



**Santa Cruz County
Regional Transportation Commission
Measure D Taxpayer Oversight Committee**



**MINUTES
Tuesday, May 28, 2024
5:30 p.m.**

Taxpayer Oversight Committee Members

Representing	Name
Supervisory District 1	Gail Jack
Supervisory District 2	Mark Johannessen
Supervisory District 3	Philip Hodsdon, Vice-Chair
Supervisory District 4	Jeannene Rawlsky
Supervisory District 5	Andre Duurvoort, Chair

1. Call to Order: Committee Chair Duurvoort called the meeting to order at 5:33 p.m.
2. Roll Call/Introductions

Members Present:

Gail Jack, District 1
 Mark Johannessen, District 2
 Philip Hodsdon, District 3
 Jeannene Rawlsky, District 4
 Andre Duurvoort, District 5

RTC Staff:

Rachel Moriconi, Senior Transportation Planner
 Shannon Munz, Communications Specialist
 Tracy New, Director of Finance and Budget
 Tommy Travers, Transportation Planner

Guests:

Scott Hamby, Interim Public Works Director, City of Scotts Valley
 Stephanie Hill, Administrative Services Director, City of Scotts Valley
 Jim Malberg, Finance Director, City of Capitola
 Kailash Mozumder, Public Works Project Manager, City of Capitola

3. Consider AB2449 request(s) to participate in the meeting remotely due to emergency circumstances (a physical or family medical emergency that prevents a member from attending in person): None
4. Additions, deletions, or other changes to consent and regular agendas: None

CONSENT AGENDA

A motion (Duurvoort/Hodsdon) was made to approve the consent agenda. The motion passed with members Jack, Johannessen, Hodsdon, Rawlsky, and Duurvoort voting in favor.

5. Approve Minutes of the May 9, 2024 Oversight Committee Meeting

REGULAR AGENDA

6. Fiscal Year 2022/2023 (FY22/23) Measure D Audits and Expenditure Reports for the cities of Capitola and Scotts Valley, and Regional Transportation Commission (RTC) - Regional Projects/Investment Categories

Funding agreements with recipient agencies require each agency receiving Measure D revenues to annually provide an expenditure report and audited financial statements showing how Measure D funds were spent in the prior fiscal year. Representatives from the cities of Capitola and Scotts Valley discussed the various projects they used their formula shares of Measure D funds on in FY22/23. Projects in the City of Scotts Valley included the Bean Creek Road Rehabilitation Project and a crack seal project on Scotts Valley Road. Projects in the City of Capitola included the Clares Street Traffic Calming Project and a road resurfacing project.

Committee members asked questions about specific projects; rollover funds and how they are estimated and shown in the annual reports; staffing concerns and how they might affect projects; and how the jurisdictions break down how they are allocating their funds between certain types of projects such as bicycle and pedestrian versus road repairs, etc.

Tommy Travers discussed how the RTC administers funds for the Measure D regional funding category which includes Highway 1, rail, active transportation (Monterey Bay Sanctuary Scenic Trail), the Highway 17 Wildlife Crossing, Highway 9 projects, and Cruz 511. For

regional projects overseen by the RTC, funds were spent on the Highway 1 Bus-on-Shoulder/Aux Lane and Bike-Ped Bridge construction and development, traveler assistance and safety programs, Coastal Rail Trail projects, SR9/SLV Corridor Plan priorities, SLV Schools Complex Circulation and Access Study, the Highway 17 wildlife crossing, and rail corridor maintenance.

Member Hodsdon had a question on the salary and benefits amount of funds spent on the Rail category. He stated that the annual report shows 40% of funds the Rail category received are being spent on salary and benefits when the Rail category only receives 7.86% of the total revenues. He asked staff for clarification.

Travers stated that some of this may be because the RTC is more directly involved with some of the Measure D categories, such as the Rail category, as far as using RTC staff time versus other categories. The RTC is leading all of the work on the rail line, including rail corridor maintenance and storm damage repairs, as well as the Zero Emission Passenger Rail and Trail project. For other Measure D funding categories, a lot of the work is being led by the cities and County.

Moriconi added that a lot of the other projects are funded by multiple other funding sources, whereas the rail corridor work is primarily funded by Measure D.

Committee members asked for more clarity in the expenditure reports explaining how money is being spent in each category for items such as salary and benefits.

7. Oversight Committee Annual Report

Shannon Munz, RTC Communications Specialist, discussed the oversight committee's requirement to prepare an annual report commenting on whether expenditures conform to the provisions and requirements of the Measure D Ordinance, and asked the committee for guidance on content of the FY22/23 report, including any additional information they would like it to include.

Committee members said they liked how the report was done last year and would like to keep the content mostly the same with the potential addition of information on safety and other risks associated with spending Measure D funds, administrative burdens, and use of funds to respond to storm damage.

Committee members directed staff to work on a draft of the annual report for their review.

8. Election of Officers: Committee Chair and Vice-Chair

Chair Duurvoort was nominated for the chair position for a second term and member Johannessen was nominated for the vice-chair position. A motion was made (Rawlsky/Hodsdon) to elect member Duurvoort as chair. The motion passed unanimously with committee members Jack, Johannessen, Hodsdon, Rawlsky, and Duurvoort voting in favor. A motion was made (Rawlsky/Hodsdon) to elect member Johannessen as vice chair. The motion passed unanimously with committee members Jack, Johannessen, Hodsdon, Rawlsky, and Duurvoort voting in favor.

9. Committee Member and Staff Comments or Questions: None

10. Public Comment on Matters Not on the Agenda: None

11. Next meeting – Committee members determined no additional meetings were necessary.

12. Adjourn: The meeting adjourned at 7:44 p.m.
