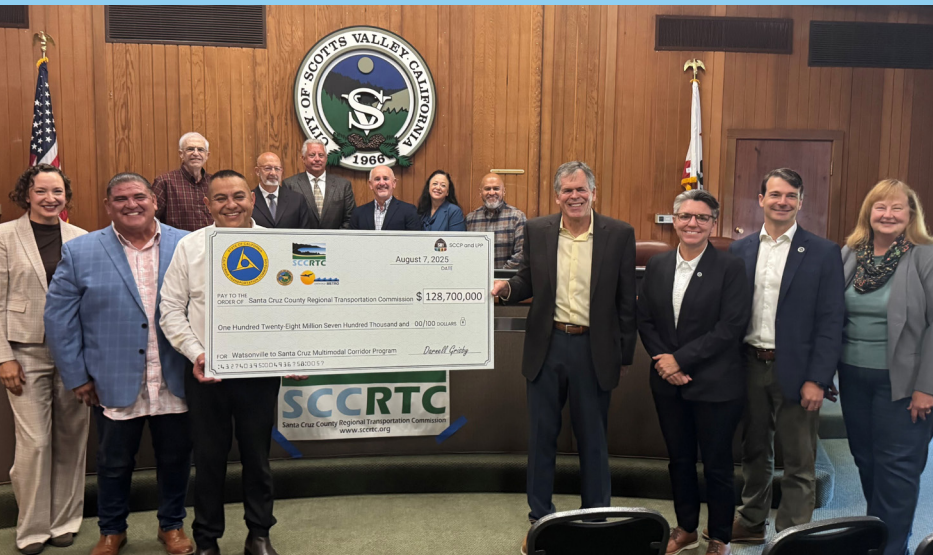


FINANCE & BUDGET OFFICER

Santa Cruz County Regional Transportation Commission



BE THE STRATEGIC FORCE BEHIND SANTA CRUZ COUNTY'S TRANSPORTATION FUTURE!

Are you a mission-driven finance professional ready to lead with purpose and precision? The Santa Cruz County Regional Transportation Commission (RTC) is seeking a skilled Finance and Budget Officer to oversee and support the RTC in transformative transportation projects.

ABOUT THE POSITION

This is your opportunity to step into a leadership role where your expertise in budgeting, fiscal planning, audits, grants, and financial strategy will directly shape the future of mobility for the residents and visitors of Santa Cruz County. As a key member of a collaborative, innovative team, you'll manage a diverse financial portfolio—including Measure D funds, state and federal grants, and regional transportation initiatives like trail development and highway projects.

Take the next step in your career and make a lasting difference—apply today!

Join us in delivering equitable, sustainable, and forward-thinking transportation solutions for our vibrant community.

The Santa Cruz County Regional Transportation Commission is committed to equity, inclusion, and community representation. We strive to reflect the diversity of Santa Cruz County in our workforce and welcome applicants from all backgrounds, including those historically underrepresented in transportation and public service. We are proud to be an Equal Opportunity Employer and encourage individuals of all races, ethnicities, genders, sexual orientations, abilities, and veteran statuses to apply.

FINAL FILING DEADLINE

April 20, 2026 at 11:59 PM PST

(Priority screening, position open until filled)

CONTACT US

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sccrtc.org



GENERAL DEFINITION

Under the direction of the Director of Internal Services, the Finance and Budget Officer is responsible for overseeing, planning, organizing and directing the financial operations of the Santa Cruz County Regional Transportation Commission (RTC). Duties include but are not limited to budgeting, long-term and short-range fiscal planning, financial analysis and reporting, accounting, audits, revenues and expenses, grant financial control, contracts, payroll and related responsibilities consistent with accepted financial, budget and accounting standards.

This is the management level position within the Finance classification series. This classification is distinguished from lower-level classifications in the Finance Department in that the incumbent is responsible for the day-to-day management of department operations and overall financial governance in support of the agency.

Future projects include:

- 2016 Measure D – Assist with developing, updating, adopting, and implementing the strategic implementation plan and programming.
- Santa Cruz Branch Rail Line Property Management, Rail, and Trail Projects – The Commission owns the branch line that travels 32-miles through the most populated portion of the County, creating an incredible opportunity for expanding transportation options for our region.



EXCITING CHANGES & PROJECTS WITH PURPOSE

Big things are happening at SCCRTC! We're leading the way with innovative planning and programs that will shape the future of transportation in our community. The RTC is known for being a statewide leader in planning for active transportation, innovative transit solutions, and climate resiliency. Our achievements reflect our commitment to innovation, sustainability, and improving the quality of life for our region. Further, the RTC has undergone an organizational transformation to invest intentionally in its people, its culture, and how it delivers transportation solutions to the community. Over the past several years, the agency has undertaken meaningful organizational development efforts, including restructuring to better align operations with our with mission, expanding career development, and modernizing internal practices to support collaboration, accountability, and innovation. These changes have strengthened our workplace culture grounded in continuous improvement and shared purpose, where employee voices are valued and professional growth is the standard.

