staff has given the County of Santa Cruz's Real Estate Property Department a second opportunity to review the draft policies with the propose change to the lease review period.

Motion passed unanimously with Commissioners: Montesino, Leopold, Mulhearn, Schiffrin, Johnson and Gregorio voting "aye."

9. Adjournment- meeting was adjourned at 3:50 pm.

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, September 11, 2014 at 3:00 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Respectfully submitted by,

Yesenia Parra, Staff