

SUPPLEMENTAL APPLICATION

The following supplemental questions are specific to this recruitment. Applications submitted without the required supplemental information will not be considered. Please respond to the questions applicable to the classification(s) for which you are applying. Limit your total response to **one single-spaced, typewritten page**.

(All Applicants – Transportation Planner I-IV)

1. Education and Coursework

Describe relevant coursework, training, or degrees completed in planning, urban studies, environmental planning, engineering, architecture, design, data analysis, finance, or other fields related to transportation planning. Include course titles, institutions, and degrees earned, if applicable.

2. (Copies of transcripts are acceptable.)

3. Planning Experience and Technical Skills

Describe a planning study, project, or work product you have completed that demonstrates your ability to conduct research, analyze data, interpret regulations or policies, and prepare written reports related to transportation, land use, environmental planning, or related fields.

4. Communication and Public Engagement

Describe your experience communicating technical information to non-technical audiences, including responding to public inquiries, facilitating outreach, or coordinating with stakeholders. You may include written, oral, or visual communication examples.

5. (A separate writing sample may be attached or referenced.)

ADDITIONAL QUESTIONS

(Transportation Planner II and III Applicants Only)

6. Presentations, Coordination, and Project Support

Describe your experience making oral presentations and/or supporting boards, committees, agency staff, or community groups. Include your role in coordinating projects, consultants, or interagency efforts.

7. Funding, Grants, and Compliance

Describe your experience supporting or managing grants, transportation funding programs, or projects involving multiple funding sources. Include any experience working with Caltrans, the California Transportation Commission, or ensuring compliance with state or federal funding requirements.

ADDITIONAL QUESTIONS

(Transportation Planner III and IV Applicants Only)

8. Project Leadership and Team Management

Describe your experience leading or managing planning projects or work teams. Include team size, roles and responsibilities, project outcomes, and any challenges addressed.

9. Advanced Funding, Programming, and Grant Development

Describe your experience preparing, coordinating, or overseeing transportation funding applications and programming efforts, including responsibility for schedules, budgets, compliance, and agency coordination.