



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

AGENDA

**Thursday, September 11, 2014
3:00 pm**

NOTE LOCATION

RTC Conference Room
1523 Pacific Avenue, Santa Cruz

1. Introductions
2. Additions or changes to consent and regular agenda
3. Oral communications

CONSENT AGENDA

4. Approve minutes of the June 12, 2014 meeting
5. Accept fourth quarter FY2013-14 warrants and credit card reports
6. Accept TDA report

REGULAR AGENDA

7. Monterey Bay Sanctuary Scenic Trail Network-Private funding and volunteer labor considerations
(*Cory Caletti, Senior Transportation Planner*)
 - a. Staff report
 - b. Letter from Commissioner Zach Friend, dated November 13, 2013
 - c. Rails-to-Trails Conservancy report
 - d. Draft Memorandum of Understanding with the Land Trust of Santa Cruz County

8. Proposed Amendments to the Fiscal Year (FY) 2014-15 Budget and Work Program
(Luis Mendez, Deputy Director)
 - a. Staff report
 - b. Proposed Amended FY2014-15 RTC Budget
 - c. TDA Estimates and Revenues
9. Review of Items to be Discussed in Closed Session

CLOSED SESSION

10. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8. Property: 1523 Pacific Ave., Santa Cruz, CA 95060

Agency Negotiator: George Dondero, Luis Mendez, Yesenia Parra

Negotiation Parties: Louis Rittenhouse

Under Negotiation: Lease Price and Terms
11. Adjournment

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, November 13, 2014 at 3:00 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Distribution:

Members/Alternates:

Commissioner John Leopold
Commission Alternate David Reid
Commissioner Greg Caput
Commission Alternate Tony Gregorio
Commissioner Zach Friend
Commission Alternate Patrick Mulhearn
Commissioner Neal Coonerty
Commission Alternate Andy Schiffrin
Commissioner Bruce McPherson
Commission Alternate Virginia Johnson
Commissioner Eduardo Montesino
Commission Alternate Lowell Hurst

Others

T. Brooke Miller, County Counsel
Alex Clifford, Santa Cruz METRO
Maura Twomey, AMBAG
Piet Canin, Ecology Action
Lois Connell, Volunteer Center
Cathy Cavanaugh, Community Bridges
Katie LeBaron, Santa Cruz County Health Services Agency

RTC Staff

George Dondero Luis Mendez
Daniel Nikuna Yesenia Parra
Cory Caletti

HOW TO REACH US

*Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue, Santa Cruz, CA 95060
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275 Main Street, Suite 450, Watsonville. CA 95076
(831) 768-8012
email: info@sccrtc.org / website: www.sccrtc.org*

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- Central Branch Library
- Watsonville Library
- Branciforte Library
- Scotts Valley Library

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HOW TO REQUEST

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may request a copy of the agenda in an alternative format. As a courtesy to those person affected, Please attend the meeting smoke and scent-free.

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Si gusta estar presente o participar en esta junta de la Comisión Regional de Transporte del Condado de Santa Cruz y necesita información o servicios de traducción al español por favor llame por lo menos con tres días laborables de anticipo al (831) 460-3200 para hacer los arreglos necesarios. (Spanish language translation is available on an as needed basis.) Please make advance arrangements (at least three days in advance) by calling (831) 460-3200.



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

MINUTES

**Thursday, June 12, 2014
3:00 pm**

RTC Office
1523 Pacific Ave., Santa Cruz

The meeting was called to order by Committee Chair Schiffrin at 3:06 pm

Members Present

Commissioner Alternate Andy Schiffrin	Commissioner Alternate Patrick Mulhearn
Commissioner John Leopold	Commissioner Alternate Tony Gregorio
Commissioner Eduardo Montesino	Commissioner Alternate Virginia Johnson

RTC Staff

George Dondero	Karena Pushnik
Luis Mendez	Daniel Nikuna
Yesenia Parra	

1. Introductions-Self introductions were made
2. Additions or changes to consent and regular agenda-none
3. Oral communications- Karena Pushnick, Senior Transportation Planner reminded Commissioner's about the Steam Train event scheduled for Friday, July 11th. She noted that a car has been reserved for RTC Commissioners and guest. Tickets should be reserved by calling the RTC office. The cost for tickets is \$10.00. 2 tickets for each Commissioner and their alternates have been reserved.

CONSENT AGENDA

4. Approved minutes of the February 13, 2014 meeting

5. Accepted third quarter FY13-14 warrants and credit card reports
6. Accepted TDA report

REGULAR AGENDA

7. Rules of Conduct for the Regional Transportation Commission Meetings

Deputy Director Luis Mendez presented the staff report. Commissioners discussed the difference between Roberts Rules of Order and Rosenberg's Rules of Order.

Commissioner Leopold moved and Commissioner Montesino seconded to approve the use of Rosenberg's Rules of Order to conduct RTC and committee meetings. Motion passed with Leopold, Montesino, Mulhearn, Schiffrin and Johnson voting "aye" and Gregorio voting "nay."

8. Santa Cruz Branch Rail Line Right-of-Way Lease and Use Policy

Deputy Director Luis Mendez presented the staff report.

Commissioners discussed the Colliers Pinkard's market lease analysis; the fact that most of the current leases are under market value and the need to discuss lease agreements with State Parks.

Commissioner Leopold moved and Commissioner Montesino seconded to recommend that the RTC approve the Policies for Leases, Licenses and Rights of Entry for the Santa Cruz Branch Rail Line Right-of-Way once staff has given the County of Santa Cruz's Real Estate Property Department a second opportunity to review the draft policies with the propose change to the lease review period.

Motion passed unanimously with Commissioners: Montesino, Leopold, Mulhearn, Schiffrin, Johnson and Gregorio voting "aye."

9. Adjournment- meeting was adjourned at 3:50 pm.

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, September 11, 2014 at 3:00 p.m. in the RTC conference room, 1523 Pacific Ave, Santa Cruz, CA

Respectfully submitted by,

Yesenia Parra, Staff

TO: Budget and Administration/Personnel Committee

FROM: Daniel Nikuna, Fiscal Officer

RE: Quarterly Warrants and Credit Card Reports

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee review and accept the FY13-14 fourth quarter Warrants and Credit Card Reports.

BACKGROUND

The Regional Transportation Commission Administrative and Fiscal Policies require that the quarterly reports of warrants and credit card purchases be presented to the B&A/P Committee for acceptance on behalf of the RTC.

DISCUSSION

The warrants report ([Attachment 1](#)) is for the fourth quarter of FY2014 ending June 30, 2014. At 336, there were eight (8) fewer warrants and their total value slightly decreased by \$7,436 to \$2,562,583 when compared to the prior quarter. The payment to RGW came to just \$52,526 from \$1,399,778 in the third quarter as the auxiliary lanes construction work on HWY 1 ended; however, the increased payments to Stacy and Witbeck, new vendor and contractor for the rail bridges construction, and the City of Santa Cruz picked up most of RGW's expenditures reduction. Stacy and Witbeck was paid \$631,223 in the fourth quarter. The City of Santa Cruz, the largest vendor with 37% of the value of the warrants, was paid \$954,946 for TDA claims (\$129,946) and RSTPX funds (\$825,000). The City of Santa Cruz received \$568,426 in the third quarter.

The credit card purchases, which are presented in [Attachment 2](#), show a \$2,995 (27%) decrease to \$7,974 from \$10,969 in the previous quarter.

There are no unusual transactions in the credit card reports or on the warrant report. Staff recommends that the budget and Administration/Personnel Committee review and accept the quarterly warrant and credit card reports.

SUMMARY

The quarterly reports for the period from April 1, 2014 to June 30, 2014 have been completed. Staff recommends acceptance of these reports.

Attachments:

1. Quarterly warrant report [Attachment 1](#)
2. Quarterly credit card report [Attachment 2](#)

ATTACHMENT 1

SCCRTC
QUARTERLY WARRANTS REPORT
FY2014 (4TH QUARTER)
(APRIL 1, 2014 - JUNE 30, 2014)

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
4/1/2014	00414883	100.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 MBRSHPS
4/1/2014	00414883	7.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 PARKING CRCC
4/1/2014	00414883	15.46	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 LUNCH CRCCOUNCI
4/1/2014	00414883	25.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 FASTRACK CARD
4/1/2014	00414883	40.74	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 SC OFFICE SUPPL
4/1/2014	00414883	62.95	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 FUEL FOR PRIUS
4/1/2014	00414883	65.43	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 MTG REFRESHMENT
4/1/2014	00414883	151.90	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 PLAQUES FOR HWY
4/1/2014	00414883	203.07	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 SVC PRIUS
4/1/2014	00414883	250.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 REG CALETTI
4/1/2014	00414883	267.24	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 SC SENTINEL SUB
4/1/2014	00414883	339.28	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 MBRSHPS DUES
4/1/2014	00414883	387.79	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 PROF SVCS
4/1/2014	00414883	479.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 STAMPS.COM
4/1/2014	00414883	558.67	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 PMT KONICA INV
4/1/2014	00414897	821.11	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY14 1200 ACCT SCRTC-BL-1010745 APR 14
4/1/2014	00414883	1,465.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC09 4246044555661663 2/24/14 ONLINE TRNG REG
4/1/2014	00414867	14,524.35	120096	CALPERS RETIREMENT SYSTEM	FY14 1201 ID 3109524485 STMT 1374 APRIL 14
4/3/2014	00415000	273.00	670001	KARENA PUSHNIK	FY14 1202 *32097* URM KARENA PUSHNIK
4/3/2014	00415001	426.76	670008	TEGAN SPEISER	FY14 1202 *32160* URM TEGAN SPEISER
4/3/2014	00415002	930.10	670010	KIM SHULTZ	FY14 1202 *31914* URM KIM SHULTZ
4/3/2014	00415237	160,017.00	111274	CITY OF WATSONVILLE	FY14 1202 *TDA-CITYWIDE CURB RAMP PROJECT* UNV DAT
4/7/2014	00415384	60.82	670002	LUIS P. MENDEZ	WATS CITY COUNCIL MTG 11/13 & AMBAG MTG 3/14
4/7/2014	00415384	125.05	670002	LUIS P. MENDEZ	VAR RAIL LINE FIELD MTGS & TAMC RAIL POL COMM MTG
4/10/2014	00416018	2,747.05	121437	NOLTE ASSOCIATES INC	FY14 2179 *14030345* HOV SERVICES 2/1- 2/28/14
4/10/2014	00416018	3,169.19	121437	NOLTE ASSOCIATES INC	FY14 2179 *14020360* HOV SERVICES 1/1- 12/31/14
4/10/2014	00416018	8,021.46	121437	NOLTE ASSOCIATES INC	FY14 2179 *13010336* HOV SERVICES 12/1- 12/31/13
4/10/2014	00416070	3.00	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2170 *3225260447* OFFICE SUPPLIES
4/10/2014	00416070	15.66	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2170 *3226299214* OFFICE SUPPLIES
4/10/2014	00416070	24.68	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2170 *3226299213* OFFICE SUPPLIES
4/10/2014	00416078	25.06	127741	AT AND T	FY14 1214 *5252858* 8317688012374 02/27/2014-03/06
4/10/2014	00415985	40.00	110743	USER-FRIENDLY COMPUTING	FY14 2177 *20140434* MOZY PRO 04/2014
4/10/2014	00415985	48.00	110743	USER-FRIENDLY COMPUTING	FY14 2177 *20140433* EMAIL FILTERING/ANTI SPAM MON
4/10/2014	00416070	72.68	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2170 *3225260450* OFFICE SUPPLIES
4/10/2014	00416070	75.66	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2170 *3225260445* OFFICE SUPPLIES
4/10/2014	00416069	112.85	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY14 2174 *228229587* COPIER MARCH 2014
4/10/2014	00416088	144.00	128472	ROTARY CLUB OF FREEDOM/FREEDOM ROTARY	FY14 1203 *1900* FY2014 Q4 QUARTERLY DUES SCCRTC/Y
4/10/2014	00416032	147.28	123516	AFLAC-FLEX ONE	FY14 1213 *252553* UF995- INS. APRIL 2014
4/10/2014	00416079	243.22	127741	AT AND T	FY14 1210 *000005210540* 8314603200962 02/13/2014-

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
4/10/2014	00416070	263.11	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2170 *3225260448* OFFICE SUPPLIES
4/10/2014	00416107	312.50	129218	COOPER TECHNOLOGIES, INC	FY14 2172 *6581* VOICE & DATA PROJECT
4/10/2014	00416077	329.69	127450	CDSNET, LLC	FY14 2176 *SC1214* SERVICES FOR FEBRUARY 2014
4/10/2014	00416079	379.88	127741	AT AND T	FY14 1210 *000005219945* 8314711300737 02/13/2014-
4/10/2014	00416072	540.00	126768	JAMES P ALLEN DBA J P ALLEN AND ASSOC	FY14 2173 *INVOICE 8* ARBORIST SERV. CONSL. RAIL L
4/10/2014	00416019	800.54	121437	NOLTE ASSOCIATES INC	FY14 2178 *14010338* AUX LNS CONST. 12/1-12/31/2013
4/10/2014	00415985	1,500.00	110743	USER-FRIENDLY COMPUTING	FY14 2177 *20140411* MAINTENANCE SERVICES FOR 04/2
4/10/2014	00415996	1,706.60	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY14 1212 *14614* APRIL 2014 ANCILLARY BENEFITS
4/10/2014	00416066	2,109.71	125902	SEBASTIAN E GUTIERREZ DBA:	FY14 2175 *20140029* CALL BOX MAINT. JANUARY 2014
4/10/2014	00416066	3,531.25	125902	SEBASTIAN E GUTIERREZ DBA:	FY14 2175 20140029 CALL BOX MAINT. FEBRUARY 2014
4/10/2014	00416019	3,681.53	121437	NOLTE ASSOCIATES INC	FY14 2178 *14030344* AUX LNS CONST. 2/1- 2/28/2014
4/10/2014	00416019	5,007.30	121437	NOLTE ASSOCIATES INC	FY14 2178 *14020362* AUX LNS CONST. 1/1- 1/31/2014
4/10/2014	00416085	68,893.46	128130	PB AMERICAS INC. DBA PARSONS BRINKERHOFF	FY14 2180 *23-535032* AUX LNS CONST. MGMT 8/31-9/2
4/10/2014	00415992	129,946.00	112335	CITY OF SANTA CRUZ	FY14 1215 TDA ARTICLE 8 FY 13/14 CTSA-CB 3RD QTR
4/10/2014	00416004	36.73	117448	VERIZON WIRELESS	FY14 1211 *9721903253* 8312521553 02/17/2004-03/16
4/10/2014	00416004	36.73	117448	VERIZON WIRELESS	FY14 1211 9721903253 8312521554 02/17/2004-03/16
4/10/2014	00416004	36.73	117448	VERIZON WIRELESS	FY14 1211 9721903253 8312522817 02/17/2004-03/16
4/10/2014	00416004	38.01	117448	VERIZON WIRELESS	FY14 1211 9721903253 8313456441 02/17/2004-03/16
4/10/2014	00416004	38.01	117448	VERIZON WIRELESS	FY14 1211 9721903253 8314211516 02/17/2004-03/16
4/10/2014	00415964	58.52	102314	PG AND E CUSTOMER BILLING	FY14 1209 5824685375-6 02/20/2014- 03/20/2014
4/10/2014	00415963	70.80	102314	PG AND E CUSTOMER BILLING	FY14 1208 2730123841-9 02/27/2014- 03/27/2014
4/10/2014	00415963	76.61	102314	PG AND E CUSTOMER BILLING	FY14 1208 9709471543-6 02/26/2014- 03/26/2014
4/10/2014	00415963	97.05	102314	PG AND E CUSTOMER BILLING	FY14 1208 2896790497-1 02/26/2014- 03/26/2014
4/10/2014	00416084	125.06	128080	CATTO'S GRAPHICS, INC.	FY14 1204 *67139* RTC BANNER
4/10/2014	00415963	214.59	102314	PG AND E CUSTOMER BILLING	FY14 1208 2896790497-1 02/26/2014- 03/26/2014
4/10/2014	00416091	500.00	128635	SANTA CRUZ AND MONTEREY BAY RAILWAY	FY14 1206 *100833* RWP TRAINING 3/14/14
4/14/2014	00416254	80.00	101810	ECOLOGY ACTION OF SANTA CRUZ	FY14 1217 SUSTAINABLE TRANSPORTATION EMPLOYER
4/14/2014	00416381	52,525.72	128230	RGW CONSTRUCTION, INC.	FY14 2181 ESTIMATE 24 SR1 AUX LANES 12/21/2013-2/2
4/14/2014	00416315	12.00	123430	EARTHSHARE CALIFORNIA	FY14 1216 FY13-14 Q3 CONTRIBUTION SCCRTC STAFF
4/14/2014	00416119	45.00	104025	COMMUNITY HEALTH CHARITIES OF CALIFORNIA	FY14 1216 FY13-14 Q3 CONTRIBUTION SCCRTC STAFF
4/14/2014	00416252	357.00	101192	UNITED WAY OF SANTA CRUZ COUNTY	FY14 1216 FY13-14 Q3 CONSTRIBUTION SCCRTC STAFF
4/14/2014	00416363	1,000.00	126683	NORTH AMERICAN SUSTAINABLE	FY14 2171 04 STARS PLAN AUGUST 24 2014-FEBRUARY 2
4/14/2014	00416363	9,900.00	126683	NORTH AMERICAN SUSTAINABLE	FY14 2171 04 STARS PLAN AUGUST 24 2014-FEBRUARY 2
4/14/2014	00416377	43,460.92	128130	PB AMERICAS INC. DBA PARSONS BRINKERHOFF	FY14 2182 24-537528 AUX LNS CONST. MGMT 9/28-10/15
4/14/2014	00416148	8.74	670015	GEORGE A. DONDERO II	FEB 2014 TRAVEL- LEAGUE OF WOMEN VOTERS AMBAD MTG
4/14/2014	00416148	81.37	670015	GEORGE A. DONDERO II	FEB 2014 TRAVEL- LEAGUE OF WOMEN VOTERS AMBAD MTG
4/14/2014	00416148	86.13	670015	GEORGE A. DONDERO II	MARCH 2014 TRAVEL-FARM BUREAU CALCOG LEADERSHIP F
4/14/2014	00416148	101.98	670015	GEORGE A. DONDERO II	MARCH 2014 TRAVEL-FARM BUREAU CALCOG LEADERSHIP F
4/14/2014	00416148	102.06	670015	GEORGE A. DONDERO II	MARCH 2014 TRAVEL-FARM BUREAU CALCOG LEADERSHIP F
4/17/2014	00417031	76.34	124475	AT&T MOBILITY	FY14 1217 *287020725943X04062014* 3/1/14-3/28/14
4/17/2014	00416612	35.00	670024	DORA ORTEGA	FY14 1218 *32820* URM DORA ORTEGA
4/17/2014	00416612	38.40	670024	DORA ORTEGA	FY14 1218 *33192* URM DORA ORTEGA
4/17/2014	00417001	374.68	120404	COSTCO WHOLESALE	FY14 1207 PRF 428 SUPPLIES FOR RTC MTGS AND EVENTS
4/17/2014	00417103	4,592.33	128246	J L PATTERSON AND ASSOCIATES INC	FY14 2183 SCCRTC-JLP19 ENGIN SVC RAIL LINE 4/1/13
4/17/2014	00417103	16,296.20	128246	J L PATTERSON AND ASSOCIATES INC	FY14 2183 SCCRTC-JLP19 ENGIN SVC RAIL LINE 4/1/13

