SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
1101 Pacific Avenue, Suite 250, Santa Cruz, CA 96060-4418 • (831) 460-3200 • info@sccrtc.org

November 10, 2026

Request for Proposals (RFP) No. 2612 – Addendum 2

This addendum incorporates responses to Questions and Answers for RFP 2612. All responses are hereby incorporated into and made part of the RFP 2612 solicitation documents. In the event of any conflict or inconsistency between the responses provided in this Addendum and the original solicitation documents, the responses in this Addendum shall supersede and take precedence over the conflicting or inconsistent provisions.

Attachments

- Question and Answer Addenda (2 pages)

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1. May a consultant submit a proposal limited to Task 1.1 rather than the entire Task 1 scope?

   Yes, a consultant may submit a proposal limited to Task 1.1

2. Is the use of an existing third-party agreement-management platform acceptable, provided it meets the RFP's functional requirements?

   Yes, use of an existing third-party agreement-management platform is acceptable.

3. Would the RTC consider a qualified real estate brokerage partnering with a rail-experienced consultant to perform Task 1.1?

   The RTC will consider each proposal that is received and it will be reviewed based on the criteria included in the RFP.

4. What is the current or anticipated volumes for leases and licenses?

   The RTC expects entering into approximately 100 leases or licenses over the next 3 - 5 years.

5. Will the selected firm manage an existing portfolio or new agreements only through the portal solution?

   Depending on proposals received, the RTC may utilize the selected firm to manage existing agreements if utilizing the platform will improve efficiency for current lease administration processes

6. Does the system need the capability of integrating with any SCCRTC databases?

   This is not a requirement for Task 1.1.

7. Does the system need to be able to take online credit card payments and ACH?

   A payment platform is a listed deliverable that will be coordinated with RTC fiscal to implement.

8. Are there any major changes to this solicitation from last procurement or current contract needs?

This solicitation addresses additional needs of the RTC. This request for proposals includes general agreement management, on-call engineering services as a distinct task line item, and specific tasks to address management of rail assets, such as site inspections, have been included.

9. What is the expected contract value?

   Overall contract value for base years is expected to be approximately $50k - $60k initially though total not-to-exceed amount may change depending on work and projects for the RTC.

10. How will existing records be shared?

    RTC will work with the awarded proposal to transfer records.