



**Santa Cruz County Regional  
Transportation Commission  
Budget and Administration/Personnel  
Committee**

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**MEETING  
MINUTES**

**Thursday, October 9, 2025  
1:30 p.m.**

**In-Person Meeting**

RTC Office  
1101 Pacific Ave., Suite 250  
Santa Cruz, CA 95060

1. Introductions: Self-introductions were made. The meeting was called to order at 1:40 pm

Members present:

Larry Pageler (Alt.)	Andy Schiffrin(Alt.)
Felipe Hernandez (Remote)	Jillian Ritter (Alt.)
Eduardo Montesino (Remote-not voting)	

Staff present:

Sarah Christensen	Luis Mendez
Yesenia Parra	Italo Jimenez
Nisha Singh	Amin AbuAmar
Bouapha Toommaly	

2. Consider AB2449 request(s) -Commissioner Hernandez requested remote participation due to a personal illness.
3. Additions or changes to consent and regular agenda -Yesenia Parra, Administrative Services Officer noted that the staff report for items 5 and 6 were posted to the RTC website and add-on pages for item 5 were distributed to Commissioners at the meeting and would be posted to the website after the meeting.
4. Oral communications-

Brian Shields, Carpenters Local 646 thanked the RTC for all the work that the RTC is giving to their local community and said that Local 646 is looking forward to partnering with the RTC on any upcoming projects.

**CONSENT AGENDA**

None

**REGULAR AGENDA**

5. Fiscal Amendments to the Fiscal Year (FY) 2025-26 Regional Transportation Commission (RTC) Budget and Work Program and Measure D Budget

Finance and Budget Officer, Italo Jimenez, presented the staff report noting that the proposed amendments incorporate year-end carryover balances, newly programmed funds, updated revenue and expense estimates. He said that the RTC and Measure D budgets are balanced.

Responding to Commissioner questions, Executive Director, Sarah Christensen noted that the RTC is not a recipient of formula based Federal Funding and that the grants already awarded to the RTC are secure.

Commissioners discussed Federal Funding concerns; reserve balances and ensuring that fund balances were presented to the Commission.

Commissioner Alternate Pageler made a motion and Commissioner Alternate Ritter seconded the motion to approve the staff recommendations that the Budget and Administration/Personnel Committee recommend that the Regional Transportation Commission approve the proposed amendments for the RTC FY 2025-26 budget and work program and Measure D FY 2025-26 budgets.

The motion passed unanimously with Commissioner Hernandez and Commissioner Alternates Schiffrin, Pageler and Ritter voting "aye"

6. Organizational Development Update

Executive Director, Sarah Christensen, presented the staff report summarizing several tasks related to the Organizational Assessment that have been completed by various consultants.

Commissioners thanked staff and consultants for their work and recommended that this work be focused on polices and improving management and staff relationships.

7. Adjournment-Meeting adjourned at 2:30 pm

Budget and Administration/Personnel

October 9, 2025

The next Budget and Administration/Personnel Committee meeting is scheduled for Thursday, February 13, 2025, at 1:30 p.m. SCCRTC Office, 1101 Pacific Ave., Suite 250

Respectfully submitted,

Yesenia Parra, Administrative Services Officer