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
4/17/2014	00417103	16,744.16	128246	J L PATTERSON AND ASSOCIATES INC	FY14 2183 SCCRTC-JLP19 ENGIN SVC RAIL LINE 4/1/13
4/17/2014	00417118	218,723.50	129307	STACY AND WITBECK INC	FY14 2184 *1-1452* SANTA CRUZ BRANCH LINE BRIDGE
4/21/2014	00417376	126,759.31	128130	PB AMERICAS INC. DBA PARSONS BRINKERHOFF	FY14 2188 *25-541483* AUX LNS CONST. MGMT 10/16-12
4/22/2014	00417576	288.00	129193	RONALD D WALTRIP DBA PERFORMANCE	FY14 2186 *772563* GRAFFITI ABATEMENT
4/22/2014	00417485	515.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY14 2185 035 SCCRTC RENT WATS-MAY 2014
4/22/2014	00417507	6,713.60	116953	LOUIS E. RITTENHOUSE	FY14 2185 206 RENT MAY 2014
4/28/2014	00418222	50.00	127620	GREG JOHN CAPUT	FY14 1219 *TC 03/16/2014* PER RES 16-81
4/28/2014	00418237	66.00	128801	WAGEWORKS, INC	FY14 1223 *125AI0314271* FSA MONTHLY ADMIN FEE MAR
4/28/2014	00418219	821.11	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY14 1221 SCRTC-BL-1010745 MAY 2014
4/28/2014	00418165	25,290.98	120096	CALPERS RETIREMENT SYSTEM	FY14 1222 *3109524485 1398* MAY 2014
4/28/2014	00418229	14.93	127967	COMCAST	FY14 1220 8155100340002108 CABLE SERVICE 04/10/201
4/28/2014	00418132	33.20	106571	BARITEAUS DRY CLEANING INC	FY14 2189 12130 LINEN SERVICE 03/12/2014
4/28/2014	00418132	33.20	106571	BARITEAUS DRY CLEANING INC	FY14 2189 12140 LINEN SERVICE 03/26/2014
4/28/2014	00418244	36.50	129185	SIXTO H ALVAREZ DBA CLEAN BUILDING	FY14 2191 12513 BOUGHT AND REPLACED FLORESCENT TUB
4/28/2014	00418146	50.00	114917	DENNIS RICHARD NORTON	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418159	50.00	119076	RANDY JOHNSON	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418184	50.00	122795	DENE BUSTICHI	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418198	50.00	124473	NEAL COONERTY	FY14 1219 *TC 03/06/2014* PER RES 16-81
4/28/2014	00418211	50.00	126179	DONALD S. LANE	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418212	50.00	126180	LYNN M. ROBINSON	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418213	50.00	126197	JOHN LANDIS LEOPOLD	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418223	50.00	127621	EDUARDO MONTESINO	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418228	50.00	127787	DANIEL DODGE	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418235	50.00	128650	ZACH FRIEND	FY14 1219 TC 03/06/2014 PER RES 16-81
4/28/2014	00418206	76.00	125845	CRYSTAL SPRINGS WATER CO	FY14 290 054026 MARCH WATER SERVICE
4/28/2014	00418218	102.00	127059	SANTA CRUZ RECORDS MANAGEMENT, INC.	FY14 2187 21812 MONTHLY ARCHIVE STORAGE FOR JANUAR
4/28/2014	00418218	102.00	127059	SANTA CRUZ RECORDS MANAGEMENT, INC.	FY14 2187 22970 MONTHLY ARCHIVE STORAGE FOR APRIL
4/28/2014	00418150	130.00	117473	HEFNER,STARK & MAROIS LLP	FY14 2193 8 7927.0003 LEGAL SERVICES 10/31/2014
4/28/2014	00418244	372.10	129185	SIXTO H ALVAREZ DBA CLEAN BUILDING	FY14 2191 12513 JANITORIAL SERVICES FOR MARCH 2014
4/28/2014	00418150	1,641.25	117473	HEFNER,STARK & MAROIS LLP	FY14 2193 13 7927.0003 LEGAL SERVICES 03/31/2014
4/28/2014	00418232	3,500.00	128397	CAPITAL EDGE ADVOCACY INC	FY14 2192 14-30 SERVICES FOR APRIL 2014
4/29/2014	00418323	515.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY14 2169 *034* SCCRTC RENT WATS APR 14
4/29/2014	00418335	6,713.60	116953	LOUIS E. RITTENHOUSE	FY14 2169 *205* RENT APR 14
5/1/2014	00418824	20.49	125345	FEDERAL EXPRESS CORP	FY14 1227 #2-596-49634# RAIL CONSTRUCTION
5/1/2014	00418824	20.49	125345	FEDERAL EXPRESS CORP	FY14 1227 *2-596-49634* AUX LANES
5/1/2014	00418741	58.62	102314	PG AND E CUSTOMER BILLING	FY14 1229 *5824685375-6 03/21/2014-04/21/2014*
5/1/2014	00418846	170.73	127450	CDSNET, LLC	FY14 2199 *SC0314* SERVICES FOR MARCH 2014
5/1/2014	00418828	200.00	125871	COMMUNITY TV OF SC COUNTY	FY14 2197 *2055* MEETING COVERAGE ON 02/06/2014
5/1/2014	00418826	252.63	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY14 2196 *34219* RTC PACKET 04/14/2014
5/1/2014	00418816	535.00	124855	SANTA CRUZ SENTINEL	FY14 1228 *0005115610* LEGAL NOTICE AD/RAIL STUDY
5/1/2014	00418779	1,283.75	117473	HEFNER,STARK & MAROIS LLP	FY14 2195 *22* 7927.0001 LEGAL SERVICES FEB 2014
5/1/2014	00418842	2,223.42	127036	COMMUNITY PRINTERS	FY14 1226 *10047011* MBSST TRAIL EIR BOOK
5/1/2014	00418842	3,324.27	127036	COMMUNITY PRINTERS	FY14 1226 *9936011* MBSST SCENIC TRAIL BOOK
5/1/2014	00418891	4,150.00	128970	PACIFIC MUNICIPAL CONSULTANTS DBA PMC	FY 14 2194 *39781* SCCRTC PERF. AUDIT
5/1/2014	00418762	10,367.50	110430	LADD'S AUTO BODY	FY14 2198 *MARCH SVCS* FSP HWY 1-SANTA CRUZ BEAT 2

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
5/1/2014	00418762	11,086.94	110430	LADD'S AUTO BODY	FY14 2198 *MARCH SERVICES* FSP HWY 17 BEAT 1
5/1/2014	00418824	27.23	125345	FEDERAL EXPRESS CORP	FY14 1227 #2-596-49634# AUX LANES
5/1/2014	00418806	1,223.00	124060	STATE WATER RESOURCES CONTROL BOARD	FY14 1224 *SW-0081604* ANNUAL PERMIT FEE
5/1/2014	00418766	150,000.00	112335	CITY OF SANTA CRUZ	FY14 1225 RSTPX EXCHANGE-BROADWAY-BROMMER BIKE/PED
5/1/2014	00418462	15.00	670024	DORA ORTEGA	FY14 1230 *33840* URM DORA ORTEGA
5/1/2014	00418462	20.00	670024	DORA ORTEGA	FY14 1230 *33666* URM DORA ORTEGA
5/1/2014	00418462	24.10	670024	DORA ORTEGA	FY14 1230 *233527* URM DORA ORTEGA
5/1/2014	00418462	50.00	670024	DORA ORTEGA	FY14 1230 *33731* URM DORA ORTEGA
5/1/2014	00418780	1,040.00	117473	HEFNER,STARK & MAROIS LLP	FY14 2200 *23* 7927.0001 LEGAL SVCS MAR 2014
5/1/2014	00418759	7,134.50	108371	RRM DESIGN GROUP	FY14 2201 *1308538-0114* JAN SVCS MBSST
5/5/2014	00419046	36.82	117448	VERIZON WIRELESS	FY14 1232 *9723617199*83112521553 3/17-4/16/14
5/5/2014	00419046	36.82	117448	VERIZON WIRELESS	FY14 1232 *9723617199#83112521554 3/17-4/16/14
5/5/2014	00419046	36.82	117448	VERIZON WIRELESS	FY14 1232 *9723617199#83112522817 3/17-4/16/14
5/5/2014	00419046	38.01	117448	VERIZON WIRELESS	FY14 1232 *9723617199#8313456441 3/17-4/16/14
5/5/2014	00419046	38.01	117448	VERIZON WIRELESS	FY14 1232 *9723617199#8314211516 3/17-4/16/14
5/5/2014	00419123	102.56	127741	AT AND T	FY14 1231 *000005308032*8314711300737 3/13-4/12/14
5/5/2014	00419065	147.28	123516	AFLAC-FLEX ONE	FY 14 1233 *685526* UF995 INS MAY 2014
5/5/2014	00419123	243.86	127741	AT AND T	FY14 1231 *000005298627*8314603200962 3/13-4/12/14
5/5/2014	00419040	1,706.60	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY14 1234 *14754* MAY 2014 ANCILLARY BENEFITS
5/8/2014	00419612	53.55	102314	PG AND E CUSTOMER BILLING	FY14 1236 2730123841-9 03/27/2014-04/27/2014
5/8/2014	00419612	89.91	102314	PG AND E CUSTOMER BILLING	FY14 1236 9709471543-6 03/27/2014-04/27/2014
5/8/2014	00419612	104.14	102314	PG AND E CUSTOMER BILLING	FY14 1236 5605123657-0 03/27/2014-04/27/2014
5/8/2014	00419641	220.00	118397	US POSTAL SERVICE	FY14 1235 BRM PERMIT 403000
5/8/2014	00419612	249.76	102314	PG AND E CUSTOMER BILLING	FY14 1236 2896790497-1 03/27/2014-04/27/2014
5/8/2014	00419617	4,385.88	104465	CALIFORNIA HIGHWAY PATROL	FY14 2022 *M0056434* UNIFORM SALARY FOR Q1 2013
5/8/2014	00419617	16,632.92	104465	CALIFORNIA HIGHWAY PATROL	FY14 2022 M0056434 UNIFORM SALARY FOR Q1 2013
5/8/2014	00419617	43,586.08	104465	CALIFORNIA HIGHWAY PATROL	FY14 2022 *M0056437* UNIFORM SALARY FOR Q2 2013
5/8/2014	00419359	45.00	670006	CORINA CALETTI	CAL TRAILS & GREENWAYS CONF - MBSST
5/8/2014	00419359	40.96	670006	CORINA CALETTI	CAL TRAILS & GREENWAYS CONF - MBSST
5/8/2014	00419359	52.08	670006	CORINA CALETTI	CAL TRAILS & GREENWAYS CONF - MBSST
5/12/2014	00419813	12.48	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- REFRESHMENT
5/12/2014	00419813	15.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- STAMPS.COM
5/12/2014	00419813	50.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 *4246044555661663 03/24/2014* MEMBERSHIP
5/12/2014	00419813	54.60	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- FUEL FOR PR
5/12/2014	00419813	199.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- STAR12 RENE
5/12/2014	00419813	425.40	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- SUP. FOR TH
5/12/2014	00419813	1,290.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- ARCGIS SOFT
5/12/2014	00419840	15.48	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2203 3229530900 OFFICE SUPPLIES
5/12/2014	00419813	25.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- CDAC MTG. G
5/12/2014	00419851	26.66	127741	AT AND T	FY14 1237 *5340915* 8317688012374 03/27/14- 04/26/
5/12/2014	00419755	50.00	100926	RONALD GRAVES - DIRECTOR	FY14 1238 TC 04/03/2014 PER RES 16-81
5/12/2014	00419781	50.00	114917	DENNIS RICHARD NORTON	FY14 1238 TC 04/03/2014 PER RES 16-81
5/12/2014	00419806	50.00	122795	DENE BUSTICHI	FY14 1238 TC 04/03/2014 PER RES 16-81
5/12/2014	00419835	50.00	126179	DONALD S. LANE	FY14 1238 TC 04/03/2014 PER RES 16-81
5/12/2014	00419836	50.00	126180	LYNN M. ROBINSON	FY14 1238 TC 04/03/2014 PER RES 16-81

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
5/12/2014	00419837	50.00	126197	JOHN LANDIS LEOPOLD	FY 1238 TC 04/03/2014 PER RES 16-81
5/12/2014	00419848	50.00	127620	GREG JOHN CAPUT	FY14 1238 TC 04/03/2014 PER RES 16-81
5/12/2014	00419857	50.00	128650	ZACH FRIEND	FY14 1238 TC 04/03/2014 PER RES 16-81
5/12/2014	00419858	50.00	128666	BRUCE MCPHERSON	FY14 1238 TC 04/03/2014 PER RES 16-81
5/12/2014	00419813	53.19	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- REFRESHMENT
5/12/2014	00419840	68.93	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2203 3229530899 OFFICE SUPPLIES
5/12/2014	00419813	99.32	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- DOMAIN REG
5/12/2014	00419813	128.31	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- SDRMA SAFET
5/12/2014	00419813	144.10	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- MBSST CONF.
5/12/2014	00419813	158.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- AIR MBSST C
5/12/2014	00419813	185.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- MBSST CONF.
5/12/2014	00419813	646.24	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC10 4246044555661663 03/24/2014- CALCOG G. D
5/20/2014	00420903	5.00	110743	USER-FRIENDLY COMPUTING	FY14 2204 919316 MOZY PRO 4/21- 4/30
5/20/2014	00420927	18.26	125345	FEDERAL EXPRESS CORP	FY14 1242 2-626-387-30 ADMIN
5/20/2014	00420927	18.26	125345	FEDERAL EXPRESS CORP	FY14 1242 2-626-387-30 AUX LANES
5/20/2014	00420927	29.74	125345	FEDERAL EXPRESS CORP	FY14 1242 2-626-387-30 MBSST
5/20/2014	00420903	48.00	110743	USER-FRIENDLY COMPUTING	FY14 2204 20140533 EMAIL FILTERING/ANTI SPAM MONTH
5/20/2014	00420903	50.00	110743	USER-FRIENDLY COMPUTING	FY14 2204 20140534 MOZY PRO 5/2014
5/20/2014	00420929	322.58	125811	LAND TRUST OF SANTA CRUZ COUNTY	FY14 1243 JAN 2014 REIMB NAT SEC PATROLLING AT DAV
5/20/2014	00420929	500.00	125811	LAND TRUST OF SANTA CRUZ COUNTY	FY14 1243 MAR 2014 REIMB NAT SEC PATROLLING AT DAV
5/20/2014	00420929	500.00	125811	LAND TRUST OF SANTA CRUZ COUNTY	FY14 1243 FEB 2014 REIMB NAT SEC PATROLLING AT DAV
5/20/2014	00420903	1,500.00	110743	USER-FRIENDLY COMPUTING	FY14 2204 20140512 MAINTENANCE SERVICES FOR 05/201
5/20/2014	00420914	35.48	120404	COSTCO WHOLESALE	FY14 1240 PRF 429 SUPPLIES FOR RTC MEETINGS AND EV
5/20/2014	00420930	64.75	125845	CRYSTAL SPRINGS WATER CO	FY14 2207 054026 APRIL WATER SERVICE
5/20/2014	00420922	70.00	124378	AMY LOUISE WEISS	FY1241 190848 SPANISH INTERPRETOR FOR RTC MEETING
5/20/2014	00420869	73.40	670024	DORA ORTEGA	FY14 1239 34656 URM DORA ORTEGA
5/20/2014	00420868	173.32	670010	KIM SHULTZ	FY14 1239 34010 UR KIM SCHULTZ
5/20/2014	00420945	372.10	129185	SIXTO H ALVAREZ DBA CLEAN BUILDING	FY14 2208 12641 JANITORIAL SERVICES FOR APRIL 2014
5/20/2014	00420946	875.00	129218	COOPER TECHNOLOGIES, INC	FY14 2206 6529 VOICE AND DATA PROJECT
5/27/2014	00421580	290.87	127036	COMMUNITY PRINTERS	FY14 1244 9936011 MBSST SCENIC TRAIL BOOK (TAX)
5/27/2014	00421585	14.93	127967	COMCAST	FY14 1248 8155100340002108 CABLE SERVICE 05/10/201
5/27/2014	00421515	33.20	106571	BARITEAUS DRY CLEANING INC	FY14 2213 12150 LINEN SERVICE 04/09/2014
5/27/2014	00421515	33.20	106571	BARITEAUS DRY CLEANING INC	FY14 2213 12160 LINEN SERVICE 04/23/2014
5/27/2014	00421590	66.00	128801	WAGEWORKS, INC	FY14 1246 125AI0320433 FSA MONTHLY ADMIN FEE APRIL
5/27/2014	00421524	69.49	117042	GENESYS CONFERENCING	FY14 1250 I-1183988 ASAN102 COMPLETE STREETS
5/27/2014	00421554	76.46	124475	AT&T MOBILITY	FY14 1245 287020725943X05062014 03/29/2014-04/28/2
5/27/2014	00421575	212.78	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY14 2211 9000573699 COPIER MAIN. APRIL 2014
5/27/2014	00421594	380.63	129414	SPICERS PAPER INC	FY14 2212 894933 COPY PAPER
5/27/2014	00421581	821.11	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY14 1247 SCRTC-BL-1010745 JUNE 2014
5/27/2014	00421549	950.00	124045	ALLIANT INSURANCE SERVICES	FY14 1249 220593 SANTCRU-07 CRIME 14-15 FY2015
5/27/2014	00421588	3,500.00	128397	CAPITAL EDGE ADVOCACY INC	FY14 2210 14-30 SERVICES FOR MAY 2014
5/27/2014	00421517	11,968.47	110430	LADD'S AUTO BODY	FY14 2209 APRIL SERVICES FSP HWY 17 BEAT 1
5/27/2014	00421517	12,525.85	110430	LADD'S AUTO BODY	FY14 2209 APRIL SERVICES FSP HWY 1- SANTA CRUZ BEA
6/2/2014	00422166	716.78	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY14 2205 *34449* RTC PACKET 05/01/2014
6/2/2014	00422194	4,469.91	128970	PACIFIC MUNICIPAL CONSULTANTS DBA PMC	FY14 2213 *40095* SCCRTC PERF. AUDIT

