



**Santa Cruz County Regional
Transportation Commission's**

BICYCLE ADVISORY COMMITTEE

**MEETING
MINUTES**

**Monday, March 4, 2024
6:00 pm to 8:30 pm**

This meeting was held in person at the RTC Offices, 1101 Pacific Ave, Suite 250, Santa Cruz.
Remote participation was via Zoom and followed AB 2449 requirements.

1. Call to Order: Chair Anna Kammer called the meeting to order at 6:03 pm.

2. Introductions

Members Present, in Person:

Scott Roseman, District 1
Aaron Robinson, District 2
John Hunt, District 2 (Alt.)
Sally Arnold, District 3
Anna Kammer, District 4 (Chair)
Theresia Rogerson, Dist. 5 (Alt.)
Paula Bradley, City of Capitola
Matt Farrell, City of Santa Cruz
Richard Masoner, City of Scotts Valley
Gina Cole, City of Watsonville (Vice Chair)
Drew Rogers, City of Watsonville (Alt.)
Matt Miller, Ecology Action
Leo Jed, CTSC
Kelly Curlett, CTSC (Alt.)

**Members Remote, Voting under Just
Cause or Emergency:**

None

Staff:

Tommy Travers, Transportation Planner
Stephanie Britt, Transportation Planning
Technician
Riley Gerbrandt, Associate Engineer

Members Remote, Not Voting:

Corrina McFarlane, District 1 (Alt.)
Steven Jonsson, District 4 (Alt.)
Rick Hyman, District 5

Unexcused Absences:

Excused Absences:

Peter Scott, District 3 (Alt.)
Grace Voss, City of Santa Cruz (Alt.)
Jennifer Villegas Moreno, Ecology Action
(Alt.)

Vacancies:

City Capitola – Alternate
City of Scotts Valley – Alternate

Guests:

Regina Valentine, AMBAG
Jae Riddle, Nomination pending
Kathy Jaqqi, Member of the public
Lola Quiroga, Member of the public

3. Considered any AB 2449 requests by voting members to participate remotely.

- None

4. Staff announcements

- Staff announced the upcoming Capitola Avenue overcrossing closure.

5. Oral communications

- Matt Miller announced the possible return of in-person “Bike to Work Day” in 2025
 - Theresia Rogerson announced that the Community Traffic Safety Coalition has created a subcommittee on e-bike safety.
 - Richard Masoner announced that he will no longer be a part of the committee after his term ends this month.
 - Anna Kammer announced the next Watsonville Vision Zero Task Force meeting, which will be March 5, 2024 from 10:30am to 12:00pm.
 - Rick Hyman summarized the 2021 presentation to the Committee regarding the downtown METRO transit center, especially regarding the Maple Paseo. Plans are now being considered by the City of Santa Cruz for a developer’s project including the portion of the paseo between Front Street and the Riverwalk.
6. Additions or deletions to consent and regular agendas
- None

CONSENT AGENDA

7. Approved draft minutes of the December 11, 2023, Bicycle Advisory Committee meeting.
8. Received Summary of Hazard Reports
- A Committee member suggested that issues related to e-bikes be captured in Hazard Reports, and that adding a time field to the form could be useful. Several members discussed increasing promotion of the existence of the Hazard Reports service, including via bike shops, law enforcement, newspapers, and Cruz511.
9. Recommended committee member nominations

Motion to approve the Consent Agenda (Arnold/Masoner).
 Passed unanimously with Scott Roseman, Aaron Robinson, Sally Arnold, Anna Kammer, Theresia Rogerson, Paula Bradley, Matt Farrell, Richard Masoner, Gina Cole, Matt Miller, and Leo Jed voting in favor.

REGULAR AGENDA

- 9A. Updates on Committee Functions
- None
10. Association of Monterey Bay Area Governments (AMBAG) Complete Streets Policy – Regina Valentine, AMBAG

Regina Valentine presented the final AMBAG Complete Streets Policy as a follow-up to her previous visit to the committee. The public comment period is from February 1, 2024 to March 15, 2024.

Committee comments:

- Discussion of how AMBAG’s complete streets policy differs from Caltrans’s.

11. Zero Emission Passenger Rail and Trial (ZEPRT) Project Preliminary Purpose and Need Statement – review and provide input – Riley Gerbrandt, Associate Engineer

Riley Gerbrandt presented the draft Purpose and Need Statement ZEPRT Project which proposes a new high-capacity passenger rail service and stations along the Santa Cruz Branch Rail Line. In his presentation he included the project schedule and next decision points of the environmental and preliminary engineering phase of the project.

Committee comments:

- Suggestions to change the Purpose and Need by making safety more prominent, discussing how bikes can be transported via rail to increase mobility, and emphasizing how the project could serve as an evacuation route.
- Suggestion to phase the construction of the project.
- Suggestion to separate the trail from the rail project.

12. Updates related to the Construction Zone Subcommittee – Committee members – Oral Report

Scott Roseman reviewed the purpose and the current membership of the Construction Zone Ad-hoc Subcommittee and provided the subcommittee's recent findings after meeting with local jurisdictions' public works departments. Paula Bradley provided information from her meetings with local jurisdictions as well. Discussion covered that fact that local jurisdictions' current policies are to use the state guidelines for traffic control; however, they have the ability to adopt their own traffic control requirements that are better than the state guidelines, as has been done in other jurisdictions.

Committee comments:

- Create a new best practices guide for traffic control that adequately accounts for bicyclist safety.
- Use San Mateo County's or the City of Palo Alto's traffic control plans as a model to create improved guidelines.
- Add requirements to major construction contracts that require submittal of adequate traffic control plans.
- Add "construction signage" to the RTC Hazard Report form.
- Request RTC or AMBAG staff research this topic further.
- Meet with RTC's Interagency Technical Advisory Committee to acquire insight on next steps.

Jae Riddle commented that the Committee could work with one of the jurisdictions to acquire sample traffic control plans for the committee to review and provide suggestions on.

13. Consider change to start time for future meetings – Tommy Travers, Transportation Planner – Oral Report

The Chair led a discussion to change the start time of future Committee meetings.

Motion to change the Committee start time to 5:30PM going forward (Farrell/Arnold).

Passed unanimously with Aaron Robinson, Sally Arnold, Anna Kammer, Theresia Rogerson, Paula Bradley, Matt Farrell, Richard Masoner, Gina Cole, Matt Miller, and Leo Jed voting in favor and Scott Roseman absent for the vote.

14. Adjourn

NEXT MEETING: The next Bicycle Committee meeting is scheduled for April 8, 2024, from 5:30pm to 8:00pm **in person at LOCATION TBD**. Members of the public and non-voting Committee alternates may join remotely.

Minutes respectfully prepared and submitted by:
Jason Thompson, Transportation Planning Technician