



**Santa Cruz County Regional
Transportation Commission
Budget and Administration/Personnel
Committee**

**MEETING
MINUTES**

Thursday, March 14, 2024

1:30 p.m.

1101 Pacific Ave., Suite 250

Santa Cruz CA 95060

The meeting was called to order by Committee Chair Schiffrin at 1:32 pm

Members Present

Commissioner Manue Koenig (Chair)

Commissioner Alternate Andy Schiffrin (Vice-Chair)

Commissioner Kristen Brown

Commissioner Alternate Judy Gittelsohn

Commissioner Bruce McPherson

Commissioner Eduardo Montesino

RTC Staff

Mitch Weiss

Luis Mendez

Yesenia Parra

Tracy New

1. Introductions – Self Introductions where made
2. Consider Assembly Bill 2449 “Just Cause” requests-none
3. Additions or changes to consent and regular agenda -none
4. Oral communications -none

CONSENT AGENDA

Commissioner Alternate Schiffrin motioned, and Commissioner Montesino seconded to approve the consent agenda.

Motion carried unanimously with Commissioners McPherson, Brown, Koenig, and Montesino and Commissioner Alternates Schiffrin and Gittelsohn voting "aye."

5. Accepted the Fiscal Year (FY) 2024 Q1 and Q2 Warrants/Expenditures and FY 2024 Q1 and Q2 Credit Card reports
6. Received the California Employers' Pension Prefunding Trust (CEPPT) and the California Employers Retiree Benefit Trust (CERBT) Fund and Fund account update summary reports for the period ending December 31, 2023

REGULAR AGENDA

7. Election of 2024 Chair and Vice-Chair

Yesenia Parra, Administrative Services Officer presented the staff report.

Commissioner McPherson motioned and Commissioner Brown seconded to accept Commissioner Brown's nomination of Commissioner Koenig serving as Chair and Commissioner Alternate Schiffrin serving as Vice-Chair for calendar year 2024.

Motion carried unanimously with Commissioners Brown, Koenig, McPherson, Montesino and Commissioner Alternate Schiffrin and Gittelsohn voting "aye."

8. FY 2024-2025 Proposed Budget and Work Program and Measure D
FY 2024-25

Tracy New, Director of Finance and Budget presented the staff report noting that TDA revenues were lower than estimated for FY 2022-23 which required the use of RTC reserves to meet the RTC's allocation commitments. To replenish the reserve funds the FY2024-25 proposed budget includes adding TDA funds to bring the reserves back to the 8% target.

Mrs. New and Mr. Mendez responded to Commissioner questions noting that the carry-over funds from Fiscal Year (FY) 2023-24 to FY 2024-25 include grant funds that are budgeted, as required by Caltrans, when a project schedule covers more than one fiscal year. Other reasons include project status and work completed in the current fiscal year.

Commissioner Alternate Schiffrin motioned and Commissioner Brown seconded to accept staff recommendation to recommend that the Santa Cruz Regional Transportation Commission:

1. Approve the proposed Fiscal Year (FY) 2024-25 RTC Budget and Work Program;

2. Accept the Transportation Development Act (TDA) revenue forecast for FY2024-25 provided by the County Auditor;
3. Accept the Measure D revenue forecast for FY 2024-25 provided by Hinderliter de Llamas Services;
4. Accept the 30-year revenue projection which incorporates the Hinderliter de Llamas Services forecast for FY 2024-25; and
5. Accept the 5-year revenue estimates for the Measure D recipients which incorporate the Hinderliter de Llamas Services forecast for FY 2024-25 and calculation of the revenue distribution for local jurisdictions with updated data.

Motion carried unanimously with Commissioners Brown, Koenig, McPherson, Montesino and Commissioner Alternate Schiffrin and Gittelsohn voting "aye."

9. Adjournment at 1:47 pm

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, May 9, 2024, at 1:30 p.m. SCCRTC Office, 1101 Pacific Ave., Suite 250

Respectfully Submitted

Yesenia Parra
Administrative Services Officer

Attendees:

Porsia