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
6/5/2014	00422674	36.82	117448	VERIZON WIRELESS	FY14 1253 9725331457 8312521553 04/17/2014-05/16/2
6/5/2014	00422674	36.82	117448	VERIZON WIRELESS	FY14 1253 9725331457 8312521554 04/17/2014-05/16/2
6/5/2014	00422674	36.82	117448	VERIZON WIRELESS	FY14 1253 9725331457 8312522817 04/17/2014-05/16/2
6/5/2014	00422674	38.01	117448	VERIZON WIRELESS	FY14 1253 9725331457 8313456441 04/17/2014-05/16/2
6/5/2014	00422674	38.01	117448	VERIZON WIRELESS	FY14 1253 9725331457 8314211516 04/17/2014-05/16/2
6/5/2014	00422639	59.44	102314	PG AND E CUSTOMER BILLING	FY14 1254 5824685375-6 04/22/2014-05/20/2014
6/5/2014	00422699	147.28	123516	AFLAC-FLEX ONE	FY14 1255 116917 UF995- INS JUNE 2014
6/5/2014	00422725	200.00	125871	COMMUNITY TV OF SC COUNTY	FY14 2215 2070 MEETING COVERAGE ON 04/03/2014
6/5/2014	00422750	235.70	127741	AT AND T	FY14 1257 000005396087 831471300737 04/13/14-05/12
6/5/2014	00422750	243.86	127741	AT AND T	FY14 1257 000005386682 8314603200962 04/13/14-05/1
6/5/2014	00422732	286.99	126366	KONICA MINOLTA BUSINESS SOLUTIONS	FY14 2216 9000617923 COPIER MAIN MAY 2014
6/5/2014	00422647	515.00	103374	MONTEREY BAY UNIFIED AIR POLLUTION	FY14 2214 036 SCCRTC RENT WATS- JUNE 2014
6/5/2014	00422665	1,706.60	113899	SPECIAL DISTRICT RISK MGMT AUTHORITY	FY14 1252 14900 JUNE 2014 ANCILLARY BENEFITS
6/5/2014	00422629	3,077.36	101810	ECOLOGY ACTION OF SANTA CRUZ	FY14 1258 BOLTAGE BIKE AND WALK TO SCHOOL INCENTIV
6/5/2014	00422670	6,713.60	116953	LOUIS E. RITTENHOUSE	FY14 2214 207 RENT JUNE 2014
6/5/2014	00422684	25,290.98	120096	CALPERS RETIREMENT SYSTEM	FY14 1256 3109524485 1421 JUNE 2014
6/10/2014	00423094	568.00	108371	RRM DESIGN GROUP	FY14 2227 *1308538-RET0514AB* RETENTION RELEASE
6/10/2014	00423093	2,285.78	108371	RRM DESIGN GROUP	FY14 2226 *1308538-0414* APRIL 2014 SRVICES MBSST
6/10/2014	00423094	2,722.50	108371	RRM DESIGN GROUP	FY14 2227 *1308538-RET0514A* RETENTION RELEASE
6/10/2014	00423093	14,471.59	108371	RRM DESIGN GROUP	FY14 2226 *1308538-0314* MARCH 2014 SRVICES MBSST
6/10/2014	00423080	17.98	102314	PG AND E CUSTOMER BILLING	FY14 1260 *2730123841-9 04/29/2014- 05/28/2014*
6/10/2014	00423167	53.50	125845	CRYSTAL SPRINGS WATER CO	FY14 2217 *054026 MAY WATER SERVICE*
6/10/2014	00423186	102.00	127059	SANTA CRUZ RECORDS MANAGEMENT, INC.	FY14 2219 *23815* MONTHLY ARCHIVE STORAGE FOR JUNE
6/10/2014	00423080	267.24	102314	PG AND E CUSTOMER BILLING	FY14 1260 *9709471543-6 04/29/2014- 05/28/2014*
6/10/2014	00423165	305.51	125807	ROBERT DAVIES DBA ALPHAGRAPHICS	FY14 2218 *34763 RTC PACKET 06/05/2014*
6/10/2014	00423211	372.10	129185	SIXTO H ALVAREZ DBA CLEAN BUILDING	FY14 2220 *12781* JANITORIAL SERVICES FOR MAY 2014
6/10/2014	00423094	809.50	108371	RRM DESIGN GROUP	FY14 2227 *1308538-RET0514AD* RETENTION RELEASE
6/10/2014	00423094	1,022.50	108371	RRM DESIGN GROUP	FY14 2227 *1308538-RET0514AF* RETENTION RELEASE
6/10/2014	00423094	1,119.00	108371	RRM DESIGN GROUP	FY14 2227 *1308538-RET0514AC* RETENTION RELEASE
6/10/2014	00423137	1,972.15	121437	NOLTE ASSOCIATES INC	FY14 2224 *14040295* HOV SERVICES 3/1-3/29/14
6/10/2014	00423094	2,275.00	108371	RRM DESIGN GROUP	FY14 2227 *1308538-RET0514AE* RETENTION RELEASE
6/10/2014	00423119	2,713.75	117473	HEFNER,STARK & MAROIS LLP	FY14 2223 *14 7927.0003*LEGAL SERVICES 4/30/14
6/10/2014	00423118	3,143.99	117473	HEFNER,STARK & MAROIS LLP	FY14 2222 *24* 7927.0001 LEGAL SERVICES APRIL 2014
6/10/2014	00423136	7,740.01	121437	NOLTE ASSOCIATES INC	FY14 2225 *14040294* AUX LNS CONST 3/1-3/29/2014
6/16/2014	00424019	102.00	127059	SANTA CRUZ RECORDS MANAGEMENT, INC.	FY14 2228 *23376* MONTHLY ARCHIVE STORAGE 5/14
6/16/2014	00423929	127.37	102314	PG AND E CUSTOMER BILLING	FY14 1262 5605123657-0 04/28-05/27/14
6/16/2014	00423929	312.50	102314	PG AND E CUSTOMER BILLING	FY14 1262 *2896790497-01* 04/28-05/27/14
6/16/2014	00424004	550.00	125871	COMMUNITY TV OF SC COUNTY	FY14 1261 *PRD.001* RAIL PRES WITH DR ANTHONY PERL
6/16/2014	00423980	15.99	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY CC11 4246044555661663 4/22/14
6/16/2014	00423980	21.59	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY 14 CC11 4246044555661663 4/22/14
6/16/2014	00423988	25.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00423989	25.70	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00424028	26.91	127741	AT AND T	FY14 1259 *5429142* 8317688012374 4/27-5/26/14
6/16/2014	00423980	38.25	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY 14 CC11 4246044555661663 4/22/14
6/16/2014	00423980	40.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY 14 CC11 4246044555661663 4/22/14

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6/16/2014	00423990	46.48	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00423990	49.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00423980	50.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY CC11 4246044555661663 4/22/14
6/16/2014	00423990	68.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00423990	92.28	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00423980	99.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY 14 CC11 4246044555661663 4/22/14
6/16/2014	00423988	115.92	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00423989	123.58	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00423988	147.00	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00423980	159.40	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY CC11 4246044555661663 4/22/14
6/16/2014	00423989	166.49	124770	US BANK CORPORATE PAYMENT SYSTEMS	FY14 CC11 4246044555661663 4/22/14
6/16/2014	00424005	200.00	125871	COMMUNITY TV OF SC COUNTY	FY14 2221 *2065* MTG COERAGE ON 3/6/14
6/16/2014	00423741	381.50	670010	KIM SHULTZ	FY14 1263 *35368* URM KIM SHULTZ
6/17/2014	00424162	33.20	106571	BARITEAUS DRY CLEANING INC	FY14 2232 *12170* LINEN SERVICE 05/07/2014
6/17/2014	00424162	33.20	106571	BARITEAUS DRY CLEANING INC	FY14 2232 *12180* LINEN SERVICE 05/21/2014
6/17/2014	00424043	1,362.00	670022	VIRGINIA DYKAAR	FY 14 1263 *35367* URM VIRGINA DYKAAR
6/17/2014	00424201	3,500.00	128397	CAPITAL EDGE ADVOCACY INC	FY14 2231 *14/48* SERVICES FOR JUNE 2014
6/17/2014	00424166	11,303.64	110430	LADD'S AUTO BODY	FY14 2230 #MAY SERVICES# HWY 1-SANTA CRUZ BEAT 2
6/17/2014	00424166	11,441.15	110430	LADD'S AUTO BODY	FY 2230 *MAY SERVICES* FSP HWY 17 BEAT 1
6/17/2014	00424194	18.18	125345	FEDERAL EXPRESS CORP	FY14 1264 2-655-88007 RAIL CONSTRUCTION INVOCIE
6/17/2014	00424194	20.20	125345	FEDERAL EXPRESS CORP	FY14 1264 2-655-88007 RPA
6/17/2014	00424194	20.30	125345	FEDERAL EXPRESS CORP	FY14 1264 *2-655-88007* PERFORMANCE AUDIT
6/17/2014	00424194	20.30	125345	FEDERAL EXPRESS CORP	FY14 1264 2-655-88007 AUX BILLING
6/17/2014	00424194	24.39	125345	FEDERAL EXPRESS CORP	FY14 1264 2-655-88007 RPA
6/17/2014	00424160	125.73	104465	CALIFORNIA HIGHWAY PATROL	FY14 2233 *M0057836* FREEWAY CALL BOX SYSTEM Q3
6/19/2014	00425533	76.46	124475	AT&T MOBILITY	FY14 1266 *287020725943X06062014* 4/29/14-5/28/14
6/19/2014	00425571	189.70	127450	CDSNET, LLC	FY14 2236 *SC0514* SERVICES FOR MAY 2014
6/19/2014	00425571	202.94	127450	CDSNET, LLC	FY14 2234 *SC0414* SERVICES FOR APRIL 2014
6/19/2014	00425612	2,400.00	129499	ANTHONY DAVID PERL	FY14 1267 *PASSGR RAIL RENAISSANCE LECTURE* 5/15/1
6/19/2014	00425547	2,625.00	125902	SEBASTIAN E GUTIERREZ DBA:	FY14 2229 *20140150* CALL BOX MAINT. MARCH 2014
6/19/2014	00425547	3,375.00	125902	SEBASTIAN E GUTIERREZ DBA:	FY14 2229 20140207 CALL BOX MAINT. APRIL 2014
6/19/2014	00425464	26,006.65	104465	CALIFORNIA HIGHWAY PATROL	FY14 2235 *M0057988* SAFE ON 17 QTR1 FY1314
6/23/2014	00425740	675,000.00	112335	CITY OF SANTA CRUZ	FY14 1251 RSTPX EXCHANGE- LAUREL STREET PAVEMENT R
6/23/2014	00425774	14.93	121169	COMCAST CABLE COMM -SV	FY14 1270 8155100340002108 CABLE SERVICE 06/10/201
6/23/2014	00425863	66.00	128801	WAGeworks, INC	FY14 1269 125AI0326349 FSA MONTHLY ADMIN FEE MAY 2
6/23/2014	00425834	392.73	126684	STAPLES CONTRACT & COMMERCIAL INC DBA	FY14 2237 3226845772 OFFICE SUPPLIES
6/23/2014	00425793	1,708.00	124045	ALLIANT INSURANCE SERVICES	FY15 1001 230267 SANTCRU-07 WCPsDRMA201415 07/01/1
6/23/2014	00425818	3,343.75	125902	SEBASTIAN E GUTIERREZ DBA:	FY14 2238 20140285 CALL BOX MAINT MAY2014
6/23/2014	00425853	8,332.63	128268	HATCH MOTT MACDONALD, LLC	FY14 2240 319751-9 ENGIN. CONST MGMT SVC RAIL LINE
6/23/2014	00425793	19,840.42	124045	ALLIANT INSURANCE SERVICES	FY15 1001 230270 SANTCRU-07 LCASDRMA201415 07/01/1
6/23/2014	00425853	29,369.91	128268	HATCH MOTT MACDONALD, LLC	FY14 2240 319751-10 ENGIN.CONST MGMT SVC RAIL LINE
6/23/2014	00425729	136.50	106839	PAJARO VALLEY CHAMBER OF COMMERCE	FY15 1000 7994 MEMBERSHIP DUES (08/01/2014-08/01/2
6/23/2014	00425699	50.00	100926	RONALD GRAVES - DIRECTOR	FY14 1268 *TPW 05/15/2014* PER RES 16-81
6/23/2014	00425742	50.00	114917	DENNIS RICHARD NORTON	FY14 1268 *TPW 05/15/2014* PER RES 16-81
6/23/2014	00425754	50.00	119076	RANDY JOHNSON	FY14 1268 TC 05/01/2014 PER RES 16-81

DATE POSTED	CHECK NUMBER	CHECK AMOUNT	VENDOR NUMBER	VENDOR NAME	TRANSACTION DESCRIPTION
6/23/2014	00425754	50.00	119076	RANDY JOHNSON	FY14 1268 TPW 05/15/2014 PER RES 16-81
6/23/2014	00425782	50.00	122795	DENE BUSTICHI	FY14 1268 *TPW 05/15/2014* PER RES 16-81
6/23/2014	00425798	50.00	124473	NEAL COONERTY	FY14 1268 TC 05/01/2014 PER RES16-81
6/23/2014	00425826	50.00	126179	DONALD S. LANE	FY14 1268 TC 05/01/2014 PER RES 16-81
6/23/2014	00425827	50.00	126180	LYNN M. ROBINSON	FY14 1268 TC 05/01/2014 PER RES 16-81
6/23/2014	00425827	50.00	126180	LYNN M. ROBINSON	FY14 1268 TPW 05/15/2014 PER RES 16-81
6/23/2014	00425829	50.00	126197	JOHN LANDIS LEOPOLD	FY14 1268 TPW 05/15/2014 PER RES 16-81
6/23/2014	00425839	50.00	127620	GREG JOHN CAPUT	FY14 1268 *TC 05/01/2014* PER RES 16-81
6/23/2014	00425839	50.00	127620	GREG JOHN CAPUT	FY14 1268 *TPW 05/15/2014* PER RES 16-81
6/23/2014	00425840	50.00	127621	EDUARDO MONTESINO	FY14 1268 TC 05/01/2014 PER RES 16-81
6/23/2014	00425840	50.00	127621	EDUARDO MONTESINO	FY14 1268 TPW 05/15/2014 PER RES 16-81
6/23/2014	00425850	50.00	127787	DANIEL DODGE	FY14 1268 TC 05/01/2014 PER RES 16-81
6/23/2014	00425859	50.00	128650	ZACH FRIEND	FY14 1268 TC 05/01/2014 PER RES 16-81
6/23/2014	00425859	50.00	128650	ZACH FRIEND	FY14 1268 TC 05/15/2014 PER RES 16-81
6/23/2014	00425860	50.00	128666	BRUCE MCPHERSON	FY14 1268 *TC 05/01/2014* PER RES 16-81
6/23/2014	00425828	137.00	126185	CAPITOLA CHAMBER OF COMMERCE	FY15 1002*762*MEBERSHIP DUES (06/01/2014-06/30/201
6/23/2014	00425872	50.00	129144	MICHAEL TERMINI	FY14 1268 TC 05/01/2014 PER RES 16-81
6/24/2014	00425981	200.00	125871	COMMUNITY TV OF SC COUNTY	FY14 2239 2076 MEETING COVERAGE ON 05/01/2014
6/24/2014	00425984	821.11	127177	LINCOLN NATIONAL LIFE INSURANCE COMPANY	FY14 1271 SCRTC-BL-1010745 JULY 2014
6/26/2014	00426292	48.00	110743	USER-FRIENDLY COMPUTING	FY14 2241 20140633 EMAIL FTRING/ANTI SPAM MO FEE
6/26/2014	00426292	50.00	110743	USER-FRIENDLY COMPUTING	FY14 2241 *20140634* MOZY PRO 06/2014
6/26/2014	00426142	83.40	670024	DORA ORTEGA	FY14 1272 *36618* URM DORA ORTEGA
6/26/2014	00426292	1,500.00	110743	USER-FRIENDLY COMPUTING	FY14 2241 20140611 MAINTENANCE SVCS FOR 06/2014
6/27/2014	00426471	59.81	102314	PG AND E CUSTOMER BILLING	FY14 1273 5824685375-6 05/21/2014-06/19/2014
6/27/2014	00426526	9,889.83	129307	STACY AND WITBECK INC	FY14 2242 *3-1452* SANTA CRUZ BRANCH LINE 4/30/14
6/27/2014	00426526	50,354.45	129307	STACY AND WITBECK INC	FY14 2242 *4-1452* SANTA CRUZ BRANCH LINE 5/31/14
6/27/2014	00426526	352,256.11	129307	STACY AND WITBECK INC	FY14 2242 2A-1452 SANTA CRUZ BRANCH LINE 3/31/14

TOTAL **2,562,583.19**

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ATTACHMENT 2

SCCRTC
 QUARTERLY CREDIT CARD REPORT
 FY2013-2014 4TH QUARTER (APRIL 1, 2014 - JUNE 30, 2014)

Statement Date: 04/22/14

RTC Reporting Qtr: 4th

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
Alpha Graphics	Large format Map for Gateway School Transportation Demand Management program		115.92		115.92
Riviera Resort and Spa Palm Springs	Lodging, 2014 California Trails & Greenways Conference, C Caletti, 04/08- 04/10/14 MBSST		147.00		147.00
Paypal	Registration, Capitola Soquel Networking Luncheon, 04/08/14, T Speiser		25.00		25.00
BC Basecamp	Basecamp - Monthly website subscription - Scott Creek Project	50.00			50.00
UCB CPER Inst Indstrial Rn	California Public Employee Relations pocket reference guide books - Y Parra		117.40		117.40
Inst of Trans Engineers	Design Guidelines to Accommodate Pedestrians & Bicycle Interchanges - reference book		42.00		42.00
Stamps.com	Monthly Service fee - March/April		15.99		15.99
Register Pajaronian	Newspaper subscription-12 week delivery		38.25		38.25
Best Buy	Headphones for RTC			21.59	21.59
Cruzio Internet	Monthly Service Fee _ April Cruzio		99.00		99.00
SC Parking Office	Reload Bicycle Locker Key Cards per SCCRTC CORE MOU agreement, Art 18 Employee Commute B		40.00		40.00
Union 76	Refuel Prius			25.70	25.70
La Quinta Inn & Suites Santa Barb	Lodging, Central Coast Coalition meeting, G Dondero, 04/04/14	123.58			123.58
EB Leadership Santa Cruz Eventbri	Registration, Leadership Santa Cruz County Class 29 Graduation, 06/09/14, G Dondero		38.00		38.00
Paypal	Registration, 2014 WTS Annual Scholarships and Awards Event, 05/21/14, K Pushnik		128.49		128.49
Inst of Trans Engineers	Registration, Webinar - Taking the Plunge Into Social Media		75.00		75.00
California Special Distr	Records & Retention Webinar			49.00	49.00
Inst of Trans Engineers	Credit issued for registration, Webinar - Taking the Plunge Into Social Media, webinar now offered f		(75.00)		(75.00)
Trader Joe's	Refreshments for RTC meeting, 04/02/14		6.48		6.48
American Café	Refreshments for RTC meeting, 04/02/14			40.00	40.00
Amtrak.com	Round trip transportation, CALCOG Directors meeting, Sacramento, G Dondero, 03/31/1	68.00			68.00
Noah's Bagels	Refreshments for SC Passenger Rail Study Community Leader Meetings, 03/26/14 & 03/27/14		15.99		15.99
Trader Joe's	Refreshments for SC Passenger Rail Study Community Leader Meetings, 03/26/14 & 03/27/14		1.19		1.19
Center Street Grill	Business lunch with Rail Group	63.12			63.12
Trader Joe's	Refreshments for SC Passenger Rail Study Community Leader Meetings, 03/26/14 & 03/27/14		11.98		11.98
TOTAL		304.70	842.69	136.29	1,283.68