KNOWLEDGE AND ABILITIES

The Finance and Budget Officer will possess a diverse set of professional and personal attributes including the following competencies:

- **Accountability** – Considers alternative available actions, resources, and constraints before selecting a method for accomplishing a goal or project
- **Analytical Thinking** – Identifies diverse solutions to complex problems integrating findings from several different disciplines; identifies and evaluates the various options developed and selects the most effective solution
- **Collaboration** – Fosters staff and stakeholder communication and dialogue; identifies opportunities to build consensus for options, decisions, and outcomes
- **Communication** – Exchanges information with constituents using oral, written, and interpersonal communication skills
- **Customer Service** – Continuously searches for ways to increase customer satisfaction
- **Influence** – Maintains an awareness of organizational goals and objectives while simultaneously navigating solutions towards desired outcomes and preserving relationships
- **Judgment** – Makes decisions based on careful thought taking both agency goals and input from others into account
- **Leadership** – Understands formal and informal power and influence structure within the organization and successfully achieves positive, desired outcomes
- **Leverage Technology** – Comfortably works with technology and champions innovative use of technology
- **Time Management Organization** – Manages and prioritizes both everyday responsibilities and high-level, longer-term objectives

THE RTC

Delivers transportation solutions for a vibrant, sustainable, and equitable community.

Santa Cruz County, home to over 270,000 residents, is a dynamic community nestled along the northern shores of Monterey Bay. Located just 75 miles south of San Francisco and 25 miles southwest of Silicon Valley, the county is renowned for its natural beauty, diverse economy, and vibrant lifestyle.

Santa Cruz County also offers vibrant shopping, dining, and cultural experiences unique to the region. The economy is powered by key industries such as high technology, agriculture, and tourism. The area is well-connected, with access to San Jose International Airport, San Francisco International Airport, Monterey Peninsula Airport, and Watsonville Municipal Airport.

THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

The Santa Cruz County Regional Transportation Commission (RTC) serves as Santa Cruz County's regional transportation planning agency (RTPA) and is a state designated agency responsible for planning and financial programming of transportation projects.

Working together with our local and regional partners, the RTC obtains and distributes funding, including voter-approved Measure D funds, to maintain the existing transportation network as well as prepare for the transportation needs of the next generation. The RTC keeps residents, business, and visitors moving wherever they want to go and however they choose to get there.



SALARY AND BENEFITS

The starting salary will be commensurate with the experience, qualifications, and skills of the successful candidate and will be in alignment with the current compensation of **\$130,851-175,370 Annually (DOE/DOQ)**.

The RTC offers a competitive benefits package:

- Employees pay employee contribution (7% of income) and RTC pays employer contributions as defined by CalPERS:
 - Classic employees – 2% at 55
 - PEPRAs employees – 2% at 62
- Health Insurance: RTC pays insurance premiums
 - Employee only: 95% of monthly premium
 - Employee and family: 90% of monthly premium

Monthly premiums are based on the Blue Shield Access (EXT) HMO premium
- Dental: 100% paid by RTC for employee and family
- Vision: RTC covers 100% premium for employees only
- Life Insurance: RTC pays premium for \$50,000 with AD&D.
- Leave with Pay: RTC provides PTO which is used for vacation and sick.



QUALIFICATIONS

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

- Equivalent to graduation from a four (4) year accredited college or university with major coursework in accounting, finance, business administration or a closely related field and management experience as a department manager, administrative officer or department director.

Experience:

- Minimum five (5) years' of progressively responsible experience in institutional financial management in a non-profit or public sector or similar environment which included interfacing with governing boards, or equivalent; and Minimum two (2) years management/supervisory experience administering personnel and budget

License:

- Possession and maintenance of a valid California Class C Driver's License, or the ability to provide suitable transportation which is approved by the appointing authority.

SELECTION PROCESS

DEADLINE TO APPLY: April 20, 2026 at 11:59 PM PST (Priority screening, position open until filled).

Apply at: <https://recruiting.paylocity.com/recruiting/jobs/All/e1aea638-a843-4391-8174-5a17e0456800/Santa-Cruz-County-Regional>

Application - Qualified candidates are required to submit a Letter of Interest and a focused resume detailing their recent experience (within the past 10 years) and demonstrated career accomplishments relevant to this position along with their application online. All materials must be complete and clearly indicate the candidate meets the minimum qualifications. All statements made on the application, cover letter, resume, and any supplemental materials are subject to verification. False statements may be cause for immediate disqualification, removal from eligibility list, or discharge from employment.

Minimum Qualifications (MQ) Appraisal - All completed application packages will be reviewed for each applicant's ability to meet the minimum work experience, training, and education qualifications. A training and experience evaluation may be used as part of the evaluation process.

Remote Screening - The most qualified candidates from application assessment may be invited to a Remote Screen Interview Examination to evaluate training, experience, and other job-related qualifications for the position.

All communication and notices will be sent via e-mail. Additional inquiries about the position may be directed to nsingh@sccrtc.org.

Candidates who may require special assistance in any phase of the application or selection process should advise the RTC by emailing nsingh@sccrtc.org.

Santa Cruz County Regional Transportation Commission is an Equal Opportunity Employer.

RECRUITMENT CONTACT

nsingh@sccrtc.org
831-460-3200

