



Santa Cruz County Regional Transportation Commission

Elderly & Disabled Transportation Advisory Committee

Minutes – Draft

Tuesday, January 6, 2015

**Regional Transportation Commission Office
1523 Pacific Avenue, Santa Cruz, CA 95060**

1a. RTC Staff Open Meeting and included item 1a, Nominate Meeting Chair

No chair or vice chair were present at the meeting at the designated start time. RTC staff solicited nominations for a committee member to serve as chair for the meeting. Veronica Elsea was nominated as chair for the meeting (Berkowitz/ Hagen). The nomination was approved unanimously.

1b. Introductions

Members Present:

Lisa Berkowitz, CTSA
John Daugherty, Metro Transit
Veronica Elsea, 3rd District
Sally French, Social Services Provider- Disabled
Donald Hagen, 4th District

Alternates Present:

Brent Gifford, 1st District
April Warnock, SCMTD

RTC Staff Present:

Grace Blakeslee

Excused Absences:

Clay Kempf, Social Service Provider for Seniors
Patti Lou Shevlin, 1st District
Michael Molesky, Social Service Provider
Disabled

Unexcused Absences:

Debbi Brooks, Social Service Provider - Persons
Of Limited Means

Others Present:

Claire Fliesler, Metro
Saskia Lucas, Open Streets
Theresia Rogerson, CTSA
Sandy Skezus, County Human Services

2. Oral Communications

The following information was discussed or announced:

- John Daugherty announced the Arana Gulch Multiuse Path ribbon cutting scheduled for January 14th from 2-4pm.

3. Additions or deletions to consent and regular agenda

CONSENT AGENDA

Action: The motion (Daugherty/Hagen) - - to approve the consent agenda - - carries.

Ayes: Lisa Berkowitz, John Daugherty, Veronica Elsea, Sally French, Donald Hagen, Brent Gifford

Nays: None

Abstain: None

4. Approved minutes from October 14, 2014 meeting

5. Received Transportation Development Act Revenues Report
6. Received RTC Meeting Highlights
7. Received Annual Calendar of E&D TAC Items
8. Approved Donna Patters, Volunteer Center Staff, Application to Serve as Social Services Provider – Person of Limited Means Alternate
9. Received Information Items
 - a. Notice of Public Hearing Route 68 Live Oak & Route Broadway/Frederick
 - b. Letter on October 22, 2014 from Seniors Council to Santa Cruz Metro Regarding Route 6 Service
10. Receive Agency TDA Reports
 - a. Volunteer Center – 1st Quarter FY14/15
 - b. Community Bridges – 4th Quarter FY13/14
11. Received Agency Updates
 - a. Santa Cruz Metro Accessible Service Report for July-September 2014
 - b. Santa Cruz Metro Bus Stop Repair at Green Valley Road and Airport Blvd.
 - c. Santa Cruz Metro ParaCruz Report for August & September 2014

REGULAR AGENDA

12. Provide Input on Open Streets Event and E&D TAC Involvement

Saskia Lucas, Executive Director of Open Streets, provided an overview of the Open Streets program and upcoming events in Watsonville, May 17, 2015 and Santa Cruz, October 11, 2015. Committee members suggested hosting demonstrations with Metro buses that mimic accessibility awareness day and highlighting SCMTD's mobility training program at the event. Committee members also suggested that Open Streets reach out to the Watsonville Senior Center and Independent Square near Freedom Boulevard to encourage senior attendance at the event.

13. Review Draft Bicycle and Pedestrian Construction Safety Guidelines

Theresa Rogerson, staff to the Community Traffic Safety Coalition, presented the Draft Bicycle and Pedestrian Construction Safety Guidelines. The draft guidelines reflect updates to 2012 MUTCD, Input from the RTC Bicycle Committee and Pedestrian Safety Workgroup. The document is intended to be used by local jurisdictions to inform construction activities. John Daugherty suggested including a checklist in the guidelines to provide clear instructions.

14. Approve Score for Section 5310 Grant Application

Grace Blakeslee, RTC staff, reviewed the Traditional Section 5310 and Expanded Section 5310 program requirements. Ms. Blakeslee summarized the applications for 5310 funding submitted to the RTC. Committee members discussed the application summaries. Santa Cruz Metro and Lift Line recommended corrections to the application summaries to reflect the door-to-door transit service provided. Santa Cruz Metro provided information about the paratransit vehicles requested in their Section 5310 application.

Action: The motion (Daugherty/French) - - E&D TAC recommends that the Santa Cruz County Regional Transportation Commission (RTC) approve the Local Review Committee's score for the Traditional Section

5310 grant application submitted by Community Bridges; and, review applications submitted to the RTC for the new Expanded Section 5310 grant funding.

Ayes: John Daugherty, Veronica Elsea, Sally French, Donald Hagen, Brent Gifford

Nays: None

Abstain: Lisa Berkowitz

15. Review Draft Committee Member Travel Expense Reimbursement

Grace Blakeslee, RTC staff, reviewed the Draft Committee Member Travel Expense Reimbursement policy and form. Committee members discussed verification of transit and paratransit services. Committee members inquired about establishing one rate of reimbursement for all modes. RTC staff explained that the program is for direct reimbursement of travel expenses and is not a stipend for meeting attendance.

Action: The motion (Hagen/Gifford) - - E&D TAC recommends that the Draft Committee Member Travel Expense policy include mileage rate for pedestrians, provide reimbursement for transit services in the amount equal to a transit day pass, change reference from "taxi service" to "taxi type services", and indicate that proof of paratransit service be provided using ride logs, not receipts.

Ayes: Lisa Berkowitz, John Daugherty, Veronica Elsea, Sally French, Donald Hagen, Brent Gifford

Nays: None

Abstain: None

16. Receive Pedestrian Safety Work Group Update

Veronica Elsea reported that the Pedestrian/Motorist Brochure is available online and hard copies will be distributed. The Pedestrian Safety Work Group is pursuing opportunities to promote the Pedestrian/Motorist Brochure such as using public service announcements, and presentations to local jurisdictions and stakeholders. In 2015, the Pedestrian Safety Work Group will be working with the Bicycle Committee to initiate a joint effort to create a similar brochure to provide education about what bicyclist and pedestrians want each other to know, and to implement sidewalk maintenance strategies. Veronica Elsea invited members to participate in the Pedestrian Safety Work Group in order to fill a vacancy. Santa Cruz Metro suggested that the Pedestrian Safety Work Group coordinate with Metro to distribute brochures as part of Santa Cruz Metro's Verification Transit Training. Lisa Berkowitz requested 200 English and 100 Spanish brochures for distribution at Senior Meal Dining Sites.

Veronica Elsea provided a review of the Caltrans' Accessibility Advisory Committee's discussion of AB 1193, which allows local jurisdictions to implement cycle tracks. The Committee is seeking to improve coordination between bicycle and pedestrian advocacy activities. Veronica Elsea reviewed development of the Committee charter which is expected to establish rules for membership.

17. Adjourn 3:50 pm

Respectfully submitted, Cathy Judd, RTC Staff

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