Statement Date: 05/22/14

RTC Reporting Qtr: 4th

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
Palace Art & Office	Office supplies	24.35			24.35
El Palomar	Business lunch with L White, A Aitken, L Mendez, G Dondero	60.12			60.12
Chevron	Refuel Prius, Sacramento, Lobby Day	27.35			27.35
PayPal California	Registration, Council of Governments Director Association of California (CDAC) Meeting,	25.00			25.00
BC Basecamp	Basecamp - Monthly website subscription - Scott Creek Project	50.00			50.00
Zoccoli's Deli	Refreshments/lunch for Passenger Rail Study interview team, J Cox, J Weeks, C Watson, E Friedrich		35.51		35.51
USPS Postage Stamps.com	Replish postage		486.00		486.00
Cruzio Internet	Monthly Broadband Service fee - May		99.00		99.00
Mission Printers	Commute Solutions Hazard Report Business Cards		263.66		263.66
PayPal APA California	Registration, APA Planning Awards, C Caletti, J Caletti, G Dondero, 05/16/14		120.00		120.00
Reimbursement payment	APA Planning Awards registration for J Caletti, 05/16/14 - Check # 6040, \$40.00		<40.00>		<40.00>
S.C. Co Parks	Rental fee, SFSC - Simpkins Family Swim Complex, Community Center Rm, Anthony Perl lecture, P		215.25		215.25
Stamps.com	Monthly Service fee - April/May		15.99		15.99
Inst of Trans Engineers	Credit from Institite pf Transportation Engineers (ITE)		<75.00>		<75.00>
UO Conference SVCS	Registration, Pro Walk/Pro Bike Conference, C Caletti, 09/08/14 through 09/11/14		535.00		535.00
Brinks Awards & Signs Santa Cruz	Commissioner Nameplate for L Hurst		38.06		38.06
Trader Joe's	Refreshments for TPW meeting, 05/15/14		1.19		1.19
CVS Pharmacy	Refreshments for Anthony Perl lecture, 05/15/14		3.78		3.78
San Lorenzo Lumber	Materials for RTC outreach, Sanctuary Celebration, 05/17/14		3.25		3.25
Inst of Trans Engineers	Registration, Sustainable Transportation: State of the Practice Review, G Dondero, 05/28/14		75.00		75.00
Trader Joe's	Refreshments for Rail Trail Work Group meeting, 05/22/14		1.19		1.19
Times Publishing Group	RTP 2014 ad in Aptos Times		250.00		250.00
Bestbuy.com	Office supplies - 2Terra Bite External Back-up			126.14	126.14
Bestbuy.com	Office supplies - 2Terra Bite External Back-up			126.14	126.14
EIG Dotster	Domain name 2-year renewal			34.98	34.98
Main Street Bagels	Refreshments for RTC meeting, 05/01/14			11.51	11.51
Starbucks	Refreshments for RTC meeting, 05/01/14			13.95	13.95
Holiday Inn Express	Lodging, Central Coast Coalition Day, E Montesino, 04/29/14			117.30	117.30
Savemart	Refreshments for RTC meeting, 05/01/14			9.98	9.98
Safeway	Purchase			51.23	51.23
Reimbursement payment	Grocery Purchase (Refund Received from Y Parra check # 2459)			<51.23>	<51.23>
Pay At The Dunes	Commissioner Retreat fee, 08/21/14			1,020.00	1,020.00
Trader Joe's	Refreshments for Rail Trail Work Group meeting, 05/22/14			26.60	26.60
Noah's Bagels	Refrehsments for Rail Trail Work Group meeting, 05/22/14			11.98	11.98
Sav on Gasoline Santa Cruz	Refuel Prius, Parsons Brinkerhoff meeting			19.72	19.72
TOTAL		186.82	2,142.88	1,569.53	3,899.23

Statement Date: 06/22/14

RTC Reporting Qtr: 4th

PAYEE	DESCRIPTION	GEORGE	CATHY	YESENIA	TOTAL
El Palomar	Business lunch with G Dondero, L Mendez, A Clifford, A Aitken, 05/21/14	30.02			30.02
Amtrak.com	Transportation from Sacramento to San Jose, G Dondero, 05/26/14 (CALCOG)	34.00			34.00
ACT*TRB Tools of Trade	Registration fair Trans. Research Brd. Conf., G Blakeslee, 07/21/14 through 07/23/14	295.00			295.00
Center Street Grill Santa Cruz	Business lunch with G Dondero, A Clifford, 06/04/14	40.14			40.14
BC Basecamp	Basecamp - Monthly website subscription - Scott Creek Project	50.00			50.00
Santa Cruz Chamber	Registration, Chamber Luncheon, G Blakeslee, K Pushnik, 06/25/14	70.00			70.00
Paypal *WTSSANFRANC	Registration - WTS Member - Harnessing "Big Data" to expand transportation choices, G Dondero, 06/25/14		31.59		31.59
Chef Works	RTC office supplies - storage container		10.32		10.32
Santa Cruz Chamber of Commerce	Registration - Women in Business Luncheon, Y Parra, T Speiser, 05/29/14		74.00		74.00
Pajaro Valley Chamber Com	Registration, Chamber Luncheon, Y Parra, 06/12/14		30.00		30.00
EIG*DOTSTER	Domain name, 3 year registration renewal, cruz511.org & cruz511.com		71.94		71.94
Palace Art & Office Santa Cruz	Office supplies		1.73		1.73
Paypal *WTSSANFRANC	Registration, WTS Non-member - Harnessing "Big Data" to expand transportation choices, C Caletti		39.75		39.75
Santa Cruz Chamber of Commerce	Registration, Chamber Luncheon, G Dondero, 06/25/14		39.50		39.50
Mission Printers	Report Pedestrian Hazards posters in English and Spanish		63.68		63.68
Cruzio Internet	Monthly Broadband Service fee - June		99.00		99.00
Stamps.Com	Monthly Service fee - May/June		15.99		15.99
Kenville Locksmith and SE Santa Cruz	RTC office master key and replacement key for staff		16.28		16.28
Expedia*Expedia	Travel Protection - Cancellation Plan, air travel to Trans. Research Brd. Conf., G Blakeslee, 07/21/14 through 07/23/14		50.00		50.00
Jetblue	Airfare, Trans. Research Brd. Conf., G Blakeslee, 07/21/14 through 07/23/14		691.00		691.00
ACT*TRB Tools of Trade	Registration, Mobile Wkshp 1 - Bicycle Tour, Trans. Research Brd. Conf., G Blakeslee, 07/23/14		40.00		40.00
Palace Art & Office Santa Cruz	RTC office supplies - certificate frame		14.13		14.13
EB *Partners in Economic Vitality	Registration, Partners in Economic Vitality: The Infrastructure for a Vibrant Future, G Dondero, 07/21/14		25.00		25.00
Santa Cruz Chamber of Commerce	Credit, Chamber Luncheon, G Dondero, 06/25/14		(4.50)		(4.50)
USPS	Replish postage		454.00		454.00
76 Santa Cruz	Refuel Prius			25.01	25.01
Hostgator.com	Domain Name Renewal fee, RTC Commute Solutions and 511 Hosting site			299.40	299.40
Chevron	Refuel Prius			30.79	30.79
Prunedale Valero Salinas	Refuel Prius			30.95	30.95
CityofSAC ParkingFacGar	Parking fee, CSDA Educational Committee Meeting, Sacramento, Y Parra, 06/13/14			7.50	7.50
Master Car Wash	Clean Prius			23.99	23.99
Second Street Café Watsonville	Refreshments, RTC meeting, 06/05/14			18.50	18.50
AIC*Motor Club	Annual renewal - Allstate Motor Club - RTC Prius			72.00	72.00
TOTAL		519.16	1,763.41	508.14	2,790.71
FOURTH QUARTER TOTAL		1,010.68	4,748.98	2,213.96	7,973.62

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
TDA REVENUE REPORT
FY 2014-2015

MONTH	FY13 - 14 ACTUAL REVENUE	FY14 - 15 ESTIMATE REVENUE	FY14 - 15 ACTUAL REVENUE	DIFFERENCE DIFFERENCE	DIFFERENCE AS % OF PROJECTION	CUMULATIVE % OF ACTUAL TO PROJECTION
JULY	556,100	583,905	591,100	7,195	1.23%	101.23%
AUGUST	741,500	778,575	788,200	9,625	1.24%	101.23%
SEPTEMBER	818,354	859,272				
OCTOBER	596,900	626,745				
NOVEMBER	795,900	835,695				
DECEMBER	732,985	769,634				
JANUARY	557,700	595,461				
FEBRUARY	728,800	793,948				
MARCH	802,890	704,655				
APRIL	504,100	530,042				
MAY	672,100	706,686				
JUNE	780,261	845,925				
TOTAL	8,287,590	8,630,543	1,379,300	16,820	0.19%	16%

Note:

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AGENDA: September 11, 2014

TO: Budget and Administration/Personnel Committee (B&A/P)

FROM: Cory Caletti, Senior Transportation Planner

RE: Monterey Bay Sanctuary Scenic Trail Network – Private funding and volunteer labor considerations

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel Committee:

1. Review and provide feedback on a policy framework for receiving private funds and accepting volunteer labor for the Monterey Bay Sanctuary Scenic Trail Network project (and coastal rail trail spine);
 2. Direct staff to finalize private partnership agreements and bring back recommendations to the RTC; and
 3. Direct staff to pursue and resolve any outstanding issues related to volunteer labor and bring the item back to a future B&A/P meeting for final review prior to submittal to the RTC for action.
-

BACKGROUND

At its November 2013 meeting, the RTC adopted the master plan for the Monterey Bay Sanctuary Scenic Trail (MBSST) Network and certified the final environmental impact report. The award-winning master plan defines the “coastal rail trail,” a proposed bicycle and pedestrian trail adjacent to the 32-mile Santa Cruz branch rail line right-of-way, as the spine of a broader network of trails that will provide connections to activity centers, coastal access points, and other key destinations. The master plan was amended slightly in February 10, 2014. Following the November adoption of the master plan, RTC staff received a letter ([Attachment 1](#)) from Commissioner Zach Friend requesting a legal and policy framework that will fulfill the goal of developing the trail network by creating a process for interested parties to raise private funds and for accepting volunteer labor for working on the trail network as laid out in the adopted master plan.

In December, 2013 the RTC allocated \$5.3M to the MBSST to construct the following three projects: 1) City of Santa Cruz rail trail from Natural Bridges to Pacific Ave (\$4,060,000); 2) City of Watsonville rail trail from Lee Road east to slough trail connection (\$1,040,000); and 3) Twin Lakes beachfront on-road bike and pedestrian improvements from 5th Ave-7th Ave (\$200,000). Progress is being

made on all three projects with construction of the rail trail segments estimated for 2016-2017.

DISCUSSION

Interest and enthusiasm in contributing private funds and/or labor to build segments or partial segments of the MBSST Network, particularly the coastal rail trail spine, have been widely expressed. Staff has been in multiple communications with potential private donors and has been investigating funding partnership arrangements. Many public agencies receive private dollars as matches to federal and state grants. Such private/public partnerships have enhanced the success of trail projects in California and across the nation.

Rails-to-Trails-Conservancy research

The Rails-to-Trails Conservancy is a national non-profit organization dedicated to creating a network of trails from former rail lines, as well as next to operating rail lines. The RTC recently engaged the Conservancy in a limited contract to provide assistance in gathering templates, examples and technical details related to multi-jurisdictional trail projects, organizational structures, creative approaches to management and operations, public/private partnerships, donor recognitions, utility easements and potential revenue generation, volunteer labor issues, etc. The Conservancy provided a status report on initial findings (see [Attachment 2](#)), parts of which were used in addressing the issues below.

Private funding partners

RTC staff has been working with the Land Trust of Santa Cruz County (Land Trust), a non-profit organization that has protected more than 13,000 acres and raised more than \$50 million for land conservation since its inception in 1978. The Land Trust's Conservation Blueprint identifies the coastal rail trail as an important project to increase the County's public trail system. On June 6, 2014 the Land Trust Board of Trustees adopted the coastal rail trail as a project to receive funding from future giving campaigns. Future fundraising efforts will serve land conservation and other purposes described in the Conservation Blueprint and mission statement, as well as the coastal rail trail project.

A draft Memorandum of Understanding (MOU) was developed by RTC and Land Trust staff to delineate roles and responsibilities related to the RTC's project implementation efforts and the Land Trust's private fundraising campaigns. The Land Trust will actively seek private donations to be used as a match for public funds and grants sought by the RTC or local jurisdictions/implementing entities. The draft MOU ([Attachment 3](#)) delineates that donations may be received for specific or untargeted segments and be invested in the Community Foundation Flex accounts. The Land Trust's Engagement Committee will review the MOU on September 9th, 2014 with the full board considering the item on September 26, 2014.

RTC staff has also been working with Santa Cruz County Friends of the Rail & Trail (FORT), a community-based group fiscally sponsored and staffed by Ecology Action. FORT has advocated for the public acquisition of the Santa Cruz Branch Rail Line for over a decade, and is now working to support timely construction of the coastal rail trail. FORT's mission is to develop wide-spread community support through education, outreach, advocacy and fundraising. FORT has already raised private funds for the City of Santa Cruz and for the City of Watsonville's rail trail segments. RTC staff is working on an MOU with FORT that is similar to the one with the Land Trust which will be brought to the RTC for consideration in the near future if directed.

Recommended policy: Accept private funds from entities as agreed upon through MOUs between said party and the RTC and allowing for specific or untargeted segment donations.

RTC staff recommends that the B&A/P Committee provide feedback regarding the attached draft MOU, the recommended policy and other issues related to future private/public fundraising efforts before forwarding to the RTC for action.

Use of volunteer labor

Volunteers have not only assisted trail managers by saving significant resources, but have played important roles in building community support, helping to promote trail use, and establishing a sense of stewardship among community members. Staff has received questions regarding using volunteer labor locally to build segments of the trail. Federal, local and state restrictions exist which pose challenges towards that end. Projects using public funds need to go through competitive bid processes; use licensed and bonded contractors, skilled and properly trained workers, equipment and licensed operators; pay prevailing wages; have liability and worker's compensation coverage; and adhere to local, state and federal construction standards and procedures. While some exceptions to labor laws and prevailing wage regulations exist as identified in Attachment 2, it is more common to use volunteer labor for minor ancillary tasks, such as trash pickup, trail patrols to support security along the trail, and installing trail amenities such as landscaping, community gardens and murals.

Preliminary recommended policy: Use volunteer labor as allowed by implementing entity policies, liability parameters, grant funding restrictions, and federal and state labor laws.

RTC staff recommends that the B&A/P Committee provide feedback regarding use of volunteer labor, return to the B&A/P Committee with additional details and then forward to the RTC for final consideration and action.

Next steps

Staff will continue to work with the Land Trust to finalize the draft MOU before returning to the RTC for recommended approval. Staff will also work with FORT to

draft a similar MOU which will be brought to the RTC at a future date unless the template is accepted by the RTC for ongoing use in the development of such partnerships. Use of volunteer labor will be considered further and more information will be provided before a recommendation is made. For initial segments, the Cities of Watsonville and Santa Cruz may use volunteer labor at their discretion and as allowable under the forthcoming policy.

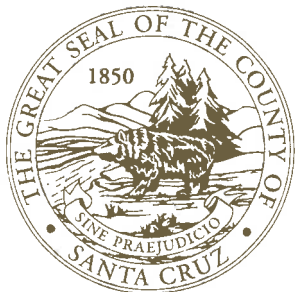
Other project implementation items

RTC staff is moving forward with defining implementation responsibilities as outlined in the master plan, and will be developing MOUs or agreements with local jurisdictions to delineate roles and responsibility for liability and maintenance, as well as other needs. Additionally, as directed in June 2014, staff is developing design standards to assist in implementing trail projects in accordance with the adopted master plan. A Rail Trail Work Group has been formed to coordinate and collaborate with lead agencies' staff, public and private funding partners, and advocacy groups on all issues related to implementation. The group will inform technical issues to be addresses. Staff will bring all information to the RTC for consideration as it is developed.

SUMMARY

Staff recommends that the Budget & Administration/Personnel Committee consider and provide feedback on a policy framework for receiving private funds and accepting volunteer labor for the Monterey Bay Sanctuary Scenic Trail Network (and coastal rail trail spine). Staff recommends that the B&A/P Committee direct staff to finalize private partnership agreements and bring back recommended action to the RTC, and conduct further research into any outstanding issues related to volunteer labor before bringing the item back to the B&A/P Committee for final review prior to forwarding to the RTC for recommended approval.

- Attachment 1: Letter from Commissioner Zach Friend, dated November 13, 2013
Attachment 2: Rails-to-Trails Conservancy report
Attachment 3: Draft Memorandum of Understanding with the Land Trust of Santa Cruz County



County of Santa Cruz

BOARD OF SUPERVISORS

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FOURTH DISTRICT

BRUCE MCPHERSON
FIFTH DISTRICT

November 13, 2013

George Dondero, Executive Director
Santa Cruz County Regional Transportation
Commission
1523 Pacific Avenue
Santa Cruz, CA 95060



Dear Mr. Dondero:

As the Regional Transportation Commission (RTC) moves toward funding of the initial segment(s) of the Monterey Bay Sanctuary Scenic Trail Network (Trail Network), one thing has become clear: the interest in construction of the Trail Network greatly outweighs the available funding. The Trail Network provides a unique opportunity for recreation and transportation not seen in the county in quite some time. However, many segments, including nearly all within my Supervisorial district, are too expensive to complete at this time.

In fact, many segments, often due to the topographic complexity or limited urban density, will not realistically be funded by the RTC for quite some time. For example, one segment goes through Seacliff in the State Park Drive corridor. Given the planned development of the Aptos Village, improvements to the State Park entrance, and changes along the Soquel corridor, it is expected this area will greatly need new multi-modal outlets. I've been approached by many in the community who are interested in helping fund and/or build segments or partial segments along the corridor and I imagine this situation is not unique to my district.

To that end, I would like the RTC to draft a legal and policy framework that will accommodate the ultimate goal of a fully-functional, coastal, multi-use trail by creating a process whereby interested parties may leverage private money and manpower to work on the trail designs laid out in the Trail Master Plan.

I would like to ask the Commission to include this request as part of the trail segments being considered at the December 5, 2013, RTC meeting.

Sincerely,

ZACH FRIEND, Supervisor
Second District

ZF:ted

1984A2



Western Regional Office
436 14th Street, Suite 416
Oakland, CA 94612
Tel 510.992.4662

www.railstotrails.org

To: Cory Caletti, Santa Cruz County Regional Transportation Commission
From: Barry Bergman and Laura Cohen, Rails-to-Trails Conservancy
Re: Status Report on Coastal Rail Trail Implementation Plan Research
Date: August 27, 2014

Background

SCCRTC has been steadily moving forward to implement the Monterey Bay Sanctuary Scenic Trail Network. After purchasing the Santa Cruz Branch Rail Line from Union Pacific in 2012, the Santa Cruz County Regional Transportation Commission (RTC) created the Monterey Bay Sanctuary Scenic Trail Network Master Plan, which was adopted in February 2014.

To assist with the development of an implementation plan, the RTC has engaged the services of Rails-to-Trails Conservancy (R2TC), a non-profit organization, which has been providing expert guidance on trail development to communities across the country since 1986. R2TC provides informational resources and technical assistance services on a broad range of trails and greenways projects, and also engages in federal, state and regional policy to advance trail networks for recreation, active transportation, public health, economic vitality and community sustainability. We have special expertise in rail-with-trail projects, and authored both a California Rails-with-Trails report (2009) and a national report, "America's Rails-with-Trails" (2013).

Research to support implementation plan development

R2TC is providing consulting services to assist the RTC on several key topics associated with implementing the Santa Cruz Coastal Rail Trail. Key topics to be addressed include:

1. **Organizational structures for Multi-jurisdictional Trails:** This includes responsibilities assumed by each partner for fundraising, design, construction, and operations and maintenance. In addition, examples will be provided regarding how jurisdictions have collaborated to create consistency in trail design throughout a corridor.

2. **Public/Private Partnerships:** Potential strategies to maximize the use of private sector resources to support trail development, including financial contributions and volunteer labor; understanding regulations and limitations, such as compliance with prevailing wage laws.
3. **Recognizing Partners and Donors:** Models for recognizing contributors to the trail effort.
4. **Utility Easements:** Case studies of trails which have partnered with utility companies to create a revenue source for trail development or maintenance.

This status report provides a summary of the research conducted to date on issues #1-2 above. More detail will be presented in the final memo to RTC, including sample multi-jurisdictional trail implementation agreements that we have obtained.

CASE STUDIES: MULTI-JURISDICTIONAL PROJECTS

There is a broad array of approaches to implementing all phases of trail development – fundraising, planning, design, construction, operations and maintenance. The approach adopted by partners involved in a particular project depends on a number of factors, including property ownership, structure of local government agencies, presence and capacity of nonprofit and other private partners, historical relationships between partners, and the type of structure that is being developed.

We have assembled a range of case studies, including several rail-with-trail projects, to demonstrate some of the different partnership structures that have been used by successful trail systems. For each of the following, we have obtained a copy of the actual operative agreement, to assist the RTC in developing its own agreements.

The basic organizational models described below fall into one of the following categories:

- Joint Powers Authority (JPA) as a formal decision-making body,
- Memorandum of Understanding (MOU), sometimes supplemented by additional agreements, and
- Informal partnerships without written agreements in place, sometimes involving creation of a coordinating entity.

1. Coastal Rail-Trail (San Diego County):

Project Summary: The Coastal Rail-Trail, located in San Diego County, will be a 44-mile rail-with-trail project when completed; approximately 25% has been completed to date.

Primary Project Partners: San Diego Association of Governments (SANDAG); the cities of Carlsbad, Solana Beach, Oceanside, Encinitas, Del Mar, and San Diego; and the Transit Development Board and Transit District.

Organizational Structure: Partners have all signed an MOU to formalize their commitment to develop the trail and generally outline the partners' respective responsibilities. There has been no ongoing coordination between all of the partners during the implementation phase of the Trail. Rather, SANDAG is taking the lead role for the design and construction of the trail, while working with each partner city to cooperatively pursue funding for construction as well as operations and maintenance for the remaining sections of the trail. As segments of the trail are completed, the local jurisdictions assume full responsibility for maintenance.

Impact of this Approach: This partnership has evolved over time. In the early stages, the local jurisdictions were the lead agencies on their respective Coastal Rail-Trail segments, but eventually SANDAG took on the lead design/construction role to expedite completion of the project, and identified funding for this effort in its Regional Bicycle Plan Early Action Program. This regional commitment has helped speed the progress of implementing the trail and prioritization of segments in a manner that supports the functionality of the regional network.

2. San Dieguito River Valley Regional Open Space Park:

Project Summary: The San Dieguito River Valley Regional Open Space Park is developing a trail system around the Coast to Crest Trail. This trail will ultimately extend 55 miles, with 36 miles completed to date. Over 20 miles of additional trails in the network have been constructed.

Primary Project Partners: County of San Diego, as well as the cities of Del Mar, Escondido, Poway, San Diego, and Solana Beach.

Organizational Structure: The San Dieguito River Park Joint Powers Authority was established in 1989 to lead this effort. It is governed by the San Dieguito River Valley Open Space Park Board, which includes elected officials of the partners. The County of San Diego and City of San Diego each have two members on the JPA, while each of the other partners has one member; the board also includes a member from the Citizens Advisory Committee and an Ex Officio member. The JPA has 12 staff (including seven park rangers) and takes the lead role in securing funding, managing and maintaining the trail. The JPA is responsible for managing 25 miles of the Coast to Crest Trail, and the City and County of San Diego are responsible for the remaining 11 miles.

Impact of this Approach: Having a centralized point for trail development and dedicated staff is a strong point, as it facilitates coordination and prioritization of the various trail segments. In addition, since the JPA has committed to taking on the responsibility for future maintenance, and staff has indicated that this has made it easier to secure investments in the trail. While generally pleased with the structure of the organization and the progress made to date, staff has suggested

that their effectiveness could improve if they could engage the local agencies in a more active role. This could create more political buy-in as well as create greater awareness of some of the details associated with development of the trail.

3. Napa Valley Vine Trail:

Project Summary: The Napa Valley Vine Trail is a rail-with trail project which will run 47 miles from the City of Vallejo to Calistoga. To date, 20% of the trail has been constructed, with the remainder in the design phase.

Primary Project Partners: Napa County Transportation and Planning Agency (NCTPA), the nonprofit Napa Valley Vine Trail Coalition, and the cities of American Canyon, Saint Helena, Napa, Calistoga, Yountville, and Vallejo.

Organizational Structure: No formal agreements are in place. The NCTPA has focused on securing public resources to advance the project. Individual cities are taking responsibility for constructing and ultimately managing their respective segments of the trail.

The non-profit Napa Valley Vine Trail Coalition (VTC) has taken on the role as the primary advocate for the development of the trail, and pledged to raise 25% of the total cost of the trail (about \$12.5 million of the estimated \$50 million project cost). The VTC has recruited a remarkably broad range of influential supporters – including public agencies, agricultural interests, environmental groups, business groups, health providers and cultural organizations. To date, VTC has secured \$7.5 million, including \$2.5 million each from Napa Valley Vintners and Visit Napa Valley. This private funding has supported design services and provided matching funds for government grants.

Impact of this Approach: The VTC is notable for its excellent leadership, the breadth of its membership, the sophistication and success of its fundraising efforts (securing both private and public grants) and the collaborative nature of the partnership with the County.

4. Santa Ana River Trail

Project Summary: A 100-mile recreational parkway along the Santa Ana River.

Primary Project Partners: Orange County, San Bernardino County, Riverside County, Santa Ana Watershed Project Authority, and The Wildlands Conservancy

Organizational Structure: The Santa Ana River Trail and Parkway Partnership has a part-time staff person who serves as the primary coordinator for the development of the Trail. Efforts are also guided by a Policy Advisory Group composed of elected officials from the partner jurisdictions, and a Technical Advisory Group consisting of staff representatives.

Impact of this Approach: The partners developed this model to provide a central point of coordination for the project, while avoiding the establishment of a formal decision-making body. While it relies on voluntary collaboration, partners have embraced this structure and worked cooperatively to advance the project. This model, to be successful, relies on maintaining effective communication and a high level of engagement among all the key partners.

5. Three Rivers Heritage Trail:

Project Summary: The Three Rivers Heritage Trail, located in the Pittsburgh region in western Pennsylvania, runs 24 miles primarily along the banks of the Allegheny, Monongahela and Ohio rivers. Six miles of the facility is a rail-with-trail.

Primary Project Partners: Allegheny County, Friends of the Riverfront (FOR), and Pennsylvania Environmental Council (PEC).

Organizational Structure: The three partners have signed an MOU pledging to collaborate on the implementation of the trail in accordance with the Project Strategic Planning Document. There are also numerous supplementary agreements detailing specific responsibilities of each partner regarding the development of various segments of the trail. FOR has been the lead partner for maintenance, operations and management of the trail, and has also managed construction projects.

Impact of this Approach: The Three Rivers Heritage Trail is notable in numerous respects, particularly for the major role taken on by local nonprofit organizations in the development and ongoing management of the trail. Since much of the construction has been funded through contributions from private foundations, and in some cases managed by nonprofit partners, they have been able to streamline the construction process.

PRIVATE FUNDING AND VOLUNTEER LABOR

Trail projects are typically completed by utilizing numerous funding sources, which may include federal, state and local grants; resources available through special taxes or districts; and support from foundations, individual donors and nonprofit organizations. Use of volunteer labor to support trails is a common strategy for reducing the costs of constructing or maintaining trails and building community support.

Private Funding Sources

While trail projects typically rely primarily on public funding, there are numerous examples of projects which have found ways to access private funds to support trail development. Such funds

may be extremely valuable by serving as matching funds for federal or state grants, or may fund the design of a trail segment, enabling a project to better compete for funding.

Two of the most common strategies for directing funding to trail projects are the creation of a new foundation to support that specific project, or establishment of a program within an existing local foundation. The latter approach avoids the necessity of establishing a new entity, with the administrative burdens that entails. Donors can direct their gifts to the specific trail project, or even to a particular aspect of the project. The foundations can contribute these private funds directly to the implementing city or county agency, provided the agency agrees to use the funds for a purpose consistent with the donor's intent.

Humboldt Bay Trail

The Humboldt Bay Trail, a rail-with-trail project that will ultimately extend from Eureka to Arcata, has received funding from several private sources, including the Humboldt Area Foundation, which has established a fund for individuals or organizations to make contributions directed to the trail. Fundraising events have been organized by a couple of different entities in the area, including the Humboldt Trails Council as well as a trail committee working with the City of Arcata.

Napa Valley Vine Trail

The Vine Trail is one of the most successful examples of leveraging private resources for trail development. As noted above, these funds have been used as match for grants, for project design, and for construction. Funds have been provided to the Napa Valley Vine Trail Coalition or to city or county agencies.

Modesto Virginia Corridor

The Virginia Corridor is a partly completed rail-trail in the City of Modesto. While the project has largely relied on public funds, the City has established a fund through the Stanislaus Community Foundation to receive private contributions. Funds have been used for trail planning, design, construction, sometimes used as matching funds. In addition, all the Rotary Clubs in the region collaborated to make a \$500,000 donation of funds and labor to complete the first segment of the trail.

Volunteer Labor

Use of volunteer labor is common for minor maintenance tasks, such as trash pickup, assistance with trail patrols to support security along the trail, and installing trail amenities such as landscaping projects, community gardens and murals and, in some cases, small construction projects. Volunteers have not only assisted trail managers by saving significant resources, but have played an important role in building community support, helping to promote trail use, and establishing a sense of stewardship among community members to maintain and further trail development.

An important consideration for the RTC will be ensuring that there are no potential legal limitations in accepting volunteer labor. Generally, California's Labor Code generally requires payment of prevailing wages to workers on public works projects, including design, pre-construction and construction phases. This applies to non-profit as well as for-profit contractors. However, California law does provide an exemption for volunteer workers, a volunteer coordinator, or a member of the California Conservation Corps or a community conservation corps (Labor Code Section 1720 et seq). For purposes of this exemption, a "volunteer" is someone who performs work for civic, charitable or humanitarian reasons for a public agency or 501(c)(3) corporation without expectation of compensation. The services must be performed freely and without coercion. The volunteer may receive certain incidental expenses (meals, transportation). This exemption in Sec. 1720, originally approved in 2004 and since extended twice, is due to expire in 2017 unless extended again.

The prevailing wage requirement does not apply to work carried out by a public agency with its own staff. (CA Labor Code Sec. 1771).

Rails-to-Trails Conservancy is continuing to investigate issues relating to volunteer labor to determine if there are additional restrictions in federal or state law or funding regulations. It appears that FHWA may require a Public Interest Finding (PIF) to justify the use of volunteers. A contractor engaged under a federal aid project must pay prevailing wages; however, the lead agency may use the volunteer labor under the PIF if it is outside of the work scoped under the contractor's agreement. Volunteer labor also cannot be counted as a local match to Federal or State funds.

City of Folsom

Volunteers have supported trail development by participating in the construction 15 trail bridges which were built from a kit, with the abutments installed by a contractor. City inspectors ensured that the bridges were constructed to meet safety standards. This approach is highly unusual, but has resulted in significant savings for the City.

San Dieguito River Park JPA

The JPA has utilized volunteer labor for numerous small construction projects. Generally this has been for small bridges (typically 12'-14' long), and for construction of decomposed granite surface trail segments. The JPA also worked with a local Rotary Club, which provided volunteers who installed a 1200' boardwalk.

NEXT STEPS

Rails-to-Trails Conservancy will continue to work with RTC staff and the Rail Trail Work Group to refine and complete research on these and other topics to support the development of an implementation plan for the Coastal Rail Trail. Input from the RTC Board will be used to guide these discussions, and a subsequent report on the findings will be presented for review.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into on this ____ day of _____, 2014 (the “Effective Date”), by and between the Santa Cruz County Regional Transportation Commission (“RTC”), and the Land Trust of Santa Cruz County (“LTSCC”). RTC and LTSCC are collectively referred to herein as the “Parties.”

RECITALS

A. On October 12, 2012, RTC acquired from Union Pacific Railroad the Santa Cruz Branch Rail Line right-of-way for use as a passenger and freight line, and for creation of a multi-use bicycle and pedestrian trail (“Coastal Rail Trail”).

B. On November 7, 2013, RTC adopted the Monterey Bay Sanctuary Scenic Trail Network Final Master Plan (“Master Plan”), which was amended on February 10, 2014 and which established the continuous alignment and set of design standards for the Monterey Bay Sanctuary Scenic Trail Network, including the Coastal Rail Trail spine, and associated spur trails.

C. The Master Plan divides the 32-mile Coastal Rail Trail into 3 Reaches and 20 Segments, with 5 Segments within the Northern Reach, 9 Segments within the Central Reach, and 6 Segments within the Watsonville Reach. The Master Plan defines the scope and estimated cost of each Segment.

D. To date, RTC has allocated funding for 3 Segments: the City of Santa Cruz received approximately \$4 million for a rail trail project (Segment 7); the City of Watsonville received approximately \$1 million for a rail trail project (Segment 18), and \$200,000 was also allocated to on-road bicycle and pedestrian improvements which are part of the Twin Lakes Beachfront project (Segment 8B).

E. LTSCC’s Conservation Blueprint identifies the Coastal Rail Trail as an important project to increase the County’s public trail system. LTSCC wishes to raise private funds to build the Coastal Rail Trail, along with its ongoing fund raising for land conservation and other purposes described in the Conservation Blueprint and in its Mission Statement.

F. The Parties believe that, along with the efforts of others, including Santa Cruz County Friends of the Rail & Trail, and its fiscal sponsor, Ecology Action, their combined effort to raise the necessary funding, both private and public, to construct the Coastal Rail Trail will facilitate an earlier completion of this project.

G. The intent and purpose of this MOU is consistent with the mission and authority of each Party.

H. The Parties agree to participate in this MOU on the terms and conditions set forth herein.

1. Parties' Roles and Responsibilities.

a. RTC. Subject to any qualifications described herein, as owner of the Santa Cruz Branch Rail Line right-of-way, the RTC shall be responsible for the following:

- (1) Decide which Segments (in full or in part) are constructed, and in which order;
- (2) Determine allocation of privately raised funds, unless a donor restricts the use, e.g., for a particular Segment;
- (3) Grant authority to local jurisdictions, other entities or itself, as identified, to implement Segments;
- (4) Approve alignment and design of the Coastal Rail Trail in accordance with the Master Plan and future guiding documents, unless circumstances warrant approved exceptions;
- (5) Utilize design guidelines and implementation plans for MOUs with entities granted responsibility for design, permitting environmental, management and construction functions; and
- (6) Coordinate with local jurisdictions and state/federal funding partners to obtain grants; and accept any donations made in accordance with this MOU or direct donations to a designee agency.

b. LTSCC. Subject to any qualifications described herein, LTSCC shall:

- (1) Actively seek private donations to be used as a match for public funds and grants sought by RTC or local jurisdictions/implementing entities, including participation in specific project and/or Segment-specific fundraising campaigns;
- (2) Provide RTC with input into Segment prioritization and funding allocations (public and private);
- (3) Provide RTC with input into donor recognition mechanisms; and
- (4) Not raise funds for any activities or efforts that are inconsistent with RTC-approved plans and guidelines without securing permission to do so from RTC.

RTC acknowledges that LTSCC has ongoing fundraising activities for acquisition of land and conservation easements, as well as for stewardship and monitoring, and that this fundraising will continue during the fundraising activities to be conducted for construction of the Coastal Rail Trail.

2. Accounting. LTSCC shall provide RTC with quarterly reports of funds received, committed and funds disbursed for the Coastal Rail Trail. Prior to disbursement, funds

received by the LTSCC will be invested in the Community Foundation Flex accounts, or in accordance with their investment policies as reasonably approved in advance by RTC.

3. Communications.

a. Between the Parties. RTC and LTSCC staff will periodically meet and confer at mutually agreeable times to review plans and activities that may impact each other's work under this MOU. Subject to any specific restrictions contained herein, LTSCC retains full control over its private funding communications and activities within the context of realizing the mutual goals outlined herein.

b. Public Communications. RTC and LTSCC will establish approved language for the Parties to use for public communications that explain this joint undertaking and efforts to support the construction of the Coastal Rail Trail. LTSCC will give RTC adequate time to review major public communications (website, newsletter, funding appeals, etc.).

4. Term. The term of this Memorandum commences as of the Effective Date, and shall continue in effect until terminated by either Party upon thirty (30) days written notice to the other Party. Any unspent private funds as of the date of termination shall remain subject to the MOU until spent in accordance with this MOU.

5. Expenses. Unless otherwise agreed to by the Parties, each Party shall pay any and all expenses incurred by such Party, without the right of reimbursement from the other Parties.

6. Amendments. Any modification of this MOU shall be in writing and signed by both Parties.

7. Mediation. The Parties agree to mediate any dispute or claim arising between them out of this MOU. The mediation fees shall be divided equally between the Parties.

8. Conflict with Law and Requirements. If any provisions in this MOU are in conflict with any applicable laws and requirements governing the RTC's ownership, operation, maintenance and oversight of the Santa Cruz Branch Rail Line right-of-way, and its duties as a transportation planning and funding agency, such provisions will not apply. To RTC's knowledge, without any duty of inquiry, there are no such conflicts.

9. Notices. All notices and other communications under this Agreement shall be in writing, addressed to the parties at the addresses set forth below, and delivered by personal service, or by Federal Express or other overnight delivery service, or by facsimile transmission, or by registered or certified mail, postage prepaid, return receipt requested:

Regional Transportation Commission
Attn: George Dondero, Executive Director
1523 Pacific Avenue
Santa Cruz, CA 95060
(831) 426-3200

Land Trust of Santa Cruz County
Attn: Terry Corwin, Executive Director
647 Water Street
Santa Cruz, CA
(831) 429-6116

Any such notice shall be deemed delivered as follows: (a) if personally delivered, the date of delivery to the address of the person to receive such notice; (b) if sent by Federal Express or other courier service, the date of delivery to the address of the person to receive such notice; (c) if mailed, three (3) calendar days after depositing same in the mail. Any party may change its address for notice by written notice given to the other at least five (5) calendar days before the effective date of such change in the manner provided in this Section.

10. Counterparts. This MOU and any subsequent amendments may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

SANTA CRUZ COUNTY REGIONAL
TRANSPORTATION COMMISSION

By: _____
George Dondero
Executive Director

LAND TRUST OF SANTA CRUZ COUNTY

By: _____
Terry Corwin
Executive Director

AGENDA: September 11, 2014

TO: Budget and Administration/Personnel (B&A/P) Committee

FROM: Luis Pavel Mendez, Deputy Director

RE: Amendments to the Fiscal Year (FY) 2014-15 Budget and Work Program

RECOMMENDATIONS

Staff recommends that the Budget and Administration/Personnel (B&A/P) Committee recommend that the Regional Transportation Commission (RTC)

1. Approve the proposed amended fiscal year (FY) 2014-15 Budget and Work Program (Attachment 1); and
 2. Authorize the Executive Director to adjust Transportation Development Act (TDA) and State Transit Assistance (STA) revenue payments to recipients consistent with the amended FY 2014-15 RTC budget.
-

BACKGROUND

In March of each year, the Regional Transportation Commission (RTC) approves a budget and work program for the upcoming fiscal year. In the fall, the RTC amends the budget and work program to incorporate information from prior year end balances, carryovers from the previous fiscal year, new projects or funds, updated revenue and cost estimates, and other necessary changes. The budget is also amended as necessary during other times of the budget year.

DISCUSSION

The proposed amended FY2014-15 Budget (Attachment 1) is a balanced budget that implements the RTC's priority projects and on-going programs. Significant budget changes proposed are discussed below. Explanations for specific line item changes in the budget are included as notes on the budget document.

Transportation Development Act (TDA) (pp. 1, 2 & 17 of amended budget)

One of the main sources of funding for transportation in Santa Cruz County is the TDA, which established that ¼% of the state sales tax would go to transportation. Consistent with the RTC rules and regulations, most of the TDA revenue received by the RTC goes to Santa Cruz METRO for its transit operations. Some of the funds are used for the RTC's operations, some are used for bicycle and pedestrian promotion and safety programs, some are apportioned to specialized transportation services

for seniors and people with disabilities and the remainder is apportioned to the local jurisdictions for bicycle and pedestrian projects by population.

FY 2013-14 TDA Estimates and Revenues - As required by state law, the RTC obtains TDA revenue estimates from the County Auditor-Controller and uses those estimates for budgeting purposes. As shown on Table 1 below, the total of actual revenues and interest received in FY 2013-14 was \$123,237 higher than estimated.

Table 1: FY 2013-14 TDA Revenues

FY 2013-14 TDA	FY 2013-14 Estimate	Actual Received	Difference of Revenue to Estimate
Revenue	8,165,852	8,287,590	121,738
Interest	8,000	9,499	1,499
Total	8,173,852	8,297,089	123,237

FY 2014-15 TDA Revenue - In March 2014, the RTC approved a FY 2014-15 budget, which was amended in June, with the TDA revenue estimates provided by the County Auditor Controller as shown in Table 2 below.

Table 2: FY 2013-14 & 2014-15 TDA Budget

TDA	FY 2013-14 Final Budget	FY 2014-15 Budget Approved June 2014	Proposed Amended FY 2014-15 Budget
Revenue estimate from Auditor Controller	8,165,852	8,630,543	8,630,543
Estimated interest	8,000	10,000	10,000
Prior FY revenue & interest	527,611		123,237
To meet 8% TDA reserve target	-88,371		-4,985
To build RTC reserve fund as directed	-150,000		-40,000
Apportioned to TDA recipients	8,463,092	8,640,543	8,718,795

Of the \$123,237 in FY 2013-14 TDA revenues above the estimate, \$4,985 is proposed to be used to meet the 8% TDA reserve target and \$40,000 to help build the RTC operating reserve toward the established 30% target. This leaves an additional \$78,252 proposed to be distributed to the transit, specialized transportation and local jurisdiction TDA recipients. The percentage increase for the local jurisdictions (page 2 of the proposed amended budget) varies because the population figures were updated consistent with the most recent State Department of Finance population estimates releases in May 2014.

TDA Reserve Fund - The RTC's rules and regulations establish a TDA reserve fund of at least 8%. Due to reduced TDA revenues resulting from the economic downturn, the RTC used the TDA reserve to minimize TDA apportionment reductions to the various recipients. As revenues have gradually returned, the RTC has rebuilt the

TDA reserve back to the 8% target. If TDA revenues for FY 2014-15 do not meet the estimate, the RTC may need to again rely on TDA reserve funds to keep its apportionment commitments. TDA revenues can vary significantly from month to month. RTC staff will continue to monitor TDA revenues, and if it seems that apportionments to TDA recipients should be revised, staff will return to the B&A/P Committee and the RTC with appropriate recommendations.

State Transit Assistance (STA) funds (pp. 1 & 2 of amended budget)

Each year the California State Controller provides an estimate of State Transit Assistance (STA) funds to be received by the RTC. Santa Cruz METRO is the only transit agency in Santa Cruz County authorized to use STA funds; therefore, every year the RTC allocates all of the STA funds to Santa Cruz METRO. For FY 2013-14 the amount of revenues received by the RTC exceeded the State's estimate by \$179,199. These are proposed to be added to the already approved estimate for FY 2014-15 for a total apportionment of \$2,869,116 in STA funds for Santa Cruz METRO.

RTC Operating Reserve Fund (p. 15 of proposed amended budget)

In FY 2012-13, the RTC established a 30% RTC operating reserve composed of 8% for a cashflow reserve and 22% for a restricted reserve. This was adopted into the RTC rules and regulation in April 2014 consistent with recommendations in the most recent TDA triennial performance audit. The cashflow reserve is used for cash flow management, consistent with the RTC budget, due to the fact that most of the funds that the RTC uses for its operations can only be received on a reimbursement basis. The restricted reserve will not be used at all without specific authorization from the RTC. With this proposed budget the total RTC operating reserve will be \$871,865 or 28.18% making it less than 2% from reaching the 30% target.

Other Proposed Budget Amendments

In addition to the amendments identified above, unspent funds from prior year projects have been carried over in the proposed amended budget, as explained by notes throughout Attachment 1. Several expenditure and funding lines have also been updated to reflect current estimates.

Administration Budget (p. 4) - The proposed administration budget includes several carryovers from FY 2014-15 for expenditures planned for FY 2012-13 but not yet made or completed. Funds are budgeted for labor negotiations and a compensation study consistent with the current labor agreements due to expire in March 2015. Funds are also budgeted for legal review of contract template documents as suggested by legal counsel due to changes over the past few years. In addition, a budget line has been added to provide a better budget accounting vehicle to move the \$30,000 in FY 2013-14 TDA funds to the RTC operating reserve fund.

CRUZ511/Rideshare (p. 5) - The rideshare program known as "Commute Solutions" is incorporating traveler information services and transitioning to the name

“CRUZ511”. The budget for this program includes carryovers from FY 2013-14 for an electric vehicle charging station, production of bicycle maps and completion of the park and ride lot improvement project.

Service Authority for Freeway Emergencies (SAFE) Freeway Service Patrol (FSP) (pp. 6 & 7) - The SAFE and FSP budgets include updated revenue and expenditure estimates along with carryovers in funding and expenditures from FY 2013-14. FSP state funds are based on a formula that includes freeway lane miles. In recent years, the formula shows a reduction in freeway lane miles for Santa Cruz County, which has caused Santa Cruz County to receive slightly less in funding that it otherwise would. RTC staff is working with Caltrans staff to figure out what has changed.

Rail/Trail Authority Budget (p. 8) – The Rail/Trail Authority budget includes updated carryovers in funding and expenditures from FY 2013-14. The amount in the budget line for general clean up and maintenance along the Santa Cruz Branch Rail Line is increased.

Highway 1 Projects (pp. 9 & 10) – The budgets for the highway projects include updated carryover and estimates in both funding and expenditures.

Planning Program Budget (pp. 11, 12 and 13) - The budget for the planning program includes carryover funds and expenditures from FY 2013-14, and a recently secured transit planning grant for user oriented transit travel planning. Some of the funds will be used for consultant services, some for RTC staff work and some for the participation of Santa Cruz METRO staff. Funds previously approved and programmed by the RTC to the Boltage/Active 4me project for FY 2014-15 are also included.

Overall Staffing (p. 3, pp. 4-13 & p. 16)

There is no change in the overall staffing with 14.75 full time equivalent (FTE) positions budgeted of the 16.75 authorized. The allocation of staffing resources is modified based on current estimates of work to be done for the various RTC projects, programs and planning functions.

Staff recommends that the B&A/P Committee recommend that the RTC approve the proposed amended FY2014-15 Budget and Work Program (Attachment 1) and authorize the Executive Director to adjust TDA and STA revenue payments consistent with the approved budget. Staff will continue to monitor all revenues, including TDA, seek additional revenues, and manage costs to maintain a sound budget. Staff will return to the B&A/P Committee and the RTC with recommendations as necessary, if budget changes are needed.

SUMMARY

The proposed amended FY 2014-15 Budget (Attachment 1) incorporates information from FY 2013-14 year end balances, carryovers from the previous fiscal

year, updated revenue and cost estimates, and other necessary changes. Staff recommends that the B&A/P Committee recommend that the RTC approve the proposed amended FY 2014-15 Budget and Work Program and authorize the Executive Director to adjust TDA and STA revenue payments to recipients consistent with the approved RTC budget.

Attachments:

1. Proposed Amended FY 2014-15 RTC Budget
2. TDA Estimates and Revenues

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ATTACHMENT 1

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
(SCCRTC)

FISCAL YEAR 2014-15 BUDGET

PROPOSED SEPTEMBER 11, 2014

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SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PROJECTED REVENUE SUMMARY
FY 2014-2015 BUDGET

1 PROJECTED REVENUE SUMMARY

SOURCES	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
2 Transportation Development Act (TDA):				
3 Auditor's 1/4 Cent Sales Tax Estimate	8,630,543	8,630,543	0	
4 Previous FY Revenues Budgeted		123,237	123,237	- Revenue above estimate for FY 2013-14
5 Interest Estimate	10,000	10,000	0	
6 <i>Total TDA Apportioned</i>	8,640,543	8,763,780	123,237	
7 State Transit Assistance (STA)	2,689,917	2,869,116	179,199	- Revenue above estimate for FY 2013-14
8 Planning Grant Funds/Others:				
9 State planning funds (RPA and STIP PPM)	490,537	490,537	0	
10 RSTP Exchange	20,000	71,052	51,052	- Carryover from FY 2013-14
11 FHWA - Earmark	110,000	155,000	45,000	- Updated estimate based on work to be done
12 Federal - Planning (PL) - from AMBAG	65,000	65,000	0	
13 Coastal Conservancy	0	0	0	
14 SGC Grant	0	0	0	
15 Transit & partnership planning grants	320,362	427,821	107,459	- Carryover from FY 2013-14 and new grant for FY 2014-15
16 RTC Funds Budgeted	272,704	430,234	157,530	- Carryover from FY 2013-14
17 <i>Planning/Other Total</i>	1,278,603	1,639,644	361,041	
18 Rideshare:				
19 RSTP Exchange	275,000	301,556	26,556	- Carryover from FY 2013-14
20 AB2766	0	38,670	38,670	- Carryover from fiscal year 2013-14
21 SAFE Funds	50,000	50,000	0	
22 Service Authority for Freeway Emergency (SAFE):				
23 DMV Fees and interest	240,300	241,000	700	- Updated estimate
24 Other - MTC SAFE and Partnership Planning Grant	50,000	50,000	0	
25 SAFE Funds Budgeted	46,000	165,617	119,617	- Carryover from FY 2013-14
26 Freeway Service Patrol (FSP):				
27 Caltrans Grant	205,000	205,000	0	
28 RSTP Exchange	135,000	270,000	135,000	- Carryover from FY 2013-14
29 FSP Reserves Budgeted and Interest	32,000	1,000	-31,000	- Reserve funds used in FY 2013-14
30 Rail/Trail Authority:				
31 STIP	3,455,000	4,197,307	742,307	- Updated carryover from FY 2013-14
32 Leases and Union Pacific	50,000	50,000	0	
33 Transfer - in from TC Planning	110,000	110,000	0	
34 Rail/Trail Funds Budgeted	103,434	292,250	188,816	- Updated carryover from FY 2013-14
35 Highway 1:				
36 RSTP Exchange	1,653,821	1,827,143	173,322	- Updated carryover from FY 2013-14
37 STIP	150,000	150,000	0	
38 CMIA (state bond) & other	1,181,068	1,099,087	-81,981	- Updated Carryover from FY 2013-14
39 RSTP Exchange Program	5,287,889	10,342,766	5,054,877	- Carryover from FY 2013-14
40 TOTAL	25,633,575	32,663,937	7,030,362	

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**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
APPORTIONMENT SUMMARY**

FY 2014-2015 BUDGET

1 APPORTIONMENT SUMMARY

CLAIMANTS	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
Transportation Development Act (TDA): (1)				
TDA Reserve Fund		4,985	4,985	- To meet 8% target established in RTC rules and regulations
RTC Reserve Fund		40,000	40,000	- To help meet 30% target established in RTC rules and regulations
SCCRTC:				
Administration	538,542	538,542	0	- 0.00%
Planning: Overall Planning	492,808	492,808	0	- 0.00%
Bike to Work	50,000	50,000	0	- 0.00%
Bike & Pedestrian Safety (CTSC)	100,000	100,000	0	- 0.00%
<i>Subtotal</i>	1,181,350	1,181,350	0	- 0.00%
SCMTD	6,377,610	6,444,515	66,905	- 1.05% - FY 2013-14 revenue
Specialized Transit (Community Bridges/CTSA)	626,572	633,145	6,573	- 1.05% - FY 2013-14 revenue
Volunteer Center	74,592	75,374	783	- 1.05% - FY 2013-14 revenue
City of Capitola	14,249	14,346	97	- 0.68% - FY 2013-14 revenue & updated population figures
City of Santa Cruz - Non Transit	88,980	89,792	812	- 0.91% - FY 2013-14 revenue & updated population figures
City of Scotts Valley	16,660	16,919	260	- 1.56% - FY 2013-14 revenue & updated population figures
City of Watsonville	73,629	74,319	689	- 0.94% - FY 2013-14 revenue & updated population figures
County of Santa Cruz	186,901	189,034	2,133	- 1.14% - FY 2013-14 revenue & updated population figures
<i>Subtotal</i>	7,459,193	7,537,445	78,252	- 1.05%
TOTAL TDA APPORTIONED	8,640,543	8,763,780	123,237	- Revenue above estimate for FY 2013-14
State Transit Assistance (STA) - SCMTD	2,689,917	2,869,116	179,199	- Revenue above estimate for FY 2013-14
Planning Grant Funds/Others:	1,278,603	1,639,644	361,041	- Carryover from FY 2013-14
Rideshare	325,000	390,226	65,226	- Updated carryover from FY 2013-14
SAFE	336,300	456,617	120,317	- Carryover from FY 2013-14
Freeway Service Patrol (FSP)	372,000	476,000	104,000	- Carryover from FY 2013-14
Rail/Trail Authority	3,718,434	4,649,557	931,123	- Updated carryover from FY 2013-14
Highway 1	2,984,889	3,076,230	91,341	- Updated carryover from FY 2013-14
RSTP Exchange Program	5,287,889	10,342,766	5,054,877	- Carryover from FY 2013-14
TOTAL	25,633,575	32,663,937	7,030,362	

(1) TDA apportionments are based on formulas in the RTC's Rules and Regulations. Balance not used for Planning and Administration is allocated to other TDA claimants as follows:
85.5% to SCMTD, 8.4% to Community Bridges and 1% to the Volunteer Center; remaining funds are proportionally allocated to cities and the county according to population.

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
BUDGET SUMMARY
FY 2014-2015 BUDGET

1 BUDGET SUMMARY

	FY13-14 ADOPTED DETAIL			FY14-15 ADOPTED DETAIL			FY13-14 PROPOSED DETAIL		
	TOTAL FY 13-14 ADOPTED 05/01/14	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY14-15 ADOPTED 06/26/14	SALARIES & BENEFITS	SERVICES & SUPPLIES	TOTAL FY14-15 PROPOSED 09/11/14	SALARIES & BENEFITS (1)	SERVICES & SUPPLIES
OPERATIONS PROGRAMS									
SCCRTC - Administration	890,500	208,000	682,500	665,000	220,000	445,000	805,500	220,000	585,500
Rideshare	409,271	195,000	214,271	296,100	200,000	96,100	383,147	200,000	183,147
SAFE	486,997	165,000	321,997	336,300	120,000	216,300	456,617	120,000	336,617
Freeway Service Patrol	372,000	70,000	302,000	372,000	70,000	302,000	372,000	70,000	302,000
SCCRTC Planning	2,155,031	1,081,400	1,073,631	1,794,953	1,140,948	654,005	2,055,494	1,165,948	889,546
Total Operations Programs	4,313,799	1,719,400	2,594,399	3,464,353	1,750,948	1,713,405	4,072,758	1,775,948	2,296,810
CAPITAL PROGRAMS									
Rail/Trail Authority	6,246,664	180,000	6,066,664	3,718,434	200,000	3,518,434	4,649,557	200,000	4,449,557
Highway 1 Env Docs & Design	1,476,301	110,000	1,366,301	1,653,821	210,000	1,443,821	1,827,143	185,000	1,642,143
Highway 1 Construction	4,766,815	150,000	4,616,815	1,331,068	75,000	1,256,068	1,249,087	75,000	1,174,087
Total Capital Programs	12,489,780	440,000	12,049,780	6,703,323	485,000	6,218,323	7,725,787	460,000	7,265,787
TOTAL ALL PROGRAMS	16,803,579	2,159,400	14,644,179	10,167,676	2,235,948	7,931,728	11,798,545	2,235,948	9,562,597

BUDGET COMPARISON
PRIOR YEAR AND BUDGET YEAR

PROGRAM	FY 13-14 ADOPTED 05/01/14	FY 13-14 ACTUAL 6/30/13	FY 13-14 ACTUAL LESS ADOPTED 05/01/14	FY14-15 ADOPTED 06/26/14	FY 13-14 ADOPTED 05/01/14	FY14-15 ADOPTED VS FY 13-14 ADOPTED	FY14-15 PROPOSED 09/11/14	FY14-15 ADOPTED 06/26/14	FY14-15 PROPOSED VS FY14-15 ADOPTED
SCCRTC - Administration	890,500		(890,500)	665,000	890,500	(225,500)	805,500	665,000	140,500
Rideshare	409,271		(409,271)	296,100	409,271	(113,171)	383,147	296,100	87,047
SAFE	486,997		(486,997)	336,300	486,997	(150,697)	456,617	336,300	120,317
Freeway Service Patrol	372,000		(372,000)	372,000	372,000	-	372,000	372,000	-
Rail/Trail Authority	6,246,664		(6,246,664)	3,718,434	6,246,664	(2,528,230)	4,649,557	3,718,434	931,123
Highway 1 Env Docs & Design	1,476,301		(1,476,301)	1,653,821	1,476,301	177,520	1,827,143	1,653,821	173,322
Highway 1 Construction	4,766,815		(4,766,815)	1,331,068	4,766,815	(3,435,747)	1,249,087	1,331,068	(81,981)
SCCRTC Planning	2,155,031		(2,155,031)	1,794,953	2,155,031	(360,078)	2,055,494	1,794,953	260,541
Total Operating Budget	16,803,579	-	(16,803,579)	10,167,676	16,803,579	(6,635,903)	11,798,545	10,167,676	1,630,869

Notes: (1) Includes staffing shown on page 16

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
ADMINISTRATION
FY 2014-2015 BUDGET

1 ADMINISTRATION

2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46	WORK ELEMENT #102	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
	REVENUES:				
	TDA Administration	538,542	578,542	40,000	- For RTC reserve fund
	RTC Funds	126,458	226,958	100,500	- Carryover from FY 2013-14
	TOTAL REVENUES	665,000	805,500	140,500	
	EXPENDITURES:				
	Salaries & Benefits	220,000	220,000	0	
	Services and Supplies:				
	Telephone	13,000	13,000	0	
	Liability Insurance	14,000	14,000	0	
	Utilities	9,000	9,000	0	
	Office Rent	89,000	89,000	0	
	Travel/Training				
	Vehicle Maintenance, Rentals and Service	4,000	4,000	0	
	Transportation/Travel/Education	26,000	26,000	0	
	Fixed Assets	15,000	40,000	25,000	- Carryover from FY 2013-14 - telephone system replacement
	Office Expenses				
	General Supplies & Expenses	30,000	30,000	0	
	Duplicating	6,000	6,000	0	
	Postage	5,500	5,500	0	
	Membership	9,500	9,500	0	
	Sponsorship	1,000	1,000	0	
	Advertisement/Publication	6,000	6,000	0	
	Office Equipment Repair/Maintenance	6,500	6,500	0	
	Contingency/Special Expense	40,000	50,000	10,000	- Carryover from FY 2013-14
	County Mainframe/Intranet	6,000	6,000	0	
	Computer Software	10,000	15,500	5,500	- Carryover from FY 2013-14 for server upgrades
	Services				
	Commissioners' Stipend	11,000	11,000	0	
	Fiscal & Triennial Performance Audit	30,000	30,000	0	
	Annual Report/Fact Sheets	5,000	25,000	20,000	- Carryover from FY 2013-14 - annual report not produced since 2006
	Accounting, Payroll and Auditing Fees	15,000	15,000	0	
	Human Resources/Employee Relations	10,000	35,000	25,000	- Negotiations & Compensation study per labor agreements
	Administrative Consulting Services	10,000	10,000	0	
	Legal Counsel	30,000	45,000	15,000	- Overall review of RTC contract template documents
	Computer/website support, service & programming	36,000	36,000	0	
	Custodial - Janitorial Services	7,500	7,500	0	
	Provision for RTC reserves	0	40,000	40,000	- One time apportionment to RTC reserve fund
	<i>Subtotal Services & Supplies</i>	445,000	585,500	140,500	
	TOTAL EXPENDITURES	665,000	805,500	140,500	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
RIDESHARE - COMMUTE SOLUTIONS**

FY 2014-2015 BUDGET

1 CRUZ511/RIDESHARE: 721400

2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	WORK ELEMENT #179	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
5	REVENUES:				
6	RSTP Exchange	275,000	301,556	26,556	- Updated carryover from fiscal year 2013-14
7	SAFE funds for Cruz511	50,000	50,000	0	
9	AB2766	0	38,670	38,670	- Carryover from fiscal year 2013-14
10	TOTAL REVENUES	325,000	390,226	65,226	
11	EXPENDITURES:				
12	Salaries & Benefits	200,000	200,000	0	
13					
14	Services and Supplies:				
15	Rideshare:				
16	Telephone	500	500	0	
17	Membership	600	600	0	
18	Postage	1,000	1,000	0	
19	Other - Office Expense	2,000	2,000	0	
20	Transportation/Travel/Education	2,000	2,000	0	
21	Advertisement & Promotion Materials	10,000	10,000	0	
22	Rideshare Database/Programming	5,000	5,000	0	
23	Bicycle Map Production and Printing	0	15,000	15,000	- Carryover from fiscal year 2013-14
24	Emergency ride home	0	0	0	
25	511 Implementatin Services	10,000	10,000	0	
26	EV Charging Station Project	0	38,670	38,670	- Carryover from fiscal year 2013-14
27	Park & Ride Lot Project	65,000	98,377	33,377	- Updated carryover from fiscal year 2013-14
28	<i>Subtotal Services & Supplies</i>	96,100	183,147	87,047	
29	Unappropriated Revenues:	28,900	7,079	-21,821	- Updated carryover from fiscal year 2013-14
30					
31	TOTAL EXPENDITURES	325,000	390,226	65,226	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FREEWAY SERVICE PATROL (FSP)**

FY 2014-2015 BUDGET

1 FREEWAY SERVICE PATROL (FSP) : 721827

2 3 4 5 WORK ELEMENT #177	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
6 REVENUES				
7 Caltrans	205,000	205,000	0	
8 RSTP Exchange	135,000	270,000	135,000	- Carryover from FY 2013-14
9 Interest	1,000	1,000	0	
10 FSP Reserve Funds Budgeted	31,000		-31,000	- Reserve funds used in FY 2013-14
11 TOTAL REVENUES	372,000	476,000	104,000	
12 EXPENDITURES				
13 Salaries & Benefits	70,000	70,000	0	
14 Services and Supplies:				
15 Telephone & Mobile Device Service	2,000	2,000	0	
16 Transportation/Travel/Education	1,000	1,000	0	
17 Liability Insurance	4,000	4,000	0	
18 Legal Counsel	1,000	1,000	0	
19 Contingency/Special Expense	5,000	5,000	0	
20 Supplies	4,000	4,000	0	
21 Towing	285,000	285,000	0	
22 <i>Subtotal Services & Supplies</i>	302,000	302,000	0	
23 Unappropriated Revenues:	0	104,000	104,000	- To be carried over into FY 2015-16 for future expenses
24 TOTAL EXPENDITURES	372,000	476,000	104,000	

Note:

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
RAIL/TRAIL AUTHORITY
FY 2014-2015 BUDGET

1 **RAIL/TRAIL AUTHORITY:** 722100

2		FY14-15	FY14-15		
3	WORK ELEMENT #682	APPROVED	PROPOSED	DIFFERENCE	NOTE
4		06/26/14	09/11/14		
5	REVENUES:				
6	STIP	3,455,000	4,197,307	742,307	- Updated carryover from FY 2013-14
7	Leases & Other Revenue	50,000	50,000	0	
8	Transfer from TC Funds	110,000	110,000	0	
9	RSTP Exchange	0	0	0	
9	Rail/Trail Authority Reserve Funds Budgeted	103,434	292,250	188,816	- Updated carryover from FY 2013-14
10	TOTAL REVENUES	3,718,434	4,649,557	931,123	
11	EXPENDITURES:				
12	Salaries & Benefits	200,000	200,000	0	
13					
14	Services and Supplies:				
15	Liability Insurance	30,000	30,000	0	
16	Rail line ROW clean up, maintenance & signage	30,000	40,000	10,000	- Updated estimate of available funds
17	Consulting Services:				
18	Consultants for Rail Operations & Property Management	30,000	30,000	0	
19	Haz Mat Investigation and Related Costs	10,000	10,000	0	
20	Site Management Plan	30,000	30,000	0	
21	General Contingency	23,434	23,434	0	
22	Engineering for improvements	0	0	0	
23	Construction Design support	120,000	200,000	80,000	- Updated carryover from FY 2013-14
24	Construction Management Consultant	220,000	250,000	30,000	- Updated carryover from FY 2013-14
25	Construction Legal Counsel	25,000	75,000	50,000	- Updated carryover from FY 2013-14
26	Rail line rehabilitation	3,000,000	3,761,123	761,123	- Updated carryover from FY 2013-14
27	<i>Subtotal Services & Supplies</i>	3,518,434	4,449,557	931,123	
28					
29	TOTAL EXPENDITURES	3,718,434	4,649,557	931,123	

Note:

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
HIGHWAY 1 ENVIRONMENTAL DOCUMENTS AND DESIGN**

FY 2014-2015 BUDGET

HWY 1 ENVIRONMENTAL DOCUMENT & Design: 722200

WORK ELEMENT #683	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
REVENUES:				
RSTP Exchange - HOV Lanes	1,453,996	1,627,318	173,322	- Updated carryover from FY 2013-14
RSTP Exchange - Aux Lanes: Design	14,825	14,825	0	
RSTP Exchange - Aux Lanes: PA/ED	185,000	185,000	0	
TOTAL REVENUES	1,653,821	1,827,143	173,322	
EXPENDITURES:				
Salaries and Benefits	210,000	185,000	-25,000	- Updated estimate of anticipated work to be done
Services and Supplies:				
Hwy 1 HOV Lanes PA/ED:				
PA/ED Consultant - Nolte Contract	750,000	812,175	62,175	- Updated carryover from FY 2013-14
PA/ED on Call Consultants	3,500	3,500	0	
PA/ED Public Information, materials, postage & meetings	30,000	30,000	0	
ROW Consultant	1,500	1,500	0	
FHWA Project Value Analysis	0	0	0	
Sustainability Analysis (STARS)	0	0	0	
Reserve for future year expenses	458,996	595,143	136,147	- Updated carryover from FY 2013-14
Highway 1 Morrissey-Soquel Aux Lane PA/ED				
PA/ED Legal Costs	185,000	185,000	0	
<i>Subtotal Services & Supplies</i>	1,428,996	1,627,318	198,322	
Unappropriated Revenues:	14,825	14,825	0	
TOTAL EXPENDITURES	1,653,821	1,827,143	173,322	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
HIGHWAY 1 CONSTRUCTION**

FY 2014-2015 BUDGET

1 HWY 1 CONSTRUCTION: 722200

2 3 4 WORK ELEMENT #683	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
5 REVENUES:				
6 STIP Construction	150,000	150,000	0	
7 CMIA Construction	1,181,068	1,099,087	-81,981	- Updated carryover from FY 2013-14
8 Other Revenues	0	0	0	
9 TOTAL REVENUES	1,331,068	1,249,087	-81,981	
10 EXPENDITURES:				
11 Salaries and Benefits	75,000	75,000	0	
12				
13 Services and Supplies:				
14 Hwy 1 Morrissey-Soquel Aux Lane Construction:				
15 Construction contract with contingency	597,892	597,892	0	
16 Supplemental construction activity	0	0	0	
17 Traffic management	0	0	0	
18 Traffic enforcement	50,000	50,000	0	
19 Miscellaneous other	0	0	0	
20 Construction management consultant	140,000	140,000	0	
21 Construction design support	40,000	40,000	0	
22 On Call Consultants	120,000	120,000	0	
23 General Contingency	308,176	226,195	-81,981	- Updated carryover from FY 2013-14
24 <i>Subtotal Services & Supplies</i>	1,256,068	1,174,087	-81,981	
25				
26 Unappropriated Revenues	0	0	0	
27 TOTAL EXPENDITURES	1,331,068	1,249,087	-81,981	

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PLANNING REVENUES SUMMARY
FY 2014-2015 BUDGET

1 **PLANNING REVENUES:** 721600/721700/721750

SOURCES	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
2 REVENUES:				
3				
4				
5				
6				
7 TDA Planning	642,808	642,808	0	
8 Rural Planning Assistance (RPA)	337,000	337,000	0	
9 STIP for Planning (PPM)	153,537	153,537	0	
10 RSTP Exchange	20,000	71,052	51,052	- Carryover from FY 2013-14
11 FHWA - Earmark	110,000	155,000	45,000	- Updated estimate based on work to be done
12 Federal - Planning (PL) - from AMBAG	65,000	65,000	0	
13 Partnership Planning Grant	145,362	125,362	-20,000	- Work will begin later in fiscal year than anticipated
14 Transit Planning Grants	175,000	302,459	127,459	- Carryover from FY 2013-14 and new grant for FY 2014-15
15 Coastal Conservancy	0	0	0	
16 SGC Grant (AMBAG)	0	0	0	
17 AB2766/Air District Funds:				
18 RTC Funds Budgeted	146,246	203,276	57,030	- Updated carryover from FY 2013-14 for various projects
19				
20 TOTAL REVENUES	1,794,953	2,055,494	260,541	

Note:

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PLANNING EXPENDITURES
FY 2014-2015 BUDGET

1 **PLANNING EXPENDITURES:** 721600/721700/721750

EXPENDITURES	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
Staff & Overhead by Program				
Regional Planning Coordination	124,945	124,945	0	
Unified Corridor Study	110,000	80,000	-30,000	- Work will begin later in fiscal year than anticipated
Work Program	30,000	30,000	0	
Public Information	20,000	20,000	0	
Bicycle/Pedestrian Planning	55,429	55,429	0	
Bike Signage Plan	15,000	20,000	5,000	- Updated estimate based on work to be done
MBSST Network	110,000	155,000	45,000	- Updated estimate based on work to be done
Specialized Transportation	57,000	57,000	0	
User Oriented Transit Travel Planning	-	15,000	15,000	- New grant for FY 2014-15
Passenger Rail Study	90,000	110,000	20,000	- Updated estimate based on work to be done
Regional Transportation Plan for MTP	179,000	149,000	-30,000	- Lower level of work anticipated
Regional Travel Demand Model	30,000	30,000	0	
Transportation Improvement Program (TIP)	219,574	219,574	0	
Highway & Roadway Planning	100,000	100,000	0	
<i>Subtotal Staff and Overhead</i>	1,140,948	1,165,948	25,000	
Services & Supplies				
<u>Passthrough Programs</u>				
Bike To Work Program (Ecology Action)	50,000	50,000	0	
Bike & Ped Safety (Comm. Traffic Safety Coalition)	100,000	100,000	0	
Bike Signage Program	20,000	50,000	30,000	- Carryover from FY 2013-14
Boltage/Active 4me - Ecology Action		28,541	28,541	- Carryover from FY 2013-14 & previously programmed funds for FY 2014-15
<u>Professional Services (contracts)</u>				
Washington Assistant	44,600	44,600	0	
Engineering and Other Technical Consultants	40,000	90,000	50,000	- Carryover from FY 2013-14
User Oriented Transit Travel Planning	-	80,000	80,000	- New grant for FY 2014-15
Passenger rail study consultant	150,000	180,000	30,000	- Carryover from FY 2013-14
SC METRO for passenger rail study	9,000	18,000	9,000	- Carryover from FY 2013-14
Unified Corridor Investment Plan Consultant	103,405	103,405	0	
<u>RTC Work Element Related Items</u>				
Traffic Monitoring services	15,000	15,000	0	
Printing Documents and Pub Info Materials	12,000	20,000	8,000	- Updated estimate for funding outreach
Transfer to Rail/Trail Authority	110,000	110,000	0	
<i>Subtotal Services & Supplies</i>	654,005	889,546	235,541	
TOTAL EXPENDITURES	1,794,953	2,055,494	260,541	

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
PLANNING FUNDS SOURCE DETAIL
FY 2014-2015 BUDGET

1 **PLANNING DETAIL: 721600/721700/721750**

	FY14-15 PROPOSED 09/11/14	TDA	RTC FUND	RPA	FHWA PL - AMBAG	Fed5304 Transit Plng	Transit for Sust Comm	STIP PPM	FHWA Earmark	Fed 5304 Part Plang	RSTPX
EXPENDITURES											
Staff & Overhead											
Regional Planning Coordination	124,945		18,528	86,417	20,000						
Unified Corridor Study	80,000	34,301	3,061	-	-					42,638	
Work Program	30,000	8,118	-	21,882							
Public Information	20,000	20,000	-	-	-						
Bicycle/Pedestrian Planning	55,429	30,429	-		-			25,000			
Bike Signage Plan	20,000	15,000	5,000								-
MBSST Network	155,000	-	-						155,000		
Specialized Transportation	57,000	27,375	6,041	23,584							
User Oriented Transit Travel Planning	15,000		5,000				10,000				
Passenger Rail Study	110,000	27,603	24,938		33,000	24,459					
Regional Transportation Plan for MTP	149,000	50,396	-	98,604			-				
Regional Travel Demand Model	30,000	5,000	-	20,000				5,000			
Transportation Improvement Program (TIP)	219,574	50,736	1,769	43,532				123,537			
Highway & Roadway Planning	100,000	39,713	5,306	42,981	12,000						
<i>Subtotal Staff & Overhead</i>	1,165,948	308,671	69,643	337,000	65,000	24,459	10,000	153,537	155,000	42,638	-
Services & Supplies											
<u>Passthrough Programs</u>											
Bike To Work Program (Ecology Action)	50,000	50,000	-								
Bike & Ped Safety (Comm. Traffic Safety Coalition)	100,000	100,000	-								
Bike Signage Program	50,000		7,489								42,511
Boltage/Active 4me - Ecology Action	28,541		-								28,541
<u>Professional Services</u>											
Washington Assistant	44,600	4,600	40,000								
Engineering and Other Technical Consultants	90,000	40,000	50,000								
User Oriented Transit Travel Planning	80,000	-	-				80,000				
Passenger rail study consultant	180,000		10,000			170,000					
SC METRO for passenger rail study	18,000		-			18,000					
Unified Corridor Investment Plan Consultant	103,405	2,537	18,144							82,724	
<u>RTC Work Element Related Items</u>											
Traffic Monitoring services	15,000	15,000	-								
Printing Documents and Pub Info Materials	20,000	12,000	8,000					-			
Transfer to Rail/Trail Authority	110,000	110,000	-								
<i>Subtotal Services & Supplies</i>	889,546	334,137	133,633	-	-	188,000	80,000	-	-	82,724	71,052
TOTAL EXPENDITURES	2,055,494	642,808	203,276	337,000	65,000	212,459	90,000	153,537	155,000	125,362	71,052

SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
STP EXCHANGE PROGRAM
FY 2014-2015 BUDGET

1 RSTP EXCHANGE PROGRAM: 722000

2	3	4	5	6	7
	WORK ELEMENT #101	FY14-15 APPROVED 06/26/14	FY14-15 PROPOSED 09/11/14	DIFFERENCE	NOTE
5	REVENUES:				
6	State RSTP Exchange Funds			-	
7	Interest	30,000	30,000	-	
8	RSTP Exchange Funds Budgeted - Carryover	5,257,889	10,312,766	5,054,877	- Carryover from FY 2013-14
9	TOTAL REVENUES	5,287,889	10,342,766	5,054,877	
10					
11	EXPENDITURES:				
12	City of Capitola				
13	Clares Street Traffic Calming	-	100,000	100,000	- Carryover from FY 2013-14
14	38th Avenue Rehabilitation	-	438,000	438,000	- Carryover from FY 2013-14
15					
16					
17	Santa Cruz METRO Mainline Routes Runtime Recal	-	30,000	30,000	- Carryover from FY 2013-14
18					
19					
20	City of Scotts Valley				
21	Scotts Valley Dr Slurry Seal and Restriping	-	225,000	225,000	- Carryover from FY 2013-14
22					
23					
24	City of Watsonville				
25	South County Youth Bike Safety Training (Eco Act)	-	30,000	30,000	- Carryover from FY 2013-14
26	Freedom Blvd Reconstruction (Broadis to Alta Vista Ave)	900,000	900,000	-	
27					
28					
29	County of Santa Cruz				
30	State Park Drive Improvement	587,000	587,000	-	
31	Calabasas Road Bike/Pedestrian	-	9,095	9,095	- Carryover from FY 2013-14
32	Corralitos Road Left Turn	-	278,000	278,000	- Carryover from FY 2013-14
33	Aptos Village Plan Improvements	690,000	690,000	-	
34	Davenport Road Repairs	44,889	44,889	-	
35	Empire Grade 2" Layer Seal: City of SC limits to 130' N of Heller	218,000	218,000	-	
36	Empire Grade 2" Layer Seal (130' north of Heller Dr to 0.79 mi n	187,000	187,000	-	
37	Green Valley Rd 3" Layer Seal: Devon Ln to Melody Ln (0.58 mi	173,000	173,000	-	
38	Mt. Hermon Rd 3" Layer Seal: Graham Hill to 1000' N of Locatel	780,000	780,000	-	
39	Bear Creek Rd Surface Seal (PM 4.75-PM 7.0)	432,000	432,000	-	
40	Capitola Road Slurry Seal (30th-17th Ave)	289,000	289,000	-	
41	Porter Street Overlay: Capitola Limits to 288' N/O Soquel Dr	227,000	227,000	-	
42	Summit Rd Chip Seal (Soquel-San Jose Rd-Old SC Hwy)	450,000	450,000	-	
43					
44					
45	County of Santa Cruz Open Street - HUB	-	47,637	47,637	- Carryover from FY 2013-14
46					
47					
48	SCCRTC				
49	Park and Ride Lot Program	-	130,000	130,000	- Carryover from FY 2013-14
50	Bike Route Signage	-	60,906	60,906	- Carryover from FY 2013-14
51	Highway 1 Soquel-Morrissey Auxiliary Lanes	-	185,000	185,000	- Carryover from FY 2013-14
52	Highway 1 HOV Lanes PA/ED	-	370,000	370,000	- Carryover from FY 2013-14
53	Freeway Service Patrol	135,000	270,000	135,000	- Carryover from FY 2013-14
54	Commute Solutions Rideshare	150,000	150,000	-	
55	Boltage/Active 4me - Ecology Action	25,000	25,000	-	
56	TOTAL PROJECT EXPENDITURES	5,287,889	7,326,527	880,906	
57					
58	Unappropriated Revenues:	-	30,000	30,000	- Estimated interest for FY 2014-15
59	Unprogrammed Funds	-	2,986,239	2,986,239	- Carryover from FY 2013-14
60	TOTAL EXPENDITURES	5,287,889	10,342,766	2,068,638	

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FUND BALANCES AND RESERVES
FY 2014-2015 BUDGET**

1

2 **FUND BALANCES & RESERVES: 09/11/14**

3 4 5 6	DESCRIPTION	TDA FUND (1)	RTC FUND (2)	RIDESHARE FUND (3)	RAIL/TRAIL AUTHORITY FUND (4)	HWY 1 PA/ED & ENG FUND (4)	HWY 1 CONSTR FUND (4)	SAFE OPERATING FUND (5)	FSP FUND (5)	RSTP EXCHANGE FUND (4)	STA FUND (6)	TOTAL ALL FUNDS
7	Fund Balance 7-01-14	2,254,763	1,262,099		292,250	742,493	5,941	518,084		10,312,766	179,199	15,567,595
8	FY 2013-14 Revenues budgeted	(123,237)										(123,237)
9	Anticipated Approved Revenues					1,055,000						1,055,000
10	Revenues Budgeted to Reserves Fund	4,985	40,000									44,985
11	Restricted Reserve carried over	(696,117)	(435,141)					(191,433)				(1,322,691)
12	Budgeted Carryover from FY 2013-14	(1,435,409)	(430,234)		(292,250)	(1,812,318)		(165,617)	-	(7,326,527)	(179,199)	(11,641,554)
13	Subtotal Fund Balance	4,985	436,724	-	(0)	(14,825)	5,941	161,034	-	2,986,239	-	3,580,098
14	To Cashflow Reserve		(247,531)					(66,289)				(313,821)
15	To Restricted Reserve Fund	(4,985)	(189,192)					9,137				(185,040)
16	Unappropriated Revenues			7,079	-	14,825	-	-	104,000	30,000		155,904
17	Total Fund Balance	-	-	7,079	(0)	-	5,941	103,882	104,000	3,016,239	-	3,237,141

18

19 **Reserve Funds**

20	Reserve Target (8% target for TDA fund; 30% target for others)	701,102	928,242	-	-	-	-	248,585				1,877,930
21	Cashflow Reserve (0% target for TDA fund; 8% target for others)		247,531					66,289				313,821
22	Restricted Reserve (8% target for TDA fund; 22% target for others)	701,102	624,333	-	-	-	-	182,296	-	-	-	1,507,731
23	Total Reserve Funds	701,102	871,865					248,585				1,821,552
24	Reserve Fund Difference from Target	(0)	(56,378)	-	-	-	-	-	-	-	-	(56,378)

27

28

29 **Notes:**

30 - Numbers in parentheses are negative numbers. All other numbers are positive numbers.

31 - Funds within each category (column) are restricted for use on projects/programs within that category.

32 - **Fund Balance (7-01-14)** = Balances of funds not used at the end of prior fiscal year.

33 - **Budgeted Carryover** = Portion of Fund Balance used in current fiscal year budget.

34 - **Unappropriated Revenues** = Amount of revenues designated for specific projects/programs that likely will not be expended in in the current fiscal year, but will be needed in future years.

35

36 (1) 8% reserve established in RTC Rules and Regulations for the TDA Fund

37 (2) 3.6 month (or 30%) operating reserve target established in RTC Rules and Regulations for the RTC Fund ; 3.38 months (or 28.18%) available in this proposed budget

38 (3) Reserve for the Rideshare fund is included with the RTC Fund

39 (4) Reserve funds not proposed for capital project funds

40 (5) 3.6 month (or 30%) operating reserve target approved for the SAFE Fund to cover both SAFE and FSP operations

41 (6) This is a pass-through fund, all receipts are paid to Santa Cruz Metro.

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**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
STAFF POSITIONS
FY 2014-2015 BUDGET**

1					
2		FY14-15	FY14-15		
3	AUTHORIZED	APPROVED	PROPOSED	DIFFERENCE	NOTE
4	STAFF POSITIONS:	06/26/14	09/11/14		
5					
6	POSITIONS	FTE	FTE	FTE	
7					
8	Executive Director	1.00	1.00	0.00	
9	Deputy Director	1.00	1.00	0.00	
10	Fiscal Officer SCCRTC	1.00	1.00	0.00	
11	Administrative Services Officer	1.00	1.00	0.00	
12	Transportation Planner I-IV	8.00	8.00	0.00	
13	Accounting Technician	0.50	0.50	0.00	
14	Administrative Assistant I-III	1.75	1.75	0.00	
15	Transportation Planning Technician	2.00	2.00	0.00	
16	Paid Intern	0.50	0.50	0.00	
17					
18	TOTAL POSITIONS	16.75	16.75	0.00	
19					
20					
21					
22		FY14-15	FY14-15		
23	BUDGETED	APPROVED	PROPOSED	DIFFERENCE	NOTE
24	STAFF POSITIONS:	06/26/14	09/11/14		
25					
26	POSITIONS	FTE	FTE	FTE	
27					
28	Executive Director	1.00	1.00	0.00	
29	Deputy Director	1.00	1.00	0.00	
30	Fiscal Officer SCCRTC	1.00	1.00	0.00	
31	Administrative Services Officer	1.00	1.00	0.00	
32	Transportation Planner I-IV	6.50	6.50	0.00	
33	Accounting Technician	0.50	0.50	0.00	
34	Administrative Assistant I-III	1.75	1.75	0.00	
35	Transportation Planning Technician	2.00	2.00	0.00	
36	Paid Intern	0.00	0.00	0.00	
37					
38	TOTAL POSITIONS	14.75	14.75	0.00	

Note: FTE= full-time equivalent

**SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
TDA ALLOCATION BALANCES
FY 2014-2015 BUDGET**

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TDA ALLOCATION BALANCES

CLAIMANTS	FY14-15 PROPOSED 09/11/14	UNSPENT PRIOR ALLOCATIONS	ADJUSTMENT	AVAILABLE FUNDS 09/11/14
SCCRTC				
TDA Administration	538,542			538,542
TDA Planning	642,808			642,808
Subtotal	1,181,350	-	-	1,181,350
SCMTD	6,444,515			6,444,515
Specialized Transit	633,145			633,145
Volunteer Center	75,374			75,374
City of Capitola	14,346	140,958		155,304
City of Santa Cruz - Non Transit	89,792	345,931		435,723
City of Scotts Valley	16,919	58,508		75,427
City of Watsonville	74,319	199,068		273,386
County of Santa Cruz	189,034	690,944		879,978
TOTAL	8,718,795	1,435,409	-	10,154,204

Note: Allocations for the Cities and the County use the most recent population figures from the Department of Finance

Glossary of Transportation Funding Terms Used in the SCCRTC Budget

- AB2766:** This bill authorized a Department of Motor Vehicles vehicle registration fee of up to \$4.00 to be used by air pollution control districts for planning and incentive programs to reduce motor vehicle emissions. The Monterey Bay Unified Air Pollution Control District (MBUAPCD) annually conducts a grant program to distribute approximately \$1.5 million in AB2766 funds in Santa Cruz, Monterey, and San Benito counties for this purpose. The SCCRTC has received AB2766 funds for some of its own programs, in addition to serving as a pass-through agency for grants used by some local non-profit organizations.
- AB3090 Loan:** Loan secured with an AB3090 designation from the CTC to be paid with funds eventually available to a project from the STIP.
- ARRA:** American Recovery and Reinvestment Act passed by Congress and signed by the President in 2009 as an economic stimulus package with funds for transportation projects
- CMAQ:** see Congestion Mitigation and Air Quality Improvement Program
- CMIA:** Corridor Mobility Improvement Account – a \$4.5 billion program for highway improvements authorized by Proposition 1B, a transportation bond measure approved by California voters in November 2006.
- Coastal Conservancy Funds:** State bond funds available for Coastal Conservancy projects through state ballot measures.
- Commission Reserves:** The SCCRTC maintains a Reserve Fund for its operations. Commission Reserve funds are budgeted as necessary to fully fund the operating budget or for special projects.
- Congestion Mitigation and Air Quality Improvement Program:** A federal funding program specifically for projects and programs which contribute to the attainment of a national ambient air quality standard. The SCCRTC programs CMAQ funds for Santa Cruz County. CMAQ funds for planning projects appear in the SCCRTC budget.
- c/o** Carryover. Funds carried over from prior fiscal years.
- DMV Fees:** Department of Motor Vehicles revenue, used by the SCCRTC for the Service Authority for Freeway Emergencies

(SAFE), see Service Authority for Freeway Emergencies funds for more detail.

Federal Earmark: Funds for specific projects secured by members of congress through federal legislation.

Federal Highway Administration (FHWA) Planning (PL) Funds from AMBAG: These funds are derived from one percent "off the top" of the funds available to each State for federal highway projects. PL funds are to be used for metropolitan planning. Funds are available for use by Metropolitan Planning Organizations (MPOs) and are allocated by a formula established by Caltrans in consultation with the MPOs. Caltrans is responsible as the "pass through" agency for administering PL funds. AMBAG passes through a portion of its FHWA PL funds to the SCCRTC for regional transportation planning purposes.

FHWA: Federal Highway Administration

Freeway Service Patrol (FSP) Grants: Caltrans annually grants funds to the SCCRTC to operate FSP services - a roving tow truck service which helps clear incidents on Highway 17 during peak travel periods. The SCCRTC has a Memorandum of Understanding with the San Francisco Bay Area Metropolitan Transportation Commission to contract for the FSP service for Santa Cruz County.

FSP: Freeway Service Patrol

FSP Funds: Funds designated in the annual state budget for FSP programs and distributed by a formula established in the FSP statutes.

Proposition 116: Clean Air and Transportation Improvement Act of 1990 passed by the voters in November 1990, provided bond funds for passenger rail and other projects including \$11 million for Santa Cruz County.

Regional Surface Transportation Program (RSTP): A federal funding program established by ISTEA to fund mass transit, highway, bicycle, pedestrian and local streets and roads projects. The SCCRTC programs STP funds for Santa Cruz County. Sometimes called RSTP for Regional Surface Transportation Program.

Regional Surface Transportation Program Exchange (RSTPX): The annual Federal Apportionment Exchange Program, administered by Caltrans, allows the SCCRTC the option to exchange all or a portion of its annual apportionment of Regional Surface Transportation Program (RSTP) funds for non-federal (State) funds. State funds have fewer

oversight requirements than Federal funds. The funds pass through the SCCRTC to the local jurisdictions and other eligible public agencies, and therefore appear in the SCCRTC budget.

Rideshare Funds: Funds specifically designated for the Rideshare program, oftentimes through the *Regional Transportation Improvement Program (RTIP)*.

RPA: Rural Planning Assistance

RSTP: Regional Surface Transportation Program

RSTPX: Regional Surface Transportation Program Exchange

Rural Planning Assistance (RPA): These state funds are allocated annually to regional transportation planning agencies in rural areas to support planning programs.

SAFE: Service Authority for Freeway Emergencies

Service Authority for Freeway Emergencies (SAFE) Funds: Under the provisions of state enabling legislation, the Santa Cruz County SAFE collects a \$1-per-year addition to the vehicle registration fee (listed as DMV Fees in the budget) to fund the capital, planning, maintenance, and operation of a call box system on Highways 1, 9, 17, 129, and 152 in Santa Cruz County. SAFE funds can also be used for changeable message signs (CMS), freeway service patrol (FSP) and other selected motorist aid systems.

SGC: Strategic Growth Council established in 2008 by SB732 and responsible for allocating grant funds used to implement AB32 and SB375

STA: State Transit Assistance

State Planning and Research Funds: These funds are awarded by the California Department of Transportation (Caltrans) annually on a discretionary basis.

State Transit Assistance (STA): State Transit Assistance funds are derived from statewide sales tax on gasoline and diesel fuel as

part of the Transportation Planning and Development (TP&D) program. Transit operations and capital improvement projects are eligible uses of STA funds. The SCCRTC receives State Transit Assistance funds and allocates 100 percent annually to the Santa Cruz Metropolitan Transit District (SCMTD).

State Transportation Improvement Program (STIP): A portion of State Transportation Improvement Program funds are allocated to our region for programming by the SCCRTC. STIP regional share funds programmed for SCCRTC projects, such as the Freeway Service Patrol, the Rideshare Program and Planning activities, appear in the SCCRTC budget.

STIP: State Transportation Improvement Program

STP: Regional Surface Transportation Program (RSTP)

STP Exchange: Regional Surface Transportation Program Exchange (RSTPX)

TDA: Transportation Development Act

Transportation Development Act (TDA): State law enacted in 1971. Local TDA funds are generated from a State tax of one-quarter of one percent on all retail sales in the county. Revenues are allocated annually by the SCCRTC to support transportation planning and administration, bus transit, transportation for the elderly and handicapped, and bikeway and pedestrian projects.

Transportation Development Act (TDA) Reserves: This reserve fund is maintained in order to provide the full TDA allocations to TDA recipients in the event there is a shortfall in actual versus projected TDA revenues. Occasionally some TDA Reserve funds are allocated to a special project.

Transportation Development Act (TDA) Estimates and Revenues

	FY 05-06	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15				
Month	Actual Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Actual Revenue	Auditor Controller Estimate	Actual Revenue	Difference of Actual to Estimate	Difference as % of Estimate	Cumulative % of Actual to Estimate
JUL	521,300	516,100	543,200	570,200	454,800	410,500	499,800	533,900	556,100	583,905	591,100	7,195	1.23%	101.23%
AUG	695,100	688,100	724,300	760,200	539,000	547,300	666,400	711,800	741,500	778,575	788,200	9,625	1.24%	101.23%
SEP	613,096	795,777	863,255	634,334	719,093	819,955	699,895	718,257	818,354	859,272				
OCT	511,100	522,100	599,500	567,100	490,500	458,300	486,400	556,500	596,900	626,745				
NOV	681,400	1,062,100	799,300	756,100	555,900	611,000	648,500	742,000	795,900	835,695				
DEC	1,069,946	644,010	638,280	700,859	625,785	776,432	804,308	733,930	732,985	769,634				
JAN	546,900	584,700	583,600	538,600	465,300	502,700	510,100	534,300	557,700	595,461				
FEB	729,200	777,600	778,200	590,700	620,400	670,300	680,100	712,400	728,800	793,948				
MAR	745,770	583,478	543,629	578,624	607,400	510,760	625,667	632,278	802,890	704,655				
APR	490,600	488,600	494,300	432,400	385,100	412,600	441,300	475,600	504,100	530,042				
MAY	654,100	651,500	659,000	464,400	562,700	605,300	588,400	634,100	672,100	706,686				
JUN	649,740	734,297	652,069	606,615	605,859	631,912	756,557	759,038	780,261	845,925				
TOTAL	7,908,253	8,048,362	7,878,633	7,200,133	6,631,837	6,957,059	7,407,427	7,744,102	8,287,590	8,630,543	1,379,300	16,820	0.19%	15.98%
% Change	6.88%	1.77%	-2.11%	-8.61%	-7.89%	4.90%	6.47%	4.55%	7.02%	5.69%				